

RECIPIENTS OF MEDAL OF HONOR

E. H. Armstrong	1917	J. A. Fleming	1933
E. F. W. Alexanderson	1919	S. C. Hooper	1934
G. Marconi	1920	Balth. van der Pol	1935
R. A. Fessenden	1921	G. A. Campbell	1936
Lee de Forest	1922	Melville Eastham	1937
John Stone Stone	1923	J. H. Dellinger	1938
M. I. Pupin	1924	A. G. Lee	1939
G. W. Pickard	1926	Lloyd Espenschied	1940
L. W. Austin	1927	Alfred N. Goldsmith	1941
Jonathan Zenneck	1928	A. H. Taylor	1942
G. W. Pierce	1929	William Wilson	1943
P. O. Pedersen	1930	Haraden Pratt	1944
G. A. Ferrié	1931	H. H. Beverage	1945
A. E. Kennelly	1932	R. V. L. Hartley	1946
L. C. F. Horle	1948		

MORRIS LIEBMANN MEMORIAL PRIZE

The Morris Liebmann Memorial Prize carries a monetary award of varying amount, derived from the income of a \$10,000 endowment fund. The fund was donated by E. J. Simon, "a friend and member of the Institute," to preserve the memory of Colonel Morris N. Liebmann, who gave his life in the cause of the United States in the first World War. This prize is given annually to a member of the Institute who, in the opinion of a special committee, shall have made an important contribution to the radio art.

RECIPIENTS OF MORRIS LIEBMANN MEMORIAL PRIZE

L. F. Fuller	1919	V. K. Zworykin	1934
R. A. Weagant	1920	F. B. Llewellyn	1935
R. A. Heising	1921	B. J. Thompson	1936
C. S. Franklin	1922	W. H. Doherty	1937
H. H. Beverage	1923	G. C. Southworth	1938
J. R. Carson	1924	H. T. Friis	1939
Frank Conrad	1925	H. A. Wheeler	1940
Ralph Bown	1926	P. T. Farnsworth	1941
A. H. Taylor	1927	S. A. Schelkunoff	1942
W. G. Cady	1928	W. L. Barrow	1943
E. V. Appleton	1929	W. W. Hansen	1944
A. W. Hull	1930	Peter C. Goldmark	1945
Stuart Ballantine	1931	Albert Rose	1946
Edmond Bruce	1932	John R. Pierce	1947
Heinrich Barkhausen	1933	S. W. Seeley	1948

BROWDER J. THOMPSON MEMORIAL PRIZE

The Browder J. Thompson Memorial Prize was established in 1945 for the purpose of stimulating research in the field of radio and electronics and to provide incentive for the careful preparation of papers describing such research. The award is given annually to the author or joint authors under thirty years of age at date of submission of original manuscript for that paper of sound merit recently published in the technical publications of The Institute of Radio Engineers, which, in the opinion of the Awards Committee of the Institute, constitutes the best combination of technical contribution to the field of radio and electronics and presentation of the subject.

The award comprises the income from a fund established by voluntary contributions to preserve the memory of Browder J. Thompson, a Director of the

Institute when he was killed in action in World War II while on a special mission for the Secretary of War.

RECIPIENTS OF THE BROWDER J. THOMPSON MEMORIAL PRIZE

G. M. Lee	1946
Charles L. Dolph	1947
W. H. Huggins	1948

I.R.E. HEADQUARTERS BUILDING

During the recent war the use and importance of electronic methods and apparatus became of such widespread importance that the directors of the Institute were convinced that The Institute of Radio Engineers was destined to remain one of the great engineering societies of the world and steadily to increase its services to its members. Pressed by the need for adequate headquarters space, a Building Fund campaign was launched to raise a minimum of \$500,000 for the purpose of providing the Institute with a permanent home, expanding the facilities of the Institute, and, in the process, of creating a closer union between radio engineers and their industry.

The response was conclusive both in magnitude and in its mode of accomplishment. The members of the I.R.E. and executives high in industry rallied with enthusiasm and vigor. Notable showings were made in every grade of membership, from Fellow to Student, and substantial contributions from a great number of organizations, both large and small, in the radio-and-electronic field, built up an impressive total of well over \$600,000. The achievement made it clear that the industry appreciates its indebtedness to the engineers, and that they fully recognize the opportunities of advancement which their industry presents to them.

In 1945 the Institute purchased the building on the northeast corner of 79 Street and Fifth Avenue in New York City, as a permanent headquarters establishment. Acquired by the Institute at a cost comparable to the realty appraisal value of the land alone, when it was built as a family mansion in 1889 the house was designed to be one of the show places of New York.

Approximately two thirds of the original building fund has been spent for the land and the building, including the necessary alterations made to conform with the building and fire laws of New York City. The interest on the balance, invested principally in United States Treasury Bonds, it is hoped will cover the maintenance and operating costs of the building.

The completed headquarters establishment provides, in addition to offices for the permanent headquarters staff, adequate facilities for the activities for the Institute's official family, including dignified and impressive meeting places for its directors, officers, committees, and members. Members of the Institute are always welcome to inspect and utilize these facilities, and to avail themselves of the services of the headquarters staff.

THE INSTITUTE OF RADIO ENGINEERS

(Incorporated, August 23, 1913)

CONSTITUTION

Adopted at the First Meeting of The Institute of Radio Engineers, May 13, 1912. Amended, November 2, 1914; December 5, 1915; October 7, 1931; March 1, 1939; November 5, 1941; September 8, 1943; November 29, 1944; May 5, 1945; December 15, 1945; June 27, 1946; July 30, 1946; and August 15, 1947.

ARTICLE I

NAME AND OBJECT

SEC. 1—The name of this organization shall be The Institute of Radio Engineers, Incorporated.

SEC. 2—Its objects shall be scientific, literary, and educational. Its aims shall include the advancement of the theory and practice of radio, and allied branches of engineering and of the related arts and sciences, their application to human needs, and the maintenance of a high professional standing among its members. Among the means to this end shall be the holding of meetings for the reading and discussion of professional papers and the publication of papers, discussions, communications, and such other matters as may be appropriate for the fulfillment of its objects.

ARTICLE II

MEMBERSHIP

SEC. 1—The membership of the Institute shall consist of:

- Fellows, who shall be entitled to all rights and privileges of the Institute.
- Senior Members, who shall be entitled to all rights and privileges of the Institute.
- Special Members, who shall be entitled to all rights and privileges of the Institute except the right to hold the offices of President and Vice President.
- Members, who shall be entitled to all rights and privileges of the Institute except the right to hold the offices of President, Vice President, and Director.
- Associates, who shall have such rights and privileges as are provided by the Bylaws. However, Associates who have maintained a continuous membership in this grade since March 1, 1939, shall have the right to vote and shall be entitled to all rights and privileges of the Institute except the right to hold any corporate office, the office of Director, and the chairmanships of standing Committees and of Sections.
- Students, who shall have such rights and privileges as are provided by the Bylaws.

