

THE INSTITUTE OF RADIO ENGINEERS, INC.
COMPARATIVE BALANCE SHEET

December 31, 1941 and 1940

ASSETS	DECEMBER 31, 1941	DECEMBER 31, 1940	INCREASE Decrease	LIABILITIES AND SURPLUS	DECEMBER 31, 1941	DECEMBER 31, 1940	INCREASE Decrease
CURRENT ASSETS				ACCRUED WAGES ..		\$ 345.88	\$ 345.88
Cash	\$ 44,968.09	\$33,131.01	\$11,837.08	ACCOUNTS PAY- ABLE	\$ 3,717.01	4,220.46	503.45
Accounts Receiv- able—Cur- ent Dues ..	360.22	450.72	90.52	SECTION REBATE— BUENOS AIRES ..	170.00	44.50	125.50
Advertising ..	2,341.32	3,153.00	811.68	SUSPENSE		15.07	15.07
Reprints	158.90	51.17	107.73	ADVANCE PAYMENTS			
Exhibition Booths	150.00		150.00	Dues	15,708.12	2,119.16	13,588.96
Inventories (as submitted by the manage- ment)				Subscriptions ...	1,862.51	2,735.37	872.86
PROCEEDINGS .	7,363.28	6,901.84	461.44	AMOUNT WITH- HELD FROM EMPLOYEES	335.41	50.56	284.85
Bound Volumes ...	207.00	194.00	13.00	TOTAL LIABILITIES	21,793.05	9,531.00	12,262.05
Binders	216.55	278.45	61.90	MORRIS LIEBMANN MEMORIAL FUND			
Emblems	191.98	360.34	168.36	Investment Fund	10,012.45	10,012.45	
Accrued Interest on Invest- ments	94.17	167.50	73.33	Unexpended Income	351.08	77.87	273.21
TOTAL CUR- RENT ASSETS	56,051.51	44,688.03	11,363.48	TOTAL FUND	10,363.53	10,090.32	273.21
INVESTMENTS—AT COST				DEFERRED INCOME— CONVENTION ...	1,135.00	615.00	520.00
(Market Value, Dec. 31, 1941, \$21,609.08.) ..	36,246.37	36,947.87	701.50	SURPLUS—DONATED	1,997.80	1,997.80	
MORRIS LIEBMANN MEMORIAL FUND ASSETS				SURPLUS—EARNED	73,508.58	73,464.50	43.98
Investments (Market Value, Dec. 31, 1941, \$6,210.75.) ...	10,012.45	10,012.45					
Cash	351.08		351.08				
TOTAL FUND ASSETS	10,363.53	10,012.45	351.08				
FURNITURE AND FIXTURES AFTER RESERVE FOR DE- PRECIATION	5,279.70	3,289.30	1,990.40				
PREPAID EXPENSES							
Unexpired Insur- ance	49.76	85.12	35.36				
Stationery Inven- tory—Esti- mated	200.00	200.00					
Convention Ex- penses	327.19	475.95	148.76				
Salaries	181.20		181.20				
Yearbook Ex- penses	98.70		98.70				
TOTAL PRE- PAID EX- PENSES	856.85	761.07	95.78				
TOTAL ASSETS ...	\$108,797.96	\$95,698.72	\$13,099.24	TOTAL LIA- BILITIES AND SURPLUS ..	\$108,797.96	\$95,698.72	\$13,099.24

The Institute of Radio Engineers

(Incorporated, August 23, 1913)

CONSTITUTION

Adopted at the First Meeting of the Institute of Radio Engineers
May 13, 1912. Amended, November 2, 1914; December 5, 1915;
October 7, 1931; March 1, 1939; and November 5, 1941.

ARTICLE I

NAME AND OBJECT

SEC. 1—The name of this organization shall be The Institute of Radio Engineers, Incorporated.

SEC. 2—Its objects shall be the advancement of the theory and practice of radio and allied branches of engineering and of the related arts and sciences, their application to human needs, and the maintenance of a high professional standing among its members. Among the means to this end shall be the holding of meetings for the reading and discussion of professional papers and the publication of papers, discussions, communications, and such other matters as may be appropriate for the fulfillment of its objects.

ARTICLE II

MEMBERSHIP

SEC. 1—The membership of the Institute shall consist of:
a. Fellows, who shall be entitled to all rights and privileges of the Institute.

b. Members, who shall be entitled to all rights and privileges of the Institute except the right to hold the offices of President and Vice President.

c. Associates, who shall be entitled to attend all meetings and to receive copies of all Institute publications. In addition, Associates of record at the time of adoption of this Constitution shall be voting members so long as a continuous membership is maintained.

d. Juniors, who shall be entitled to attend all meetings and to receive copies of all Institute publications.

e. Students, who shall be entitled to attend all meetings and to receive copies of all Institute publications.

