# IEEE New South Wales Section

Minutes of the 184th Executive Committee Meeting, 7th June 2004
Room AG20, North Sydney TAFE, St Leonards, NSW.

The Chair opened the meeting at 7:03pm.

## 1 Attendance and Apologies

Present: Graeme Gwilliam, Andrew Parfitt, Ian Boyd, Stephanie Boyd, David Burger, Jim Logothetis, Eddie Fong, Trevor Bird, David Tien, John Robinson, Walter Lachs, Jim Vasseleu, Graham Town, Karu Esselle, Zak Zakarevicius

Apologies: Steven Duvall, Bruce Poon, Sam Riesenfeld, Olly d'Souza, Faz Rahman, Simon Boland, Graham Town(trailing).

## 2 Approval of Agenda

This meetings agenda was accepted with the addition of:

- Resignation of Chair, and election/elevation to fill this position, per Bylaw 2.4.
- 5th July meeting venue, noting access to the TAFE venue is expected to be restricted.

## 3 Minutes of the Previous Meeting and Matters Arising

Minutes of meeting 183 were accepted with changes being:

Item 8.4 – corrected value to USD$2,000; and
Item 8.7 – Add: 'Suggested by Jim Vasseleu'.

Moved: Jim Vasseleu, 2nd Graeme Gwilliam, carried.

**Action 21/2003**: Stephanie Boyd was delegated to propose a mechanism for assisting students to pay IEEE dues. David T to set up a transition account for this purpose, forms to be submitted to the Bank. (Continuing).

**Action 06/2004:** Olly to provide a scope for the Award Recognition proposed for people supporting IEEE activities that promote the cause of innovative engineering and or engineering projects. (Continuing)

**Action 07/2004:** David Burger to follow up practical time/logistics, possibly to coincide with school holiday lockout from the TAFE venue. (Continuing.)

**Action 08/2004:** Andrew Parfitt to follow up reimbursement of R10 meeting costs.

## 4 Correspondence

- Region 10 Student Congress, request for 2 attendees received from UNSW and Newcastle.
- Free seminar flyer for 'Sydney on Sale' at 21/22 July.
- Region 10 meeting follow up, Jenny Long (Singapore) retiring, replaced by Sarin Ding.

## 5 Treasurer's Report

- This month expenditure, $2,711  Income $1438.81
- Investment account finally brought up to $100K.
- 2003 L50 form approval advice received.

Acceptance of Treasurer's report: Moved: Trevor Bird  2nd: Jim Vasseleu, Carried.

## 6 CIRCUIT Report

The July issue of *CIRCUIT* is a paper issue copy with deadline is 8th June. Contact Trevor Bird with material.

Items for follow up are:
- nomination listing;
- Vic Morgan's function
- Chapter reports
- Chair's farewell.

Eddie Fong has agreed to take over from Trevor as Editor of Circuit. He will work with Trevor in the preparation of the next issue, before Trevor hands over to take up his new position as Editor in Chief of the IEEE Transactions on Antennas and Propagation

## 7 Chair's Forum

This meeting will be my last as Chair of the IEEE NSW Section.

The committee extended a sincere thank-you to Andrew for bringing an active and energetic attitude to his NSW roles in the IEEE, and an open invitation in the future. We wish him well.

## 8 Committee Election & Reports

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|---|---|
| 8.1 Fellow Search | Walter Lachs; no report. |
| 8.2 Membership Devel't | Bruce Poon: R*efer to Appendix 1 update.* |
| 8.3 Professional Activities | Jim Logothetis and Ian Boyd. There was no June meeting of IEE/IEEE and IEAust, but the June 10 farewell to Vic Morgan was noted. The recommendation by Andrew Parfitt to reduce the number of joint meetings to manageable amount was passed on. Update program to be submitted to Circuit. |

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|---|---|
| | The Engineering Week committee (28Aug to 3 Sept) met last week. The raft build idea fell through due to insurance issues. The 'RED R' charity night will be held at the Paddington Bowling Club, 3 Sept, 5:30pm for a 6:00pm start. |
| 8.4 Educational Activities | Karu Esselle/ Ian Boyd/ Andrew Parfitt and Graham Gwilliam assisting. The CD Rom project was re-tabled with a proposal from Graeme Gwilliam and comprises interviews, select material, text and balance across all disciplines of engineering. Karu and Ian to seek cost estimates. |
| 8.5 Student Activities | Stephanie Boyd: A student branch forum was held on 15th May with attendees from UNSW, Newcastle, Macquarie, and UTS only. The University of Sydney EE graduation dinner on 14 May was attended by David Tien, David Burger and Walter. An initiative to establish a "mentor" conection between the section and student branches was kicked off by nominating the following representatives for each uni.<br>- Newcastle, Ian Boyd<br>- Wollongong, Philip Ogunbona (follow up)<br>- Macquarie, Karu<br>- UTS, Trevor Bird<br>- UNSW, Stephanie<br>- UWS, Mahmoud Negri (follow up)<br>- U Sydney, David Burger (noting branch is hard to contact) |
| 8.6 Awards and Recognition | Jim Vasseleu: Vic Morgan see section 8.3 |
| 8.7 Nominations | Trevor Bird: 2005 nomination list will appear this Circuit, noting Andrew and Filita are non-starters. |
| 8.8 Historian | Zak Zakarevicius, Jim Vasseleu and Trevor Bird: minor updates to history. |