SEC. 2—The qualifications for the various grades of membership shall be specified in the Bylaws in accordance with the following principles:

- Fellow is a grade of unusual professional distinction and shall be conferred only by invitation of the Board of Directors.
- Senior Member is the highest professional grade for which application may be made and shall require experience or attainment reflecting professional maturity.
- Special Member is a grade limited to those who have shown an interest in furthering the radio or allied arts and sciences and who have attained such position or prestige that by membership they shall advance the objectives of the Institute. This grade shall be conferred only by invitation of the Board of Directors.
- Member is a professional grade limited to those who have demonstrated professional competence in radio or allied fields.
- Associate grade shall be open to those interested in the theory or practice of radio engineering or the allied arts and sciences.
- Student grade shall be open to those devoting a major part of their time as registered students in a regular course of study in engineering or science in a school of appropriate standing. Membership in this grade may extend a limited time after termination of student status.

SEC. 3—The requirements for admissions, transfers, and severance of members shall be specified in the Bylaws.

SEC. 4—The term "allied" as used in this Constitution and Bylaws refers to electrical communication, electronics, and such other technical fields as are directly contributory to, or derived from radio.

SEC. 5—The terms "member" and "membership" when printed without an initial capital where used in this Constitution and Bylaws include all grades.

SEC. 6—The term "voting member" where used in this Constitution and Bylaws means a member entitled to vote on Institute matters.

ARTICLE III

DUES AND FEES

SEC. 1—Dues and fees shall be specified in the Bylaws.

SEC. 2—Under exceptional circumstances, the payment of fees and dues may be deferred or waived in whole or in part by the Board of Directors.

ARTICLE IV

OFFICERS AND DIRECTORS

SEC. 1—The governing body of the Institute shall be the Board of Directors and shall consist of the President, Vice President, Secretary, Treasurer, Editor, six Directors elected-at-large, three appointed Directors, one Regional Director elected by each Region, and the two most recent past Presidents.

SEC. 2—The Corporate Officers of the Institute shall be the President, Vice-President, Secretary, Treasurer, and Editor.

SEC. 3—The terms of office for Directors elected-at-large shall be for three years; for appointed Directors, one year; for Regional Directors, two years; and for all Corporate Officers, one year, except as provided in Article VI, Section 1.

SEC. 4—Each year of a term of office established in Article IV shall begin with the assembly of the Board of Directors at its annual meeting and terminate with the assembly of the Board of Directors at its following annual meeting.

SEC. 5—No Corporate Officer or Director shall receive, directly or indirectly, any salary, traveling expenses, compensation, or emolument from the Institute, unless authorized by the Board of Directors or by the Bylaws.

SEC. 6—The United States and Canada, and other areas at the discretion of the Board of Directors, shall be divided into Regions, which shall be specified in the Bylaws. The Board of Directors shall delineate the Regions, make changes in the number of Regions, as it deems desirable, and number the Regions with consecutive numbers. The voting members of each Region shall elect one representative who shall thereby become a member of the Board of Directors and be designated a Regional Director.

ARTICLE V

MANAGEMENT

SEC. 1—The President shall be the regular presiding officer at meetings of the Board of Directors and at meetings of the Institute. He shall be an ex officio member of each committee.

The Vice-President shall assume the duties of the President in the absence or incapacity of the President.

In the event that neither the President nor the Vice-President can personally act, the Board of Directors may elect a chairman

from its membership who is authorized to perform the presidential duties during the period of the incapacity of the President and Vice-President. The tenure of such temporary chairman shall be at the discretion of the Board of Directors.

SEC. 2—The Board of Directors shall manage the affairs of the Institute. An annual report on the activities and finances of the Institute shall be made to the members.

Eight members of the Board of Directors shall constitute a quorum.

SEC. 3—The Board of Directors may make, amend, or revoke Bylaws to this Constitution. The proposed changes and reasons therefor shall be mailed to all members of the Board at least twenty days before the stipulated meeting at which the vote shall be taken. Two thirds of all votes cast at the stipulated meeting shall be required to approve any new Bylaw, amendment, or revocation.

SEC. 4—The Secretary shall be responsible for the preparation for all meetings of the Board of Directors and all principal meetings of the Institute and the recording of the minutes of such meetings. He shall be responsible for the correspondence of the Institute and the keeping of full records thereof, and shall be responsible for the provision of such information from them as is requested by the Board of Directors.

SEC. 5—The Treasurer, under the control of the Board of Directors, shall have general supervision of the fiscal affairs of the Institute and shall be responsible for the keeping of the books of account. An annual audit of the affairs of the Institute shall be made by certified public accountants and submitted to the Board.

SEC. 6—All funds received by the Institute shall be deposited in an account requiring the signatures of at least two of the following for withdrawal: President, Vice-President, Secretary, Treasurer, and Editor. Funds from this account may be deposited in other accounts authorized and limited in size by the Board of Directors. Funds from these accounts shall be withdrawable on the signatures of authorized bonded individuals for current disbursements. Before additional funds are transferred from the first-mentioned account to another account, the individuals responsible for such other accounts shall submit a statement of the disposition of the previously expended funds to the Treasurer.

SEC. 7—All committees shall be appointed by the Board of Directors or in such manner as the Board may designate.

SEC. 8—The fiscal year of the Institute shall end with the thirty-first day of December.

ARTICLE VI

NOMINATION, ELECTION, AND APPOINTMENT OF OFFICERS AND DIRECTORS

SEC. 1—On or before July first of each year, the Board of Directors shall submit to qualified voters a list of nominations containing at least one name each for the offices of President and Vice President, at least four names for the office of Director elected-at-large, the names of all nominees for the office of Regional Director, and shall entertain nominations by petition for all of the offices specified.

Nominations by petition may be made by letter to the Board of Directors setting forth the name of the proposed candidate and the office for which it is desired he be nominated. For acceptance a letter of petition must reach the Institute office before twelve o'clock noon on the last weekday prior to August fifteenth of any year and shall be signed by at least one hundred voting members qualified to vote for the office of the candidate nominated.

Each proposed nominee shall be consulted and if he so requests his name shall be withdrawn. The names of proposed nominees who are not eligible under the Constitution, shall be withdrawn by the Board.

On or before September first, the Board of Directors shall submit to all voting members as of August fifteenth, a list of nominees for the offices of President, Vice-President, and Director elected-at-large, and shall submit to all such voting members of each Region a list of their nominees for the office of Regional Director, the names of the nominees for each office being arranged in alphabetical order. The ballots shall carry a statement to the effect that the order of the names is alphabetical for convenience only and indicates no preference.

Voting members shall vote for the candidates whose names appear on the list of nominees, by written ballots in plain sealed

envelopes, enclosed within mailing envelopes marked "Ballot" and bearing the member's written signature. No ballots within unsigned outer envelopes shall be counted. No votes by proxy shall be counted. Only ballots arriving at the Institute office before twelve o'clock noon on the last weekday prior to October twenty-fifth shall be counted. Ballots shall be checked, opened, and counted under the supervision of the Tellers Committee between October twenty-fifth and the first Wednesday in November. The result of the count shall be reported to the Board of Directors at its next succeeding meeting and the nominees for President and Vice-President, the two nominees for Director elected-at-large, and the nominees for each office of Regional Director receiving the greatest number of qualified votes shall be declared elected. In the event of a tie vote the Board shall choose between the nominees involved.