SEC. 2—Fellow: For admission or transfer to the grade of Fellow, a candidate shall be at least thirty-two years of age and shall be either:

a. A radio engineer or radio scientist. As such he shall have attained distinction in his profession and shall be eminently qualified to take responsible charge of important radio work. He shall have been in the active practice of his profession for at least ten years, and shall have had responsible charge of important radio work for at least three years.

When the candidate holds, in a principal national society of an allied branch of engineering or science, membership in a grade for which the qualifications indicate a standing equal to that required for the grade of Fellow herein, such membership shall be considered equivalent to three years of the required ten years of active practice of the radio profession.

b. A professor of electrical engineering or of physical science. As such he shall have attained special distinction as an expounder of the principles of radio engineering or of radio science. He shall have had at least ten years' experience as a teacher of electrical or physical subjects and shall have had responsible charge, for three years, of a radio course in a school of recognized standing.

c. A person who has done notable original work contributing to the advancement of radio engineering which has given him a recognized standing at least equivalent to that required for Fellow under paragraph "a" or "b."

d. A person regularly engaged in radio work for at least ten years, who, by invention or by contributions to the advancement of radio engineering or radio science, or to technical radio litera-

ture has attained a standing at least equivalent to that required for Fellow under paragraph "a" or "b."

SEC. 3—Member: For admission or transfer to the grade of Member, a candidate shall be at least twenty-six years of age and shall be either:

a. A radio engineer or radio scientist. As such he shall have performed and taken responsibility for important radio engineering or scientific work and shall have been in the active practice of his profession for at least four years.

b. A teacher of radio or closely allied subjects for at least four years in a school of recognized standing. He shall have been in responsible charge of a major course in such fields.

c. A person regularly employed in radio or closely allied work for at least four years, who by invention or by contributions to the advancement of radio engineering or radio science, or to technical radio literature, has attained a standing equivalent to that required for Member under paragraph "a."

d. A person at least twenty-eight years of age who is an engineer or scientist by profession in work closely allied to radio. As such, under general direction, he shall have taken responsibility in important engineering or scientific work in his field and shall have been in active practice of his profession for at least seven years.

e. An executive of a radio enterprise who, for at least six years, has had under his direction, important radio engineering or research work and who is qualified for direct supervision of the technical or scientific features of such activities.

SEC. 4—Associate: For admission or transfer to the grade of Associate, a candidate shall be at least twenty-one years of age and shall be interested in the theory or practice of radio communication or of the closely related arts and sciences.

SEC. 5—Junior: For admission to the grade of Junior, a candidate shall be at least eighteen and not more than twenty-one years of age and shall be interested in the theory or practice of radio communication or of the closely related arts and sciences.

A Junior shall be transferred to the Associate grade on reaching the age of twenty-one years.

SEC. 6—Student: For admission to the grade of Student, a candidate shall be devoting a major proportion of his time as a registered student in a regular course of study in engineering or science in a school of recognized standing. Membership in this grade shall not extend more than one and one-half years beyond the termination of his student status described above.

SEC. 7—The expression "school of recognized standing" is interpreted as applying to schools of college grade providing an engineering or scientific curriculum of not less than four years and granting degrees.

SEC. 8—In all cases, graduation from a radio or electrical course of a school of recognized standing shall be accepted in lieu of one year's radio experience.

SEC. 9—The time requirements for admission to any grade of membership may be satisfied by applying *pro rata* the experience of the candidate under the various alternative requirements for that grade.

SEC. 10—The terms "member" and "membership" when printed without an initial capital where used in this Constitution and Bylaws includes all grades.

SEC. 11—The term "voting member" where used in this Constitution and Bylaws means a member entitled to vote on Institute matters.

ARTICLE III

ADMISSIONS, TRANSFERS, AND EXPULSIONS

SEC. 1—Admission or transfer to Fellow grade shall be by invitation by the Board of Directors only.

SEC. 2—Applications for admission or transfer to any grade of membership, except Fellow, shall be submitted to the Board of Directors. An affirmative vote of at least two thirds of the Board members voting shall elect or transfer an applicant to any grade.

SEC. 3—A reapplication for admission or transfer may be made after the expiration of one year from the date of a rejection.

SEC. 4—The admission fee and dues are payable on notification of election and if not received within six months from notification, the election shall be considered void.

SEC. 5—A member in good standing may resign by submitting a written resignation to the Secretary.

SEC. 6—Subject to the approval of the Board of Directors, a resigned member may resume his membership upon payment of current dues.

SEC. 7—When a member's dues become three months in arrears his membership shall be considered terminated. Subject to the approval of the Board of Directors, such membership may be resumed on payment of a new entrance fee and current dues or by the payment of all dues in arrears.

SEC. 8—To initiate action toward expulsion of a member, a written complaint must be submitted to the Board of Directors, which if it deems the reason sufficient, shall notify the accused by letter of the charges against him and of the place and date of the hearing, which shall be at least twenty days away. The accused may present his defense in person, in writing, or by an authorized representative. There shall be a majority of the members of the Board of Directors present at the hearing and the votes cast must be unanimous in order to expel. The action of the Board of Directors shall be final and conclusive.

