

October 5, 1912.

Professor W. I. Slichter,
Chairman, Editing Committee, 1911-1912,
Columbia University, N.Y.

My dear Professor Slichter:

The Editor of the Proceedings, Mr. George I. Metcalfe, entered the employ of the Institute in February, 1910, at a salary of \$2,400 per year. He had previously been Editor of the Street Railway Review, was for several years with the Westinghouse Electric and Manufacturing Company's publication department, and later had been with the General Electric Company, at Schenectady, engaged in similar work.

He has had no increase in salary since he came with the Institute, and it has been my intention to recommend a substantial increase to the Finance Committee and the Board of Directors next week.

In view of the fact that the Editing Committee has general supervision of the work of the Editor, although of course he reports directly to me and I am responsible for carrying out the instructions of the Editing Committee, I should like, before taking any action, to learn your views regarding the matter as Chairman of last year's Editing Committee.

As the Finance Committee may meet on next Tuesday or Wednesday afternoon, I would greatly appreciate the favor of an early reply.

Very truly yours,

H.L.H.z.

Secretary.

Columbia University
in the City of New York

DEPARTMENT OF ELECTRICAL ENGINEERING

Oct. 7th, 1912.

Mr. F.L. Hutchinson, Secretary,
American Institute of Electrical Engineers,
33 West 39th Street, N.Y.C.

Dear Sir:-

I have your letter of Oct. 5th concerning the matter of an increase of salary for the Editor of the Proceedings and am glad to give you my testimony as to Mr. Metcalf's ability in handling the work of his position. During the year in which I occupied the position of Chairman of the Editing Committee I found that Mr. Metcalf was capable of handling all the business without any direction from the Editing Committee and that the only work required of the Editing Committee was to decide delicate subjects of policy and particularly of diplomacy. In these matters moreover it was only necessary to refer to the Committee because the decision of a Committee of members is more gracefully accepted by the membership than that of an individual official.

In each of my reports I called attention to the enormous increase in the editing and publishing work of the Institute which has been so great as to be alarming but which has been handled however with very little friction or delay. I feel, therefore, that Mr. Metcalf is doing a great deal more work than he did two or three years ago and that he is capable of handling the work, and would like to see his services recognized by the Institute by an increase in salary.

Yours very truly,

A. I. Slichter