Nominees for the office of Regional Director shall be members of and live in the Regions which nominate them. They shall be elected by the voting members of the Institute in the Region. The Regional Directors from even- and odd-numbered Regions shall be chosen by the Regions in even- and odd-numbered years, respectively. In placing the Regional Representation Plan into operation, or when new Regions are established, or when changes are made in Regions, candidates for the office of Regional Director may be nominated and elected for one-year terms as required to ensure representation during the period preceding their normal election years. No Regional Director shall have his term shortened by changes in Regions. Each Region shall have a Regional Committee whose duties shall include making at least one nomination for Regional Director from its Region during election years. In the event a Regional Director dies, is unable to serve, or is disqualified by removal from the Region, the Regional Committee shall appoint a Regional Director for the unexpired portion of the term. The organization and procedure of the Regional Committees for nominating candidates for Regional Director shall be specified in the Bylaws.

SEC. 2—The Secretary, Treasurer, Editor, and three appointed Directors shall be appointed by the Board of Directors at its annual meeting to serve until the next annual meeting or until their successors are appointed and accept.

SEC. 3—The Board of Directors is authorized to fill a vacancy other than Regional Director occurring in the governing body.

ARTICLE VII

MEETINGS

SEC. 1—There shall be an annual meeting of the Board of Directors during January of each year at which newly elected officers shall begin their terms of service, and the Board shall make necessary appointments.

SEC. 2—There shall be an annual meeting of the Institute as soon as practicable after the annual meeting of the Board of Directors at which reports of the Secretary and Treasurer shall be presented.

SEC. 3—Meetings of the Board may be held at such times as are necessary to carry out the provisions of this Constitution and shall be held at such other times as any five members of the Board may determine, but only on notice to all members of the Board. The method of calling such special meeting shall be specified in the Bylaws.

ARTICLE VIII

SECTIONS AND OTHER GROUPS

SEC. 1—The Board of Directors may authorize the establishment of sections and other groups of members for the purpose of promoting the interests of the Institute. The Board of Directors may, at its discretion, terminate the existence of any such group.

ARTICLE IX

AMENDMENTS

SEC. 1—Amendments to this Constitution may be proposed by means of a resolution adopted by the Board of Directors or by means of a petition signed by at least one hundred voting members. Such proposed amendment or amendments shall be submitted to legal counsel by the Board of Directors, and if, in the opinion of such counsel, they are in accordance with the laws under which the Institute is organized, a copy shall be mailed with a ballot to each voting member.

SEC. 2—Constitutional amendment ballots shall be mailed to the voting members at least sixty days before the date appointed for counting the ballots and the ballots shall carry a statement of the time limit for their return to the Institute office. The ballots after marking shall be placed in plain sealed envelopes, enclosed within mailing envelopes marked "Ballot" and bearing the member's written signature. Only ballots within signed outer envelopes shall be counted. No votes by proxy shall be counted. Only ballots arriving at the Institute office prior to the stated time limit shall be counted. The Tellers Committee shall count such votes and report to the Board of Directors at its next meeting. If the total vote be at least twenty per cent of the total voting membership and if at least

sixty-seven per cent of all votes cast shall be favorable, the proposed amendment or amendments shall be immediately declared by the Tellers Committee to be adopted.

SEC. 3—Amendments shall take effect thirty days after their adoption, but officers and officers-elect of the Institute at the time any amendment becomes effective shall continue in office until the end of the terms for which they were elected.

SEC. 4—Copies of the amendments shall be distributed to the members as soon as practicable after adoption.

SEC. 5—A complete history of amendments shall be kept in the files of the Institute.

BYLAWS

As of September 10, 1947

Article V, Section 3, of the Institute Constitution provides for Bylaws as follows:

"The Board of Directors may make, amend, or revoke Bylaws to this Constitution. The proposed changes and reasons therefor shall be mailed to all members of the Board at least twenty days before the stipulated meeting at which the vote shall be taken. Two thirds of all votes cast at the stipulated meeting shall be required to approve any new Bylaw, amendment, or revocation."

MEMBERSHIP QUALIFICATIONS

SEC. 1—Fellow: The grade of Fellow shall be conferred only upon a person who is at least thirty-two years of age and who is:

a. An engineer or scientist in radio or allied fields. As such he shall have attained distinction in his profession and shall be eminently qualified to take responsible charge of important radio or allied work. He shall have been in the active practice of his profession for at least ten years, and shall have had responsible charge of important radio or allied work for at least three years, or

b. A professor of engineering or of physical science. As such he shall have attained special distinction as an expounder of the principles of engineering or of science in radio or allied fields. He shall have had at least ten years' experience as a teacher of electrical or physical subjects and shall have had responsible charge, for at least three years, of a course in radio or allied subjects in a school of recognized standing, or

c. A person who has done notable original work contributing to the advancement of engineering or science in radio or allied fields, which has given him a recognized standing at least equivalent to that required for Fellow under paragraph "a" or "b," or

d. A person regularly engaged in radio or allied work for at least ten years, who, by invention or contribution to the advancement of engineering or science in radio or allied fields, or to the technical literature thereof, has attained a standing at least equivalent to that required for Fellow under paragraph "a" or "b."

SEC. 2—Senior Member: For admission or transfer to the grade of Senior Member, a candidate shall be at least twenty-eight years of age and shall be:

a. An engineer or scientist in radio or allied fields. As such he shall have been in the active practice of his profession for at least eight years, and shall have performed or taken responsibility for important engineering or scientific work in these fields for at least three of these years, or

b. A teacher of radio or allied subjects for at least eight years of a school of recognized standing. As such he shall have been in responsible charge of a major course in such subjects for at least three years, or

c. A person regularly employed in radio or allied fields for at least eight years, who, by invention or by contribution to the advancement of engineering or science in radio or allied fields, or to the technical literature thereof, has attained a standing equivalent to that required for Senior Member under paragraph "a," or

d. An executive who, for at least eight years, has had under his direction important engineering or research work in radio or allied fields and who is qualified for direct supervision of the technical or scientific features of such activities.

e. A person regularly employed in radio or allied technical work for at least sixteen years, who, by experience and education, has attained a standing equivalent to that required for Senior Member under paragraph "a" and shall have performed or taken responsibility for important technical work in these fields for at least six years.

SEC. 2A—Special Member: The grade of Special Member shall be conferred only upon a person who is at least thirty-two years of age and who meets the requirements of the grade set forth in the Constitution. Proposals for election to the grade, together with supporting information, may be presented by a member of the Board of Directors at any meeting of the Board. After full consideration at a Board meeting, the proposal, unless withdrawn, shall be placed on the agenda for action at the next Board meeting. A favorable vote of at least two thirds of the members of the Board present shall be required for election.