ARTICLE IV

ENTRANCE FEES AND DUES

SEC. 1—The entrance fees, transfer fees, and annual dues shall be as follows:

Entrance Fees	
Fellow	\$ 5.00
Member	5.00
Associate	3.00
Junior	1.00
Student	

The transfer fee from one grade of membership to another shall be the difference between the corresponding entrance fees except that there shall be no fee when transferring immediately from Student to Associate membership.

Annual Dues	
Fellows	\$10.00
Members	10.00
Associates	6.00
Juniors	4.00
Students	3.00

SEC. 2—The annual dues shall be payable in advance on the first day of January.

SEC. 3—Under exceptional circumstances, the payment of fees and dues may be deferred or waived in whole or in part by the Board of Directors.

ARTICLE V

OFFICERS

SEC. 1—The governing body of the Institute shall be the Board of Directors and shall consist of the President, Vice President, Secretary, Treasurer, Chairman of the Board of Editors, nine elected Directors, five appointed Directors, and the two most recent past Presidents.

SEC. 2—Except for the elected Directors, the terms of all officers shall be for one year each.

SEC. 3—The terms of the elected Directors shall be for three years each.

SEC. 4—The terms of the appointed Directors shall be for the current calendar year.

SEC. 5—No officer shall receive, directly or indirectly, any salary, compensation, or emolument from the Institute, either as such officer, or in any other capacity, unless authorized by a vote of a majority of the entire Board of Directors, except as authorized by the Bylaws.

ARTICLE VI

MANAGEMENT

SEC. 1—The President shall be the regular presiding officer at meetings of the Board of Directors and at meetings of the Institute. He shall be an *ex officio* member of each committee.

The Vice President shall assume the duties of the President in the absence or incapacity of the President.

In the event that neither the President nor the Vice President can personally act, the Board of Directors may elect a chairman from its membership who is authorized to perform the presidential duties during the period of the incapacity of the President and Vice President. The tenure of such temporary chairman shall be at the discretion of the Board of Directors.

SEC. 2—The Board of Directors shall manage the affairs of the Institute. An annual report shall be made to the members on the activities and finances of the Institute.

Six members of the Board of Directors shall constitute a quorum.

SEC. 3—The Board of Directors may make, amend, or revoke Bylaws to this Constitution. The proposed changes and reasons therefor shall be mailed to all members of the Board at least twenty days before the stipulated meeting at which the vote shall be taken. Two thirds of all votes received at the stipulated meeting shall be required to approve any new Bylaw, amendment, or revocation.

SEC. 4—The Treasurer, under the control of the Board of Directors, shall have general supervision of the fiscal affairs of the Institute.

The Institute shall secure a surety bond on the Treasurer.

SEC. 5—The Secretary shall attend all meetings of the Board of Directors and principal meetings of the Institute and prepare the business and record the proceedings thereof. He shall have charge of the books of account of the Institute, and shall furnish from them such information as is requested by the Board of Directors. He shall conduct the correspondence of the Institute and keep full records thereof.

The Institute shall secure a surety bond on the Secretary. An annual audit of the affairs of the Institute shall be made by certified public accountants and submitted to the Board.

SEC. 6—All funds received by the Institute shall be deposited in an account requiring the signatures of at least two of the following for withdrawal: President, Vice President, Treasurer, Secretary, and Chairman of the Board of Editors. Funds from this account shall, in general, be deposited in a second account which shall never exceed an amount specified by the Board of Directors and shall be withdrawable on the signature of the Secretary alone for current disbursements. Before funds are transferred from the first-mentioned account to the other, the Secretary shall submit a statement of the disposition of the previously expended funds to the Treasurer.

SEC. 7—All committees shall be appointed by the Board of Directors.

SEC. 8—The fiscal year of the Institute shall end with the thirty-first day of December.

ARTICLE VII

NOMINATION AND ELECTION OF PRESIDENT, VICE PRESIDENT, AND THREE DIRECTORS, AND APPOINTMENT OF SECRETARY, TREASURER, CHAIRMAN OF THE BOARD OF EDITORS, AND FIVE DIRECTORS

SEC. 1—On or before July first of each year, the Board of Directors shall submit to qualified voters a list of nominations containing at least one name each for the office of President and

Vice President and at least six names for the office of elected Director and shall call for nominations by petition.

Nominations by petition may be made by letter to the Board of Directors setting forth the name of the proposed candidate and the office for which it is desired he be nominated. For acceptance a letter of petition must reach the executive office before August fifteenth of any year and shall be signed by at least thirty-five voting members.

Each proposed nominee shall be consulted and if he so requests his name shall be withdrawn. The names of proposed nominees who are not eligible under the Constitution shall be withdrawn by the Board.

On or before September first, the Board of Directors shall submit to the voting members as of August fifteenth, a list of nominees for the offices of President, Vice President, and elected Director, the names of the nominees for each office being arranged in alphabetical order. The ballots shall carry a statement to the effect that the order of the names is alphabetical for convenience only and indicates no preference.

