# IEEE New South Wales Section

Minutes of the 186th Executive Committee Meeting, 2nd August 2004
Room AG20, North Sydney TAFE, St Leonards, NSW.

The Chair opened the meeting at 7:03 pm.

## 1 Attendance and Apologies

Present: Graeme Gwilliam, Ian Boyd, Stephanie Boyd, David Burger, Jim Logothetis, Walter Lachs, Sam Reisenfeld, Jim Vasseleu, Zak Zakarevicius, Amandwp Sidhu (Student Chair UTS). Karu Esselle, David Tien, John Robinson, Trevor Bird, Aaron Taylor (Student Chair – Newcastle University).

Apologies: Graham Town(trailing), Stefan Mozar, Bruce Poon, Eddie Fong, Zak Zakarevicius. (Olly tendered apologies on 3rd August).

## 2 Approval of Agenda

This meetings agenda was accepted.

## 3 Minutes of the Previous Meeting and Matters Arising

Minutes of meeting 185 were accepted with changes being:

Section 1: Spelling of Sam's surname.
Section 7: El Racho venue is now known as "The Ranch" and replace "Aussie Janina W…" with "NZ Janina Mazierska".

Moved: Jim V, 2nd Stephanie, carried.

**Action 21/2003**: Stephanie Boyd was delegated to propose a mechanism for assisting students to pay IEEE dues. David T to set up a transition account for this purpose, forms to be submitted to the Bank. (Continuing).

**Action 06/2004:** Olly to provide a scope for the Award Recognition proposed for people supporting IEEE activities that promote the cause of innovative engineering and or engineering projects.

**Action 07/2004:** David Burger to follow up practical time/logistics, possibly to coincide with school holiday lockout from the TAFE venue we use. Continuing.

**Action 08/2004:** Follow up with Andrew regarding Section re-imbursement of R10 meeting costs in Adelaide.

## 4 Correspondence

- Passes received from Engineers Australia for Engineering week Harricks Address, David Burger can post out to interested people.
- LEOS Conference advice – it has been flagged under 'News' on our website
- ICC2005, call for papers received from Fanny Su.

Moved: Jim Logo, 2nd Karu, carried.

## 5 Treasurer's Report

One of the student attendees to the Hong Kong congress appeared to an excessive airfare cost. This was identified to be a <10day advance purchase. While not becoming a rule, the section treasurer will need to ensure appropriate airfare costs are found.

The Investment account now totals: $100,000, with cheque account of $47,365 (prior to congress re-imbursement).

The audit of the past 3 years is underway by Cantor Financial Services.

Acceptance of Treasurer's report: Moved: Karu 2nd: Sam Reisenfeld, Carried.

## 6 CIRCUIT Report

Bruce extends his apology for the delay in printing proper label for July 04 issue of Circuit. Due to heavy work load toward financial year end, my training in early July and the new IEEE Online database access which does not have standard label printing facility, it takes me some times to study the manual and communicate with HQ staffs before proper labels can be prepared. Anyway, proper label format has already been created, future label printing should be easy.

Next issue is the November 2004 issue. Please pass on material to Eddie.

## 7 Chair's Forum

The issue of funds earned by chapters being consolidated into the Section funds was discussed, noting there were enough accounting attributes to show individual chapter assets if required. This can be reviewed in the event a chapter wants to run a major event (i.e. Globecom 98 was an example).

Promotion of IEEE into year 12 of secondary schools was identified – as suitable subject matter now contributes to the student TER scoring. It was noted that Newcastle University offers some sponsorship to top year 1 students in science/engineering/math.

The Sir Mark Oliphant conference proposal for up to $90K sponsorship 2005 was discussed, and it was seen the IEEE could use this as a vehicle for a major DL or similar un-scheduled conference. Given the lead times and closing dates, it is probable we get the prospectus and position ourselves for overt action in 2006.

## 8 Committee Election & Reports

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| 8.1 Fellow Search | Walter Lachs; no report. |
| 8.2 Membership Devel't | Bruce Poon: R*efer to Appendix 1 update*. Bruce extends apologies for the remainder of the year, but tables updates. |
| 8.3 Professional Activities | Jim Logothetis and Ian Boyd. The 2005 lecture program still has 2 free IEEE spots available. Engineers Australia are looking to expand the quantity of lectures to 18 per annum in 2005 – as the new "Professional Standards Act 2004" legislates Continued Professional Development (CPD) outside of CPEng".<br><br>Other initiatives were Faculty Deans mandating student attendance at joint IEEE/IEE/EA lectures. CPD credits, media editors in public press attending these events.<br><br>The Engineering week commenced 29 August, and a key even is the Paddington Bowling Club event on 3rd September. This is must go event. David Burger has passes/flyers to the Harricks address. |
| 8.4 Educational Activities | Karu Esselle/ Ian Boyd/ Andrew Parfitt and Graham Gwilliam assisting. Looking at a pilot project scope, with budget/quote to complete a CD or sample website. Application to the R10 Prof. Akinori Nishihara for a USD$1,000 grant was made. |
| 8.5 Student Activities | Stephanie Boyd: Aaron tabled a report, and in summary, the Friday was a washout with a Typhoon alert, Saturday visit to China Lighting and Power and warp up and review on Sunday. Aaron's report/photo's will appear at the section website in the 2004 archive. There were 6 students from Australia attending, 2 from WA, 1 from Victoria, 1 from Queensland and 2 from NSW. |
| 8.6 Awards and Recognition | Jim Vasseleu: No report (pending update info from Olly). |
| 8.7 Nominations | Trevor Bird: No report. |
| 8.8 Historian | Zak Zakarevicius, Jim Vasseleu and Trevor Bird: More historic updates added (by David). |