SEC. 3—Member: For admission or transfer to the grade of Member, a candidate shall be at least twenty-four years of age and shall be either:

a. An engineer or scientist in radio or allied fields. As such he shall have demonstrated competence in engineering or scientific work of a professional character and shall have been in active practice of his profession for at least three years, or

b. A teacher of radio or allied subjects for at least three years. As such he shall have attained a professional standing equivalent to that required for Member under paragraph "a," or

c. A person regularly employed in radio or allied work for at least three years, who, by invention or by contribution to the advancement of engineering or science in radio or allied fields, or to the technical literature thereof, has attained a standing equivalent to that required for Member under paragraph "a," or

d. An executive who, for at least six years, has had under his direction important technical, engineering, or research work in radio or allied fields, or

e. A person regularly employed in radio or allied technical work for at least six years, who, by experience and education, has attained a standing equivalent to that required for Member under paragraph "a."

SEC. 4—Associate: For admission or transfer to the grade of Associate, a candidate shall be at least eighteen years of age and shall be interested in the theory or practice of radio engineering or of the allied arts and sciences.

SEC. 5—Student: For admission to the grade of Student, a candidate shall be devoting a major portion of his time as a registered student in a regular course of study in engineering or science in a school of recognized standing. Membership in this grade shall not extend more than one and one-half years beyond the termination of his student status as described above.

SEC. 6—The expression, "school of recognized standing," includes only accredited schools of college grade, as listed in the Educational Directory, Colleges and Universities, Federal Security Agency, Office of Education, providing an engineering or scientific curriculum of not less than four years and granting degrees, and such other schools as may be so designated by the Board of Directors.

SEC. 7—Graduation from a radio or allied curriculum in an accredited professional school shall be accepted as equivalent to two years' experience in radio or allied fields.

Graduation from a radio, arts and sciences, or equivalent curriculum in an accredited nonprofessional school may be accepted as equivalent to two years' experience in radio or allied fields.

Graduation from an unaccredited radio or allied curriculum in a professional accredited school may be accepted as equivalent to one year's experience in radio or allied fields.

Full-time graduate work, or part-time graduate work with teaching, in a radio or allied course in a school of recognized standing may be accepted as equivalent to professional experience.

SEC. 8—The time requirements for admission or transfer to any grade of membership may be satisfied by applying pro rata the experience of the candidate under the various alternative requirements for that grade.

SEC. 8A—Subject to the provisions of the Constitution and prior to March 1, 1948, the qualifications for election of candidates to membership in the Institute shall be considered as satisfied if they meet the Constitution in effect prior to August 15, 1947, or the Bylaws in effect on the date of election. After March 1, 1948, the qualifications must meet the Bylaws in effect on the date of election.

SEC. 9—Members are authorized to assert Institute affiliation. In doing so, they should indicate their grade of membership and, if necessary, use the following abbreviations: Fellow—Fellow I.R.E.; Senior Member—Sen. Mem. I.R.E.; Special Member—Spec. Mem. I.R.E.; Member—Mem. I.R.E.; Associate—Assoc. I.R.E.

SEC. 10—The emblem of the Institute is copyrighted and shall be reproduced only in connection with official business of the Institute.

MEMBERSHIP APPLICATIONS

SEC. 11—Applicants for membership shall furnish names of references as follows: For Senior Member—five Fellows or Senior Members; for Member—four Fellows, Senior Members, or Members; for Associate—three Fellows, Senior Members, Members, Associates, or other responsible individuals; for Student—a member of the faculty of his school.

SEC. 12—When the work or location of an applicant for Senior Member of Member grade is such as to make impracticable compliance with Section 11, the Admissions Committee may waive that section upon obtaining other suitable references.

SEC. 13—Applications for admission or transfer to any grade of membership, except Fellow or Special Member, shall be addressed to the Board of Directors and submitted to the Institute office. Election or transfer of an applicant to any grade, except Fellow or Special Member, shall be made by a two-thirds affirmative vote of the Board membership voting, or a two-thirds affirmative vote of a committee of Board members duly authorized in the Bylaws to act for the Board in electing members or transferring their membership grades.

SEC. 14—The Executive Committee is authorized to act for the Board of Directors in electing members or transferring their membership grades in the case of all except Fellow and Special Member grades. The Executive Committee shall handle re-admissions on the basis or policies established by the Board of Directors.

SEC. 15—A reapplication for admission or transfer to a particular grade may be made by the applicant after the expiration of one year from the date of a rejection.

MEMBERSHIP PROPOSALS

SEC. 16—Admission or transfer to Fellow or Special Member grade shall be by invitation by the Board of Directors only.

SEC. 17—Each year, the Awards Committee shall recommend to the Board of Directors nominees for Fellow grade. A citation

summarizing the accomplishments of the nominee shall be a part of each recommendation.

SEC. 18—Diplomas shall be presented to the newly elected Fellows. If practicable, this presentation shall be made by the President at the next annual Convention.

SEC. 19—Before the election of any candidate to the grade of Special Member, the Board of Directors shall refer the proposal to the Public Relations Committee for study. The Public Relations Committee shall make its recommendations, with respect to each name so referred, directly to the Board of Directors.

SEC. 20—Admission or transfer to any grade except Fellow or Special Member may be proposed by any member acting as sponsor, or by the Membership Committee, by supplying to the Admissions Committee sufficient information and testimonials from the required number of references to satisfy the Admissions Committee as to qualifications. Such proposals shall be acted upon by the Admissions Committee, and if approved, transmitted to the Executive Committee for their action. If approved by the Executive Committee, an Invitation Blank shall be sent to the proposed member inviting him to accept the grade of membership proposed, which membership grade shall become effective automatically and immediately upon his supplying the biographical and professional information required, and paying the necessary dues and fees. The name of an invitee shall be placed on the mailing list for the PROCEEDINGS immediately upon receipt of dues and fees. The proposal and invitation blanks shall be drawn up by the Membership Committee so as to avoid unconstitutional action due to the sponsor supplying incorrect information.

SEC. 21—The Membership Committee may recommend for transfer to higher grade those members who they think are qualified.

ADMISSIONS AND TRANSFERS

SEC. 22—The entrance fee for all grades shall be three dollars (\$3) except that there shall be no entrance fee for Student grade.

SEC. 23—There shall be no transfer fees. A member whose grade of membership is changed during his annual dues period shall be billed pro rata for the remainder of that period.

SEC. 24—The name of every newly admitted or transferred Senior Member, Special Member, Member, or Associate shall be published in the PROCEEDINGS.

SEC. 25—When an applicant for membership is elected, the membership period shall be dated as of the first day of the month following election.

SEC. 26—The entrance fee and dues are payable on notification of election, and, if not received within six months from notification, the election shall be considered void.

SEC. 27—A notice of his election shall be sent to every newly admitted member together with a bill for his entrance fee and dues, if not previously paid, dues being computed for the annual period beginning with the first day of the month following his election. His entrance fee or dues remaining unpaid, additional bills shall be sent the newly elected member 60 days and 120 days after notification of his election, in the last instance accompanied by a warning that his election will be considered void if his entrance fee and dues are not received within six months of his notification of election.

The names of all individuals elected to membership who fail to pay entrance fees or dues within six months of notification of election, shall be turned over to the Membership Committee.