Voting members shall vote for the candidates whose names appear on the list of nominees, by written ballots in plain sealed envelopes, enclosed within mailing envelopes marked "Ballot" and bearing the member's written signature. No ballots within unsigned outer envelopes shall be counted. No votes by proxy shall be counted. Only ballots arriving at the executive office prior to October twenty-fifth shall be counted. Ballots shall be checked, opened, and counted under the supervision of the Tellers Committee between October twenty-fifth and the first Wednesday in November. The result of the count shall be reported to the Board of Directors at its first meeting in November and the nominees for President and Vice President and the three nominees for Director receiving the greatest number of votes shall be declared elected. In the event of a tie vote the Board shall choose between the nominees involved.

SEC. 2—The Secretary, Treasurer, and Chairman of the Board of Editors, shall be appointed by the Board of Directors at its annual meeting to serve until the next annual meeting.

SEC. 3—The five appointed Directors shall be appointed by the Board of Directors at its annual meeting to serve for the remainder of the calendar year.

SEC. 4—The Board of Directors is authorized to fill a vacancy occurring in the governing body.

ARTICLE VIII

MEETINGS

SEC. 1—There shall be an annual meeting of the Board of Directors during January of each year at which newly elected officers shall begin their terms of service, and the Board shall make necessary appointments. There shall be a meeting of the

Board of Directors in November on or after the first Wednesday to receive the report of the Tellers Committee.

SEC. 2—There shall be an annual meeting of the Institute as soon as practicable after the annual meeting of the Board of Directors at which general reports of the Secretary and Treasurer shall be presented.

SEC. 3—Meetings of the Board may be held at such times as are necessary to carry out the provision of this Constitution and shall be held at such other times as any five members of the Board may determine, but only on notice to all members of the Board.

ARTICLE IX

INSTITUTE SECTIONS

SEC. 1—Sections of the Institute may be authorized by the Board of Directors.

SEC. 2—The Board of Directors may at any time terminate the existence of any section when in its judgment the interests of the Institute makes such action desirable.

ARTICLE X

AMENDMENTS

SEC. 1—Amendments to this Constitution may be proposed by means of a resolution adopted by the Board of Directors or by means of a petition signed by at least thirty-five voting members. Such proposed amendment or amendments shall be submitted to legal counsel by the Board of Directors, and, if in the opinion of such counsel, they are in accordance with the laws under which the Institute is organized, a copy shall be mailed with a letter ballot to each member.

SEC. 2—Constitutional amendment ballots shall be mailed to the voting members at least sixty days before the date appointed for counting the ballots and the ballots shall carry a statement of the time limit for their return to the executive office. The Tellers Committee shall count such votes and report to the Board of Directors at its next meeting. If the total vote be at least twenty per cent of the total voting membership and if at least seventy-five per cent of all votes cast shall be favorable, the proposed amendment or amendments shall become part of this Constitution.

SEC. 3—Amendments shall take effect thirty days after their adoption, but officers and officers-elect of the Institute at the time any amendment becomes effective shall continue in office until the end of the terms for which they were elected.

SEC. 4—Copies of the amendments shall be distributed to the members as soon as practicable after adoption.

SEC. 5—A complete history of amendments shall be kept in the files of the Institute.

Bylaws

(As of November 5, 1941)

Article VI, Section 3, of the Institute Constitution provides for Bylaws as follows:

"The Board of Directors may make, amend, or revoke Bylaws to this Constitution. The proposed changes and reasons therefor shall be mailed to all members of the Board at least twenty days before the stipulated meeting at which the vote shall be taken. Two thirds of all votes received at the stipulated meeting shall be required to approve any new Bylaw, amendment, or revocation."

MEMBERSHIP

SEC. 1—Institute members are authorized to use the following abbreviations or symbols indicating their grade of membership:

Fellow—F.I.R.E.
Member—M.I.R.E.
Associate—A.I.R.E.

SEC. 2—The emblem of the Institute is copyrighted and shall be reproduced only in connection with official business of the Institute.

SEC. 3—Applicants for membership shall furnish names of sponsors as follows:

For Member—Five Fellows or Members.
For Associate—Three Fellows, Members, Associates, or other responsible individuals.

For Junior—Three Fellows, Members, Associates, or other responsible individuals.

For Student—A member of the faculty of his school.

SEC. 4—When the work or location of an applicant for Member grade is such as to make impracticable compliance with Section 3, the Admissions Committee may waive that section upon obtaining other suitable references.

SEC. 5—The name of each applicant for admission or transfer to the grade of Member shall be posted in the PROCEEDINGS, after approval by the Admissions Committee.

SEC. 6—Objection to the admission of a candidate must include reasons for such objection and must reach the office of the Institute by the first day of the month following posting in the PROCEEDINGS. All such statements shall be treated as confidential.