## 9 Affinity Group Reports

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| 9.1 GOLD Affinity Group | Simon Boland: No report. |
| 9.2 Life Member Affinity | Jim Vasseleu, Bruce advises – last report on life members was July, noting 7 new additions and 6 deletions. Welcome to Harvey Holmes, Jack Gellins, Don Nichol, Howard Harrison, Noel McGregor, John Biscoscka and Alan Rister. The deletions appeared odd, Jim will follow up. |

## 10 Chapter Reports

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| 10.1 Computer Society | Stephanie Boyd (Chair), Ian Boyd, Stefan Mozar, Phil Crawford. Stefan preparing a talk on Digital TV. |
| 10.2 MTT/AntP | Graham Town (Chair), Karu (Secretary). A DL has been identified for a 2005 joint lecture candidate, and will be coordinated with thru the IEEE Australia Council. |
| 10.3 Comm/Sig | Olly d'Souza (Chair), David Burger (Secretary). No Report. |
| 10.4 PES | Graeme Gwilliam (Chair), The chapter supports a single DL visit into R10. |
| 10.5 PEL/IA/IE | Faz Rahman (Chair): No Report. |
| 10.6 C&S/SSC | Steven Duvall(Chair), Andre van Schaik (Secretary) No report. |

## 11 Conferences

11.1 **Asian Control Conference July 2004**: Completed, and NSW Section requests a full financial report on the event, as we have seed money attached to this conference.

11.2 **IEEE International Symposium on Spread Spectrum Techniques and Applications Aug 2004:** (NSW & Vic) no update, but proceeding shortly.

11.3 **TenCon 2005**, (Victoria) no update.

11.4 **ICITA 2005,** Conference has technical co-sponsorship with UTS. No update

11.5 **Information Technology & Applications** Scheduled for 4th July 2005. No update.

11.6 **mBusiness Conference 2005**. Scheduled for 27/28 June 2005. No update.

## 12 Other Business

The AGM venues were discussed and the Epping Club has emerged as the prime candidate. Budget is around $65 per head, and partners/non-exec contribution set at $35 per head.

Moved: Stephanie 2nd Trevor Bird, carried.

## 13 Closure

The meeting closed at 20:52 hours. The next meeting will be 6th September 2004 at North Sydney TAFE Room AG20.

| APPENDIX 1 – IEEE NSW Section, Member Statistics | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | 31/12/2003 | 31/01/2004 | Feb - Mar '04 | 30/04/2004 | 31/05/2004 | 30/06/2004 | 30/07/2004 | 30/08/2004 |
| **Member Types** | | **Number** | **Number** | **Number** | **Number** | **Number** | **Number** | **Number** | **Number** |
| Active Members | | 2701 | 2717 | N/A | 2150 | 2200 | 2227 | 2347 | |
| Active Members | excluding affiliate | 2498 | 2513 | N/A | 1999 | 2044 | 2064 | 2179 | |
| Active Life members | LA/LF/LM/LS | 39 | 45 | N/A | 40 | 41 | 41 | 41 | |
| Active Senior members | | 141 | 141 | N/A | 134 | 135 | 135 | 133 | |
| Active Student members | | 532 | 532 | N/A | 312 | 336 | 345 | 445 | |
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| **Student Branchs** | **Branch No.** | **Number** | **Number** | **Number** | **Number** | **Number** | **Number** | **Number** | **Number** |
| University of NSW | 2598721/ 2533563 | 229 | 231 | N/A | 151 | 167 | 170 | 180 | |
| University of Technology Sydney | 2504821 | 52 | 55 | N/A | 48 | 48 | 48 | 48 | |
| Sydney University | 40008997 | 36 | 35 | N/A | 46 | 46 | 46 | 46 | |
| Western Sydney University of Nepean | 2538101 | 13 | 13 | N/A | 17 | 17 | 17 | 17 | |
| University of Wollongong | 2590073 | 23 | 25 | N/A | 27 | 32 | 33 | 36 | |
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| **Chapters** | | **Number** | **Number** | **Number** | **Number** | **Number** | **Number** | **Number** | **Number** |
| Antennas & Propagation / Microwave Theory & Technigues | | 88 | 89 | N/A | 78 | 78 | 79 | 79 | |
| Circuit and Systems / Solid State Circuits | | 86 | 86 | N/A | 76 | 76 | 76 | 78 | |
| Communication / Signal Processing | | 518 | 509 | N/A | 515 | 541 | 549 | 555 | |
| Computer | | 804 | 814 | N/A | 893 | 912 | 928 | 953 | |
| Industrial Electronics / Power Electronics / Industrial Applications | | 94 | 93 | N/A | 93 | 96 | 96 | 96 | |
| Power Engineering | | 115 | 120 | N/A | 117 | 121 | 122 | 124 | |
| | | | | | | | | | |
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| **Others** | **Month** | | | | | | | | |
| Senior Membership enquiry | Mar-04 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
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| Issued by Bruce Poon | Correct as at 1 Aug 04 | | | | | | | | |