ANNUAL DUES

SEC. 28—Every member's annual dues period and the period during which he shall receive publications of the Institute shall run concurrently with his membership period. The annual dues shall be payable in advance at the beginning of the annual dues period.

SEC. 29—For annual dues periods beginning in 1947, the annual dues for all grades shall be ten dollars (\$10), except for Student which shall be three (\$3), and except for Associate which shall be seven dollars (\$7) for each year that is within the first five years of membership in any grade or grades other than Student.

For annual dues periods beginning January 1, 1948, or thereafter, the annual dues for all grades shall be fifteen dollars (\$15), except for Student which shall be three dollars (\$3), and except

for Associate which shall be ten dollars (\$10) for each year which is within the first five years of membership in any grade or grades other than Student. Beginning with the sixth such year, the annual Associate dues shall be fifteen dollars (\$15).

SEC. 30—The Board, by this Bylaw, waives the dues of each and every member of the Institute who has attained the age of 65 years and has been a member of the Institute for 35 years.

BILLING

SEC. 31—A bill covering his dues for the following year shall be mailed to every member not later than one month prior to the beginning of his annual dues period. A second bill shall be mailed after a lapse of two months to every member whose dues remain unpaid. There shall be mailed with the second bill a notice that, if the member's dues remain unpaid for four months, it shall be the duty of the Executive Secretary, in accordance with the Bylaws of the Institute, to notify the member that his membership has terminated.

After a member has been in arrears four months, his membership shall terminate and his name shall be removed from the roll of membership. Every such member shall be mailed a notice to the effect that, according to the Bylaws of the Institute, his membership in the Institute has in fact terminated. Accompanying the notice of termination shall be a final bill, with the suggestion that the member pay the bill and resume his membership. A list of terminated memberships shall be turned over each month to the Membership Committee.

Membership so terminated may be resumed on payment of all dues in arrears, or on payment of a new entrance fee and current dues.

SEC. 32—For purposes of Article II, Section 1-c, of the Constitution, resumption of membership as provided under Bylaws Sections 31 and 36, shall not constitute maintenance of continuous membership.

SEC. 33—The mailing of bills or statements to the last known address of a member shall be considered a valid notice of indebtedness.

SEC. 34—On resuming membership and paying dues in arrears, a member may receive available copies of the PROCEEDINGS during the period covered by the back dues. A rebate of 25 cents per copy will be made in lieu of copies of the PROCEEDINGS not available.

SEVERANCES

SEC. 35—A member in good standing may resign by submitting a written resignation to the Secretary.

SEC. 36—Subject to the approval of the Board of Directors, a resigned member may resume his membership upon payment of current dues.

SEC. 37—To initiate action toward expulsion of a member, a written complaint must be submitted to the Board of Directors, which, if it deems the reason sufficient, shall notify the accused by letter of the charges against him and of the place and date of the hearing, which shall be at least twenty days away. The accused may present his defense in person, in writing, or by an authorized representative. There shall be a majority of the members of the Board of Directors present at the hearing and the votes cast must be unanimous in order to expel. The action of the Board of Directors shall be final and conclusive.

SEC. 38—The Secretary shall, as soon as possible after the end of each year, present to the Board of Directors a report giving the number of members of each grade at the close of the year, and the gains and losses in each grade of membership during the year as a result of elections, transfer, reinstatements, debts, resignations, failure to pay dues, and all other causes. This report shall also give the number of newly-elected members whose elections become void during the year through the failure to pay entrance fee and initial dues, and the number of newly-elected members who at the end of the year have not yet paid entrance fee and initial dues but whose election is still effective as of that date.

BOARD OF DIRECTORS

SEC. 39—The annual meeting of the Board of Directors required by the Constitution to be held during January of each year,

shall be held in the office of the Institute in New York, N. Y. Scheduled meetings of the Board shall be held on the first Wednesday of May and of November, the place to be determined by the Board at the annual meeting in January, subject to change as provided for in Sec. 40 of the Bylaws. At the annual meeting, the Board shall determine the time and place of other scheduled meetings to be held throughout the year, subject to change as provided in Sec. 40 of the Bylaws.

SEC. 40—The time or place of any scheduled Board meeting may be altered or the meeting canceled only by consent of a majority of all Board members not less than twenty days before the original date or the new date set for the meeting, whichever is the earlier. Notice of such approved change shall be given all Board members by mailing notice not less than ten days before the original or the new date, whichever is the earlier.

SEC. 41—As provided in the Constitution, special meetings of the Board of Directors may be called by any five members of the Board on notice to all other members. Notice of such special meeting, giving the time and place of meeting, the purpose of the meeting, and the names of the Board members calling the meeting shall be mailed to all Board members not less than twenty days before the date set for the special meeting. The place of such special meetings may be only the Institute office in New York, N. Y., unless otherwise authorized by a majority vote of all Board members.

EXECUTIVE COMMITTEE

SEC. 42—The Board of Directors, in managing the affairs of the Institute according to the Constitution, shall appoint a committee of Officers and members of the Board of Directors called the Executive Committee, to exercise powers and assume duties of executive management, to the extent that the Board of Directors directs, and as outlined in Bylaws, subject to the following limitations: that the Board may, by a majority vote of those present at any meeting, overrule any act or decision of the Executive Committee, except insofar as any act has in fact been carried out, or suspend at any meeting any power conferred upon the Executive Committee, such suspension to remain in effect pending repeal of the Bylaw conferring such power, or direct any action or plan of the Executive Committee.

SEC. 43—The President, the Secretary, the Treasurer, the Editor, and at least two other members of the Board of Directors shall comprise the Executive Committee. The President shall be Chairman, the Treasurer shall be Vice-Chairman, and the Secretary shall be Secretary of the Executive Committee. The terms of appointments of all members of the Executive Committee, except the President, shall start with the first meeting of the Committee after appointment and shall continue notwithstanding any change in status on the Board until the first meeting of the succeeding Executive Committee.

SEC. 44—The Executive Committee shall appoint, direct, and co-ordinate the work of all standing committees except the Appointments, Awards, Constitution and Laws, Executive, Nominations, and Tellers Committees.

SEC. 45—The Executive Committee shall prepare, and present an annual budget to the Board of Directors for approval.

SEC. 46—The Executive Committee shall be responsible for the management of the office of the Institute, which shall include special activities, technical activities, office operations, accounting, advertising, and publications, and the setting of salaries (with the exception of Officers' salaries) in all instances in the limits of the budget. Such activities as the Executive Committee shall direct shall be administered by the Executive Secretary. The salary of the Executive Secretary shall be determined by the Executive Committee.

SEC. 47—The Executive Committee shall set dates and locations of conventions, conferences, and meetings of the Institute and shall manage them.

SEC. 48—The Executive Committee shall supervise the formation and operation of Sections and other groups of members and propose their approval to the Board of Directors.

SEC. 49—The Executive Committee shall direct and manage Institute standardization activities including relations with other organizations.

SEC. 50—The Executive Committee may divide its duties and responsibilities among its members as it sees fit and conduct its busi-

ness as it finds necessary, and shall formulate a "Code of Administrative Practice."