SEC. 7—The name of each newly admitted or transferred Associate or Member shall be published in the PROCEEDINGS.

SEC. 8—A notice of his election shall be sent to each newly admitted member together with a bill for his entrance fee and dues, if not previously paid, dues being computed for the remainder of the calendar year beginning with the quarter next succeeding the date of his election. His entrance fee or dues remaining unpaid, additional bills shall be sent the newly elected member sixty days and one hundred and twenty days after notification of his election, in the last instance accompanied by a warning that his election will be considered void if his admission fee and dues are not received within six months of his notification of election.

The names of all individuals elected to membership who fail to pay admission fees or dues within six months of notification of election shall be turned over to the Membership Committee.

SEC. 9—The name of each applicant for admission to the Institute except in the case of Member grade, shall be placed on the mailing list for the PROCEEDINGS immediately upon admission to membership and the receipt of his entrance fee and dues.

SEC. 10—The name of each applicant for admission to the grade of Member shall be placed on the mailing list for the PROCEEDINGS immediately upon receipt of his application and the entrance fee.

SEC. 11—PROCEEDINGS will be sent to members for a period not shorter than that covered by the payment of dues. Upon request, a newly admitted member may receive the PROCEEDINGS for previous quarters of the current year provided dues are remitted for such additional period.

SEC. 12—Transfer of an Associate to Member grade may be proposed by any member acting as sponsor, in which case the sponsor shall fill in the application blank and provide letters of reference for submission to the Admissions Committee. If the application is favorably acted on, the sponsor shall secure the candidate's signature to a duplicate application blank after which the application shall be submitted to the Board of Directors.

SEC. 13—The Membership Committee may recommend for transfer to higher grade those members who they think are qualified.

SEC. 14—Each year, the Awards Committee shall recommend to the Board of Directors nominees for Fellow grade. A citation summarizing the accomplishments of the nominee shall be a part of each recommendation.

SEC. 15—Diplomas shall be presented to the newly elected Fellows. If practicable, this presentation shall be made by the President at the next Annual Convention.

SEC. 16—A bill shall be sent to each member not later than December 1 covering his dues for the following year. A second bill shall be mailed on or about February first to each member whose dues remain unpaid. Not later than March first, each member whose dues remain unpaid shall be so notified by the Secretary and informed that, in accordance with Article III, Section 7, of the Constitution, should his dues remain unpaid after March 31, his membership will terminate and he will lose the right to vote and to receive the publications of the Institute. On April first, the name of each member whose dues remain unpaid shall be removed from the roll of membership and such member shall be sent a notice to the effect that according to Article III, Section 7, his membership in the Institute has in fact terminated. The list of such terminated memberships shall be turned over to the Membership Committee.

SEC. 17—The mailing of bills or statements to the last known address of a member shall be considered a valid notice of indebtedness.

SEC. 18—On resuming membership and paying dues in arrears, a member may receive available copies of the PROCEEDINGS during the period covered by the back dues. A rebate of 25 cents per copy will be made in lieu of copies of the PROCEEDINGS not available.

SEC. 19—The Secretary shall, as soon as possible after the end of each year, present to the Board of Directors a report giving the number of members of each grade at the close of the year, and the gains and losses in each grade of membership during the year as a result of elections, transfers, reinstatements, debts, resignations, failure to pay dues, and all other causes. This report shall also give the number of newly elected members whose elections become void during the year through the failure to pay entrance fee and initial dues, and the number of newly elected members who at the end of the year have not yet paid entrance fee and initial dues but whose election is still effective as of that date.

BOARD OF DIRECTORS

SEC. 20—Regular meetings of the Board of Directors shall be held in the office of the Institute in New York, N.Y., on the first Wednesday of each month except in July and August, unless otherwise set as provided for in Section 21.

SEC. 21—The time or place of a regular Board meeting may be altered or the meeting cancelled only by majority vote of all Board members not less than twenty days before the original date or the new date set for the meeting, whichever is the earlier. Notice of such change shall be given all Board members by mailing notice not less than ten days before the original or the new date, whichever is the earlier.

SEC. 22—As provided in the Constitution, special meetings of the Board of Directors may be called by any five members of the Board on notice to all other members. Notice of such special meeting, giving the time and place of meeting, the purpose of the meeting, and the names of the Board members calling the meeting shall be mailed to all Board members not less than twenty days before the date set for the special meeting. The place of such special meetings may be only the Institute office in New York, N.Y., unless otherwise authorized by a majority vote of all Board members.

SEC. 23—The Secretary, appointed as prescribed in Article VII, Section 2, of the Constitution, shall be paid a salary determined by the Board of Directors.

EXECUTIVE COMMITTEE

SEC. 24—The Board of Directors in managing the affairs of the Institute according to the Constitution shall appoint a committee of Officers and members of the Board of Directors called the Executive Committee to exercise powers and assume duties of executive management to the extent that the Board of Directors directs and as outlined in bylaws subject to the following limitations: that the Board may by a majority vote of those present at any meeting overrule any act or decision of the Executive Committee, except insofar as any act has in fact been carried out, or suspend at any meeting any power conferred upon the Executive Committee, such suspension to remain in effect pending repeal of the bylaw conferring such power, or direct any action or plan of the Executive Committee.