## 9 Affinity Group Reports

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|---|---|
| 9.1 GOLD Affinity Group | Simon Boland: A major update to the IEEE NSW GOLD website was made. |
| 9.2 Life Member Affinity | Jim Vasseleu, no report, noting update list request from Bruce Poon. |

## 10 Chapter Reports

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|---|---|
| 10.1 Computer Society | Stephanie Boyd (Chair), Ian Boyd, Stefan Mozar, Phil Crawford. Lecture on digital TV – see *CIRCUIT*. |
| 10.2 MTT/AntP | Graham Town (Chair), Karu (Secretary). Joint program lecture review and senior member applications reviewed. |
| 10.3 Comm/Sig | Olly d'Souza (Chair), David Burger (Secretary). Meeting schedule to be tabled – also in *CIRCUIT*. |
| 10.4 PES | Graeme Gwilliam (Chair), noted a lecture later this month, senor member applications reviewed. |
| 10.5 PEL/IA/IE | Faz Rahman (Chair): no report. |
| 10.6 C&S/SSC | Steven Duvall(Chair), Andre van Schaik (Secretary) no report. |

## 11 Conferences

11.1 **Asian Control Conference 2004**: Proceeding. Advertising in IEAust magazine noted.

11.2 **IEEE International Symposium on Spread Spectrum Techniques and Applications 2004:** (NSW & Vic) noted that low number of registrations received ~140..

11.3 **TenCon 2005**, (Victoria) proceeding. No correspondence.

11.4 **ICITA 2005,** Conference has technical co-sponsorship with UTS School of IT.

11.5 **Information Technology & Applications** Scheduled for 4th July 2005. no update.

11.6 **mBusiness Conference 2005**. Scheduled for 27/28 June 2005. no update.

## 12 Other Business

Trevor bird called for nomination for Chair. Graeme Gwilliam was moved by David Burger, 2nd Stephanie Boyd, carried. Vice Chair position was called, Ian Boyd was moved by Jim Vasseleu, 2nd by Jim Logothetis, carried. Congrats Graeme and Ian. (AP to submit committee name updates.)

## 13 Closure

The meeting closed at 20:30 hours. The next meeting will be 5th July 2004 at the 'SENTOSA' private meeting room, Willoughby Road, Crows Nest.

| APPENDIX 1 – IEEE NSW Section, Member Statistics | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | 31/12/2003 | 31/01/2004 | Feb - Mar '04 | 30/04/2004 | 31/05/2004 | 30/06/2004 | 30/07/2004 | 30/08/2004 |
| **Member Types** | | **Number** | **Number** | **Number** | **Number** | **Number** | **Number** | **Number** | **Number** |
| Active Members | | 2701 | 2717 | N/A | 2150 | 2200 | | | |
| Active Members | excluding affiliate | 2498 | 2513 | N/A | 1999 | 2044 | | | |
| Active Life members | LA/LF/LM/LS | 39 | 45 | N/A | 40 | 41 | | | |
| Active Senior members | | 141 | 141 | N/A | 134 | 135 | | | |
| Active Student members | | 532 | 532 | N/A | 312 | 336 | | | |
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| **Student Branchs** | **Branch No.** | **Number** | **Number** | **Number** | **Number** | **Number** | **Number** | **Number** | **Number** |
| University of NSW | 2598721/ 2533563 | 229 | 231 | N/A | 151 | 167 | | | |
| University of Technology Sydney | 2504821 | 52 | 55 | N/A | 48 | 48 | | | |
| Sydney University | 40008997 | 36 | 35 | N/A | 46 | 46 | | | |
| Western Sydney University of Nepean | 2538101 | 13 | 13 | N/A | 17 | 17 | | | |
| University of Wollongong | 2590073 | 23 | 25 | N/A | 27 | 32 | | | |
| | | | | | | | | | |
| **Chapters** | | **Number** | **Number** | **Number** | **Number** | **Number** | **Number** | **Number** | **Number** |
| Antennas & Propagation / Microwave Theory & Technigues | | 88 | 89 | N/A | 78 | 78 | | | |
| Circuit and Systems / Solid State Circuits | | 86 | 86 | N/A | 76 | 76 | | | |
| Communication / Signal Processing | | 518 | 509 | N/A | 515 | 541 | | | |
| Computer | | 804 | 814 | N/A | 893 | 912 | | | |
| Industrial Electronics / Power Electronics / Industrial Applications | | 94 | 93 | N/A | 93 | 96 | | | |
| Power Engineering | | 115 | 120 | N/A | 117 | 121 | | | |
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| **Others** | **Month** | | | | | | | | |
| Senior Membership enquiry | Mar-04 | 0 | 0 | 0 | 0 | 0 | | | |
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| Issued by Bruce Poon | Correct as at 6 Jun 04 | | | | | | | | |