SEC. 51—Minutes of the meetings of the Executive Committee shall be mailed to the members of the Board of Directors.

SEC. 52—In addition to its other duties, the Executive Committee is charged with broadly considering Institute policies, and making appropriate recommendations to the Board of Directors on its own initiative.

NOMINATIONS

SEC. 53—The Secretary shall circularize all Section chairmen and secretaries before March first of each year requesting the submission of suitable names to be considered by the Nominations Committee for the various elective offices.

SEC. 54—The Nominations Committee shall submit more than one name for each elective office.

SEC. 55—The Nominations Committee shall transmit its list of proposed nominees to members of the Board of Directors at least one week before the date at which the Board is expected to act upon them.

SEC. 56—When the Board of Directors has not scheduled a meeting to be held between August 14 and September 1 of each year, the Executive Committee is authorized to take any necessary actions on any petitions and to approve the ballot.

REGIONS

SEC. 57—The United States and Canada shall be divided into Regions, as follows: (1) North Atlantic, (2) North Central Atlantic, (3) Central Atlantic, (4) East Central, (5) Central, (6) Southern, (7) Pacific, (8) Canadian.

Regions which fail to maintain reasonable activity may, at the discretion of the Board of Directors, be dissolved and the Sections may be absorbed into other Regions.

SEC. 58—The Regional Committee of each Region normally shall consist of the Regional Director, the junior past Regional Director, and the chairman and junior past chairman of each Section in the Region. In addition to the duties specified in the Constitution, the Regional Committee shall be expected to participate in the development of the Institute by means of suggestions, on national matters, to the Board of Directors, and on Regional and Sectional matters, to the Sections comprising the Region. Each member of the Regional Committee shall be, ex-officio, a member of the Executive Committee of his own Section.

SEC. 59—Pending installation of the first Regional Director of each Region, the chairman of the largest Section numerically in the Region shall act as chairman pro tem, and the chairman pro tem shall appoint a secretary-treasurer pro tem who shall act until the secretary-treasurer of the Regional Committee is appointed.

The Regional Director shall be chairman of the Regional Committee and shall appoint a vice-chairman from the membership of the committee. The chairman of the Regional Committee shall appoint a secretary-treasurer from members of the Region for a two year term concurrent with that of the chairman. The duties of the secretary-treasurer shall include correspondence, the keeping of the minutes of the committee meetings, mailing notices, handling of funds, the keeping of financial records and the submission of a report at the end of each year, and such other duties as are assigned to him by the chairman. The secretary-treasurer shall not be a voting member of the committee.

SEC. 60—Each Regional Committee shall submit to the Board of Directors by May first of the Regional election year, the names of at least one qualified nominee for the office of Regional Director. To qualify, each candidate shall indicate to the Regional Committee his acceptance of the nomination.

SEC. 61—Each member of the Regional Committee shall be of Member, Special Member, Senior Member, or Fellow grade in the Institute. Vacancies, except for Regional Director, shall be filled by appointment by the Executive Committee of the Section in which the vacancy exists. The term of office shall be one year concurrent with the term of office of the Section officers.

SEC. 62—The Regional Committee shall hold at least one meeting per year at which a quorum shall be necessary for the transaction of business of the Committee. A quorum shall consist of at least one third of the members of the Committee and shall include representatives from at least half the Sections in the Region. The

Chairman, or in the event of his unavailability, the vice chairman of the Regional Committee, shall be responsible for calling the necessary number of Regional Committee meetings.

SECTIONS

SEC. 63—All Sections authorized by the Board of Directors shall accept and conform to a Constitution provided by the Board of Directors.

SEC. 64—No Section shall have any authority to contract debts for, pledge the credit of, or in any way bind, the Institute.

SEC. 65—Section Secretaries shall forward to the Secretary of the Institute a report of each meeting held by the Section for the presentation or discussion of papers, and at the end of each fiscal year, a financial statement for that fiscal year.

SEC. 66—Local noncompulsory financial contributions may be accepted by Sections.

SEC. 67—All Sections shall be exclusively those of the Institute. No joint Section shall be recognized. However, Sections of the Institute may co-operate with other organizations in the holding of joint meetings and may invite members of such organizations and the public to their meetings.

SEC. 68—A petition for the formation of a Section shall be signed by not fewer than twenty-five (25) members, other than Students, with mailing addresses within the territorial limits proposed in the petition.

SEC. 69—Failure of a Section to maintain the required activities which shall include the holding of at least five meetings each year and also the maintenance of a minimum membership of twenty-five (25) members, other than Students, shall place the Section on probation. All members of the Section shall be informed of the probation by the Secretary of the Institute, who shall also call to their attention the requirements for maintaining the Section.

If the delinquency continues for a second year, a second notification to the Section membership shall be made by the Institute Secretary, and the Board of Directors shall be informed of the probationary status of the Section.

If the delinquency continues for a third year, the Section shall, thereupon, automatically be dissolved. The Secretary shall so report to the Board of Directors and so inform the Section membership.

The Board of Directors is authorized to waive, in whole or in part, the application of this Bylaw for the duration of war and six months thereafter.

SEC. 70—For Section maintenance, the Institute shall pay to each Section for each calendar year the following sums:

One dollar (\$1) for each member, except Students, up to and including seven hundred, and one dollar and fifteen cents (\$1.15) for each member, except Students, over seven hundred, with mailing addresses within the territory of the Section, on December thirty-first of the calendar year for which payment is made, plus ten dollars (\$10) per meeting for not more than ten meetings of the Section within the Calendar year.

STUDENT BRANCHES

SEC. 71—Upon receipt of a petition signed by a representative of the faculty and by not fewer than fifteen (15) Student members in a school of recognized standing, the Board of Directors may authorize the establishment of a Student Branch in that school.

SEC. 72—Each Student Branch shall adopt and conform to a Constitution which shall have been submitted to, and approved by, the Board of Directors.

SEC. 73—Student Branches may co-ordinate and combine their activities and organizations with the local organization of other engineering and scientific societies, but among the officers of such joint organizations there shall be at least a corresponding secretary who shall be a member of the local Student Branch of the Institute.

SEC. 74—No Student Branch shall have any authority to contract debts for, pledge the credit of, or in any way bind, the Institute.

SEC. 75—Student Branch corresponding secretaries shall forward to the Secretary of the Institute a report of each meeting held by the Student Branch for the presentation or discussion of papers, and during June of each year, a financial statement for the preceding year.

SEC. 76—Local noncompulsory financial contributions may be accepted by Student Branches.

SEC. 77—Failure of a Student Branch to maintain a minimum of ten (10) members and to hold at least three (3) meetings each year shall place the Student Branch on probation. All members of the Student Branch shall be informed of the probation by the Secretary of the Institute, who shall also call to their attention the requirements for maintaining the Student Branch. If the delinquency continues for a second year, the Student Branch shall automatically be dissolved. The Secretary shall so report to the Board of Directors and so inform the Student Branch membership.

SEC. 78—For Student Branch maintenance, upon certification by the Institute Representative, or, in the event one has not been appointed, by the representative of the faculty, expenses of the Student Branch up to and including a maximum of fifteen dollars (\$15) for any one school year shall be defrayed by the Institute.