SEC. 25—The Executive Committee shall direct and coordinate the work of all committees except Appointments, Awards, Constitution and Laws, Executive, Nominations, and Tellers, unless the Board of Directors directs otherwise.

SEC. 26—The Executive Committee shall approve all membership applications below Fellow grade if and when such applications comply with entrance or transfer routines specified in the Constitution and Bylaws. The Executive Committee shall handle readmissions on the basis of policies established by the Board.

SEC. 27—The Executive Committee shall direct the formulation of and present the annual budget to the Board of Directors for approval.

SEC. 28—The Executive Committee shall manage the office of the Institute, which will include publications, advertising, and the setting of salaries (with the exception of Officers' salaries), within the limits of the budget.

SEC. 29—The Executive Committee shall set dates and locations of conventions, conferences, and meetings of the Institute and shall manage them.

SEC. 30—The Executive Committee shall supervise the formation and operation of Sections and propose their approval to the Board of Directors.

SEC. 31—The Executive Committee shall direct and manage Institute standardization activities including relations with other organizations.

SEC. 32—The Executive Committee may divide its duties and responsibilities among its members as it sees fit and conduct its business as it finds necessary, and shall formulate a "Code of Administrative Practice."

SEC. 33—Minutes of the meetings of the Executive Committee shall be sent to the members of the Board of Directors.

SEC. 34—In addition to its other duties, the Executive Committee is charged with broadly considering Institute policies, and making appropriate recommendations to the Board of Directors on its own initiative.

NOMINATIONS

SEC. 35—The Nominating Committee shall submit more than one name for each elective office.

SEC. 36—The Nominating Committee shall transmit its list of proposed nominees to members of the Board of Directors at least a week before the date at which the Board is expected to act upon them.

SECTIONS

SEC. 37—A petition for the formation of a Section shall be signed by not fewer than twenty-five (25) Fellows, Members, and Associates residing within the proposed territorial limits.

SEC. 38—The territory of a Section shall be specified by the Board of Directors.

SEC. 39—All Sections shall accept and conform to a "Constitution for Sections" provided by the Institute Board of Directors.

SEC. 40—For Section maintenance, fifty cents shall be paid by the Institute to each Section for each Fellow, Member, and Associate residing within the territory of the Section at the end of the fiscal year, namely, December 31, plus ten (\$10.00) dollars for each meeting up to and including the tenth meeting held during the year.

SEC. 41—Sections shall have no authority to contract debts for, pledge the credit of, or in any way bind the Institute.

SEC. 42—Section Secretaries shall forward to the Secretary of the Institute a report of each meeting held by the Section for the presentation or discussion of papers, and during January of each year a financial statement for the preceding year.

SEC. 43—A Section of the Institute may co-operate with other organizations in the holding of joint meetings and may invite members of such organizations and the public to its meetings.

SEC. 44—Failure of a Section to maintain the required activities, which shall include the holding of at least five meetings each year and also the maintenance of a minimum membership of 25 Associates, Members, and Fellows, shall place the section on probation. All members of the Section shall be informed of the probation by the Secretary of the Institute who shall also call to their attention the requirements for maintaining the Section.

If the delinquency continues for a second year, a second notification to the Section membership shall be made by the Institute Secretary and the Board of Directors shall be informed of the probationary status of the Section.

If the delinquency continues for a third year, the Section shall, thereupon, be dissolved. The Secretary shall so report to the Board of Directors and so inform the Section membership.

COMMITTEES AND REPRESENTATIVES

SEC. 45—The standing Committees, each of which shall normally consist of five or more persons, shall include the following:

Admissions	Annual Review
Appointments	Electroacoustics
Awards	Electronics
Board of Editors	Facsimile
Constitution and Laws	Frequency Modulation
Executive Committee of the Board of Directors	Radio Receivers
Membership	Radio Wave Propagation
New York Program	Standards
Nominations	Symbols
Papers	Television
Public Relations	Transmitters and Antennas
Sections	
Tellers	

These committees shall be advisory to the Board of Directors on those matters which are reasonably described by the committee names.

SEC. 46—The Membership Committee shall include the Secretary of each Section, *ex-officio*.

SEC. 47—The Sections Committee shall include the Chairman of each Section, *ex-officio*.

SEC. 48—The Appointments Committee shall be appointed by the Board of Directors at its regular November meeting. Its membership shall be chosen from the continuing and newly elected members of the Board of Directors. At least fourteen days before the next annual meeting of the Board of Directors, the Appointments Committee shall mail to the members of the new Board of Directors a list of candidates for the offices of Secretary, Treasurer, Editor, and Appointed Directors, and Chairmen and members of the Awards, Constitution and Laws, Executive, Nominations, and Tellers Committees.