SEC. 79—The Board of Directors may dissolve a Student Branch because of improper conduct, or for any other reason deemed sufficient by the Board of Directors.

COMMITTEES AND REPRESENTATIVES

SEC. 80—The Standing Committees, each of which shall normally consist of five or more persons, shall include the following:

- | | |
|---|--------------------------------------|
| Admissions | Annual Review |
| Appointments | Antennas |
| Awards | Audio and Video Techniques |
| Board of Editors | Circuits |
| Constitution and Laws | Electroacoustics |
| Education | Electron Tubes |
| Executive Committee of the Board of Directors | Electronic Computers |
| Membership | Facsimile |
| Nominations | Industrial Electronics |
| Papers Procurement | Modulation Systems |
| Papers Review | Navigation Aids |
| Public Relations | Nuclear Studies |
| Sections | Piezoelectric Crystals |
| Tellers | Radio Receivers |
| | Radio Transmitters |
| | Railroad and Vehicular Communication |
| | Research |
| | Standards |
| | Symbols |
| | Television |
| | Wave Propagation |

On matters which are reasonably described by the committee names, these committees or boards shall be advisory to the Board of Directors, or the Executive Committee, whichever appoints them and directs their activities. Each committee or board shall have the power to create subcommittees of its own selection.

SEC. 81—The terms of appointments of the Admissions, Awards, Board of Editors, Constitution and Laws, Education, Membership, Nominations, Papers Review, Papers Procurement, Public Relations, Sections, and Tellers Committees shall start with the first day of the month following appointment and continue until the date the succeeding terms of appointments take effect. The Board may specifically advance or delay the terminating date of any committee and the starting date of a succeeding committee. Appointments shall be made to the following committees: Annual Review, Antennas, Audio and Video Techniques, Circuits, Electroacoustics, Electron Tubes, Electronic Computers, Facsimile, Industrial Electronics, Modulation Systems, Navigation Aids, Nuclear Studies, Piezoelectric Crystals, Radio Receivers, Radio Trans-

mitters, Railroad and Vehicular Communication, Research, Standards, Symbols, Television, and Wave Propagation, each year between January first and May first, and the terms of appointment shall be from May first of the year when the appointments are made until April thirtieth of the following year. Additional appointments may be made to fill vacancies or to care for special cases as the need arises, with the term of the appointment expiring April thirtieth.

SEC. 82—The Membership Committee shall include the Chairman of the Membership Committee of each Section, ex-officio.

SEC. 83—The Sections Committee shall include the Chairman of each Section, ex-officio.

SEC. 84—The Appointments Committee shall be appointed by the Board of Directors at its regular November meeting. Its membership shall be chosen from the continuing and newly-elected members of the Board of Directors. At least fourteen days before the next annual meeting of the Board of Directors, the Appointments Committee shall mail to the members of the new Board of Directors, a list of candidates for the offices of Secretary, Treasurer, Editor, and Appointed Directors, and Chairmen and members of the Awards, Constitution and Laws, Executive, Nominations, and Tellers Committees.

SEC. 85—The Treasurer shall make a report to the Executive Committee semi-annually at the September and March Executive Committee meetings concerning the status of the Institute's investments. The Treasurer, before making changes in the Institute's portfolios, shall report the proposed changes to the Executive Committee and obtain its approval.

SEC. 86—The President is authorized to appoint teachers of science or engineering who are Institute members as Institute Representatives. Each such Institute Representative is charged with promoting the welfare of the Institute at his school, particularly in matters relating to Student membership.

SEC. 87—The Board of Directors may appoint or direct the appointment of representatives of the Institute on joint committees, boards, and other local, national, and international bodies.

PUBLICATIONS

SEC. 88—The Institute shall publish a periodical under the title, PROCEEDINGS OF THE I.R.E. The Board of Directors may establish additional publications either periodical or otherwise in character.

SEC. 89—The Executive Secretary is authorized to accept orders for annual subscriptions to, or individual copies of, the PROCEEDINGS at the following rates, including postage:

	Annual Subscriptions	
	U. S. and Canada	Other Countries
Individual nonmembers	\$18.00	\$19.00
Public Libraries	13.50	14.50
Colleges	13.50	14.50
Subscription Agencies	13.50	14.50
Institute members, additional subscriptions	9.00	10.00

	Individual Copies	
	U. S. and Canada	Other Countries
Individual nonmembers	2.25	2.35
Public Libraries	1.65	1.75
Colleges	1.65	1.75
Subscription Agencies	1.65	1.75
Institute members, additional copies	1.00	1.10

SEC. 90—The price of a single annual subscription to the PROCEEDINGS for a Fellow, Senior Member, Special Member, Member, or Associate shall be \$9.00 to be included in his annual dues.

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(September 10, 1947)

Roman numerals refer to Articles; arabic numerals to Sections;
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CONSTITUTION FOR SECTIONS OF THE I.R.E.

ARTICLE I

NAME AND OBJECT

SEC. 1—This organization shall be known as the
Section of The Institute of Radio Engineers, Inc.

SEC. 2—The Section shall strive for the advancement of the theory and practice of radio engineering and of the allied arts and sciences, and the maintenance of a high professional standing among its members, all in consonance with the Constitution and Bylaws of the Institute and with special attention to such aims within the territory of the Section as are hereinafter defined.

SEC. 3—The Section shall aid in promoting close co-operation and good fellowship among its members and to this end shall hold meetings for the transaction of the regular business of the Section and for the presentation of papers and their discussion.

ARTICLE II

MEMBERSHIP

SEC. 1—All members of the Institute residing within the territory of the Section are automatically members of this Section. There shall be no other grades of membership.

SEC. 2—All Fellows, Senior Members, and Members of the Institute residing within the territory of the Section shall be entitled to attend the meetings, vote and hold office. Until January 1, 1950, Associates of the Institute residing in the territory of a Section shall be entitled to attend meetings, vote, and hold office except the office of Chairman. After January 1, 1950, members of Associate grade shall not be entitled to vote or hold office.

For a period of three years from the date of the formation of a Section, Associates of the Institute residing within the territory of the Section shall be entitled to attend meetings, vote, and hold office except the office of Chairman.

SEC. 3—Student members of the Institute shall be entitled to attend meetings but shall not have the right to vote or hold office.

ARTICLE III

TERRITORY

SEC. 1—The territory of the Section shall be set by the Board of Directors, and may be enlarged, reduced, or otherwise altered by the Board at any time.

SEC. 2—Whenever within a Section circumstances arise which indicate the need for meetings in different areas, it shall be permissible for the Section to foster and inaugurate one or more subsections locally to carry out the functions of obtaining speakers and holding meetings.

SEC. 3—A subsection may be formed and operated on any plan not inconsistent with the powers of the Executive Committee.

ARTICLE IV

DUES

SEC. 1—There shall be no Section dues.

SEC. 2—The ordinary expenses of the Section shall be defrayed by the funds supplied by the Institute.

SEC. 3—Emergency or extraordinary expenses may be provided for by voluntary contribution from the membership of the Section. A unanimous vote of the Executive Committee is required before such a request may be made.