SEC. 49—The Executive Committee shall recommend to the Board of Directors candidates for all standing committees except the Appointments, Awards, Constitution and Laws, Executive, Nominations, and Tellers Committees.

SEC. 50—The President, the Secretary, the Treasurer, the Editor, and at least two other members of the Board of Directors shall comprise the Executive Committee. The President shall be chairman, the Treasurer shall be vice chairman, and the Secretary shall be secretary of the Executive Committee.

SEC. 51—The President, with the consent of the Board of Directors is authorized to appoint teachers of science or engineering who are Institute members as Institute Representatives. Each such Institute Representative is charged with promoting the welfare of the Institute at his school, particularly in matters relating to Student membership.

SEC. 52—The Board of Directors may appoint representatives of the Institute on joint committees, boards, and other local, national, and international bodies.

PUBLICATIONS

SEC. 53—The Secretary is authorized to receive annual subscriptions to the monthly PROCEEDINGS at the rate of ten (\$10.00) dollars per annum with an extra postage charge when the bulk rate of postage does not apply. A discount of fifty per cent from the subscription price of ten (\$10.00) dollars will be allowed to colleges and public libraries upon direct subscription to Institute headquarters. Members, publishers, and subscription agencies may be allowed a discount of twenty-five per cent.

SEC. 54—The price of a single annual subscription to the PROCEEDINGS for a Fellow, Member, or Associate shall be \$5.00, to be included in his annual dues as specified in Article IV of the Constitution.

SEC. 55—The price of copies of the PROCEEDINGS supplied to a newly admitted Fellow, Member, or Associate in advance of the period for which dues are payable shall be included in his entrance fee which is specified in Article IV of the Constitution.

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The Institute of Radio Engineers

Incorporated August 23, 1913

CONSTITUTION FOR SECTIONS

ARTICLE I

NAME AND OBJECT

SEC. 1—This organization shall be known as the Section of the Institute of Radio Engineers.

SEC. 2—The Section shall strive for the advancement of the theory and practice of radio engineering and of the allied arts and sciences, and the maintenance of a high professional standing among its members, all in consonance with the Constitution and Bylaws of the Institute and with special attention to such aims within the territory of the Section as are hereinafter defined.

SEC. 3—The Section shall aid in promoting close co-operation and good fellowship among its members and to this end shall hold meetings for the transaction of the regular business of the Section and for the presentation of papers and their discussion.

ARTICLE II

MEMBERSHIP

SEC. 1—All members of the Institute residing within the territory of the Section are automatically members of this Section. There shall be no other grades of membership.

SEC. 2—All Fellows, Members, and Associates of the Institute residing within the territory of the Section shall be entitled to attend meetings, vote, and hold office.

SEC. 3—Junior and Student members of the Institute shall be entitled to attend meetings but shall not have the right to vote or hold office.

ARTICLE III

TERRITORY

SEC. 1—The territory of the Section shall be set by the Board of Directors, and may be enlarged, reduced, or otherwise altered by the Board at any time.

ARTICLE IV

DUES

SEC. 1—There shall be no Section dues.

SEC. 2—The ordinary expenses of the Section shall be defrayed by the funds supplied by the Institute.

SEC. 3—Emergency or extraordinary expenses may be provided for by voluntary contribution from the membership of the Section. A unanimous vote of the Executive Committee is required before such a request may be made.

SEC. 4—The Section may require nonmembers who wish to be placed on the mailing list for notices to pay in advance for the estimated cost of such notices.

ARTICLE V

OFFICERS

SEC. 1—The officers of the Section shall be a Chairman, a Vice Chairman, and a Secretary-Treasurer.

SEC. 2—Terms of all officers shall be for one year beginning at the close of the annual meeting at which election is held and continuing until their successors are duly elected and take office.

ARTICLE VI

MANAGEMENT

SEC. 1—There shall be an Executive Committee consisting of the officers, the Junior Past Chairman, the Chairman of the Meetings and Papers Committee, the Chairman of the Membership Committee, the Chairman of the Publicity Committee, and

if desired by the Executive Committee, one additional member to be appointed by the Chairman.

SEC. 2—The Chairman, responsible to the Executive Committee, shall have general supervision of the affairs of the Section. He shall preside at meetings of the Section and the Executive Committee and have such other powers and perform such other duties as may be provided for in the Bylaws, or as may be delegated to him by vote of the Section. In his absence his duties shall be performed by the Vice Chairman.

SEC. 3—The Secretary-Treasurer shall receive and deposit all monies in the name of the Section in such depository as shall be determined by the Executive Committee. He shall make only such disbursements as shall be ordered by the Executive Committee.

SEC. 4—The Secretary-Treasurer shall send out notices, prepare the agenda for, and record the minutes of all meetings of the Section and of the Executive Committee. He shall make such reports of his activities as may be required by the Executive Committee of the Institute.