SEC. 4—The Section may require nonmembers, who wish to be placed on the mailing list for notices, to pay in advance for the estimated cost of such notices.

ARTICLE V

OFFICERS

SEC. 1—The officers of the Section shall be a Chairman, a Vice-Chairman, and a Secretary-Treasurer.

SEC. 2—The terms of office for all officers shall begin at the close of the annual meeting, or as soon thereafter as the election result is determined, and shall end at the close of the next annual

meeting, or as soon thereafter as the result of the election of new officers is determined, and in any case continue until their successors are duly elected and take office.

SEC. 3—The terms of office set forth above shall be approximately one year and may exceed this interval only in the case where the date of the annual meeting is being changed and a continuation in office is necessary to effect the new schedule, or no successor has been elected or appointed.

ARTICLE VI

MANAGEMENT

SEC. 1—There shall be an Executive Committee consisting of at least the officers, the junior past chairman, and the chairmen of all the standing committees listed in Section 5 of Article VI.

The chairman may appoint, subject to confirmation by a majority vote of the above members of the Executive Committee, additional members to the Executive Committee from the Section membership.

SEC. 2—The Chairman, responsible to the Executive Committee, shall have general supervision of the affairs of the Section. He shall preside at meetings of the Section and the Executive Committee and have such other powers and perform such other duties as may be provided for in the Bylaws, or as may be delegated to him by vote of the Section. In his absence his duties shall be performed by the Vice-Chairman.

SEC. 3—The Secretary-Treasurer shall receive and deposit all monies in the name of the Section in such depository as shall be determined by the Executive Committee. He shall make only such disbursements as shall be ordered by the Executive Committee.

SEC. 4—The Secretary-Treasurer shall send out notices, prepare the agenda for, and record the Minutes of all meetings of the Section and of the Executive Committee. He shall make such reports of his activities as may be required by the Executive Committee of the Institute.

SEC. 5—The Chairman, as soon as expedient after the annual meeting, shall appoint the following standing committees:

- Meetings and Papers Committee
- Membership Committee
- Publicity Committee

Members appointed shall serve until their successors are appointed or the committee dissolved.

Other committees may be authorized by vote of the Section at any regular meeting, and shall be appointed by the Chairman of the Section.

SEC. 6—The Chairman shall, when notified of the annual meeting of the Committee on Sections, arrange for representation of his Section at such annual meeting by himself or by some member of his Section or he shall forward a letter to the Committee Chairman explaining inability to provide representation and giving the views of his Section on the agenda or proposals before the meeting.

Failure to comply with the above shall be punished by a fine of \$10 to be deducted from the rebates to the Section. Sections so remotely located as to make the requirements unusually difficult, may be excused by the Sections Committee from these penalties.

The above penalty shall not be exacted if the Chairman of the Sections Committee shall fail to forward to each Section Chairman and Secretary, at least forty-five days in advance of the date of the annual meeting of the Sections Committee, notice of that meeting and the agenda to be considered thereat.

ARTICLE VII

NOMINATION AND ELECTION OF OFFICERS

SEC. 1—All officers shall be elected at the annual meeting of the Section upon nomination by a nominating committee of three members not then officers of the Section, duly appointed by the Chairman of the Section two months before the annual meeting. These nominations shall be announced in the notice of the Annual meeting. Nominations may also be made from the floor.

SEC. 2—When at an annual meeting there is more than one nominee for any one of the offices of Chairman, Vice-Chairman, or Secretary-Treasurer, the Chairman of the Section may conduct the election at the annual meeting if it is evident that a fair expression of the wishes of the membership can be then determined. As an alternative, he may announce that the results shall be determined by a letter ballot to be taken prior to the next regular meeting of the Section.

SEC. 3—In the event that election of officers is to be determined by letter ballot, the Secretary shall provide promptly to each voting member of the Section a letter ballot with return envelope as used by the Institute and with a return date specified, which shall in no case be later than six weeks after date of the annual meeting.

The Chairman shall call a meeting of the Executive Committee to constitute a tellers committee to count the vote and determine the successful candidate.

The Chairman shall inform the successful candidates of their election and arrange for the transfer of responsibility to the new officers without delay.

SEC. 4—Vacancies in office occurring during the year shall be filled by the Executive Committee for the remainder of the unexpired term unless otherwise provided for.

SEC. 5—If for any reason the best interests of the Section seem to require a change in the governing body during the year, the matter shall be duly and carefully considered by the Executive Committee. Upon not less than two-thirds vote of the Executive Committee, or upon receipt by the Executive Committee of a petition signed by fifteen (15) members of the Section, recommendation shall be made to the Section for action at a special meeting to be duly called by the Executive Committee for the sole purpose of considering and voting upon such a change.

A two-thirds vote of the members present shall be necessary to declare an office vacant. Upon two-thirds vote of the members present the vacant office may be filled for the unexpired term upon nominations from the floor.

ARTICLE VIII

MEETINGS

SEC. 1—The Section shall not hold less than five regular meetings during the year, one of which shall be an annual meeting.

SEC. 2—These meetings shall be held at some specific time in the year as prescribed in the Section Bylaws.

SEC. 3—The fiscal year of the Section shall correspond with

the fiscal year of the Institute. (Calendar year).

SEC. 4—At least fifteen members shall be present to constitute a quorum at all meetings of the Section called for the transaction of regular business and requiring a vote to be taken, but a higher number may be set to constitute a quorum, such number to be determined by a Bylaw voted upon by the Section membership.

SEC. 5—A plurality vote of the members present is necessary for the election of officers.

SEC. 6—Meetings of the Executive Committee shall be held at such times as shall be found necessary. Executive Committee meetings may be called by the Chairman of the Section at his own discretion or shall be at the request of three members of the committee.

SEC. 7—A majority of the members of the Executive Committee shall constitute a quorum at all meetings of the Executive Committee, except as otherwise provided herein.

SEC. 8—A majority vote of the Executive Committee shall be necessary in the conduct of its business except as otherwise provided in this constitution or in the Section Bylaws.

SEC. 9—The Secretary-Treasurer shall send out notices of all regular Section meetings to all Institute members in the territory of the Section at least one week prior to the date of the meeting. These notices shall contain a full statement of the time, place, and business of the meeting.

ARTICLE IX

AMENDMENTS

SEC. 1—This Constitution may be amended by a two-thirds vote of all members present at any annual meeting of the Committee on Sections provided that notices of the proposed meeting and the proposed change have been sent to all members of the Committee on Sections at least one month in advance of the meeting. Such action shall be subject to the approval of the Board of Directors of the Institute.

SEC. 2—In the event of absence of any member of the Committee on Sections, he may vote by proxy on amendments to this Constitution.

SEC. 3—Suitable Bylaws to this Constitution may be adopted by a two-thirds vote of the voting members present at any regular meeting, providing that notice of the proposed change has been sent to each voting member at least three weeks prior to such meeting. Such Bylaws must be consonant with the Constitution and Bylaws of the Institute and this Constitution. A copy of these Bylaws shall be filed in the Institute Office.

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