SEC. 5—The Chairman, as soon as expedient after the annual meeting, shall appoint the following standing committees:

- Meetings and Papers Committee
- Membership Committee
- Publicity Committee

Members appointed shall serve until their successors are appointed or the committee dissolved.

Other Committees may be authorized by vote of the Section at any regular meeting, and shall be appointed by the Chairman of the Section.

ARTICLE VII

NOMINATION AND ELECTION OF OFFICERS

SEC. 1—All officers shall be elected at the annual meeting of the Section upon nomination by a nominating committee of three members not then officers of the Section, duly appointed by the Chairman of the Section two months before the annual meeting. These nominations shall be announced in the notice of the annual meeting. Nominations may also be made from the floor.

SEC. 2—Vacancies in office occurring during the year shall be filled by the Executive Committee for the remainder of the unexpired term unless otherwise provided for.

SEC. 3—If for any reason the best interests of the Section seem to require a change in the governing body during the year, the matter shall be duly and carefully considered by the Executive Committee. Upon not less than two-thirds vote of the Executive Committee, or upon receipt by the Executive Committee of a petition signed by fifteen (15) members of the Section, recommendation shall be made to the Section for action at a special meeting to be duly called by the Executive Committee for the sole purpose of considering and voting upon such a change.

A two-thirds vote of the members present shall be necessary to declare an office vacant. Upon a two-thirds vote of the members present the vacant office may be filled for the unexpired term upon nominations from the floor.

ARTICLE VIII

MEETINGS

SEC. 1—The Section shall not hold less than five regular meetings during the year, one of which shall be an annual meeting.

SEC. 2—These meetings shall be held at some specific time in the year as prescribed in the Section Bylaws.

SEC. 3—The fiscal year of the Section shall correspond with the fiscal year of the Institute. (Calendar year.)

SEC. 4—Fifteen members shall constitute a quorum at all meetings of the Section called for the transaction of regular business and requiring a vote to be taken.

SEC. 5—A plurality vote of the members present is necessary for the election of officers.

SEC. 6—Meetings of the Executive Committee shall be held at such times as shall be found necessary. Executive Committee meetings may be called by the Chairman of the Section at his own discretion or shall be at the request of three members of the committee.

SEC. 7—Four members shall constitute a quorum at all meetings of the Executive Committee except as otherwise provided herein.

SEC. 8—A majority vote of the Executive Committee shall be necessary in the conduct of its business except as otherwise provided in this Constitution or in the Section Bylaws.

SEC. 9—The Secretary-Treasurer shall send out notices of all regular Section meetings to all Institute members in the territory of the Section at least one week prior to the date of meeting. These notices shall contain a full statement of the time, place, and business of the meeting.

ARTICLE IX

AMENDMENTS

SEC. 1—This Constitution may be amended by a two-thirds vote of all members present at any annual meeting of the Committee on Sections provided that notices of the proposed meeting and the proposed change has been sent to all members of the Committee on Sections at least one month in advance of the meeting. Such action shall be subject to the approval of the Board of Directors of the Institute.

SEC. 2—In the event of absence of any member of the Committee on Sections, he may vote by proxy on amendments to this Constitution.

SEC. 3—Suitable Bylaws to this Constitution may be adopted by a two-thirds vote of the Section provided they are consonant with the Constitution and Bylaws of the Institute and this Con-

stitution. A copy of these Bylaws shall be filed in the Institute office.

ANNUAL MEETINGS

The annual meeting at which officers for the succeeding year are elected is usually a regular monthly meeting. The particular month chosen by each of the Sections is tabulated below.

Section	Month
Atlanta	January
Baltimore	November
Boston	December
Buenos Aires	May
Buffalo-Niagara	June
Chicago	December
Cincinnati	December
Cleveland	December
Connecticut Valley	Last regular meeting of calendar year
Dallas-Fort Worth	December
Detroit	December
Emporium	December
Indianapolis	May
Kansas City	April
Los Angeles	December
Montreal	April
Philadelphia	June
Pittsburgh	May
Portland	January
Rochester	Last spring meeting
St. Louis	May
San Francisco	June
Seattle	December
Toronto	May
Twin Cities	May
Washington	December

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Roman numerals refer to Articles and arabic numerals to Sections

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Use these cards for sending in the names of persons who may be interested in membership in the Institute

Name

Address

I believe the individual named above may be interested in membership in the Institute of Radio Engineers.

Signature

You may use my name in writing to him. Yes No

Please send me some additional cards.

The
Membership Committee

Would appreciate

The name

And address

Of anyone

Not listed

In this directory

Who may be

Interested in

Membership in

The Institute of

Radio Engineers

Name

Address

I believe the individual named above may be interested in membership in the Institute of Radio Engineers.

Signature

You may use my name in writing to him. Yes No

Please send me some additional cards.

Name

Address

I believe the individual named above may be interested in membership in the Institute of Radio Engineers.

Signature

You may use my name in writing to him. Yes No

Please send me some additional cards.