

66
9.1

IEEE Plan of Fiscal Operations

Reconciling Short Form as Submitted
to Members with Proxies to Long Form
as Approved by Executive Committee

Both of the above mentioned forms you have already seen; however, you will need some assistance in reconciling the figures from one form to the other. For this purpose the Long Form has been designated Schedule A and the Short Form, Schedule C. An intermediary schedule which summarizes the items on Schedule A which correspond with the items on Schedule C is also enclosed and designated as Schedule B.

On all three schedules item numbers have been assigned to all corresponding items. If you were to attempt to find out the items on Long Form, Schedule A, that make up item 1, Advertising and convention income on Short Form, Schedule C, you would add all items on Schedule A designated with a "1" and find that their addition equalled the total for item 1 on Schedule C. Schedule B lists and adds these items for you. By following the same procedure for all 12 items on Short Form, Schedule C, you will be able to see where they come from on Long Form, Schedule A.

7.37.361

INSTITUTE OF ELECTRICAL AND ELECTRONIC ENGINEERSPLAN OF FISCAL OPERATIONS

<u>INCOME</u>	<u>1963</u>	<u>1964</u>	<u>1965</u>
① ADVERTISING	\$1,650,000	\$2,000,000	\$2,350,000
MEMBERSHIP DUES			
Entrance Fees	20,000	20,000	20,000
Current Year	<u>1,680,000</u>	<u>1,800,000</u>	<u>1,920,000</u>
② Total	1,700,000	1,820,000	1,940,000
③ SUBSCRIPTIONS	345,000	360,000	375,000
SALES ITEMS			
Binders	12,000	13,000	14,000
Emblems & Diplomas	12,000	17,000	17,000
Reprints	148,000		
Standards	45,000	{216,000	{259,000
Miscellaneous	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>
④ Total	223,000	252,000	296,000
① CONVENTION SALES	875,000	900,000	950,000
④ CONVENTION RECORD SALES	75,000	80,000	85,000
⑤ INVESTMENTS INCOME	113,000	110,000	100,000
④ MISCELLANEOUS	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
TOTAL INCOME	\$4,984,000	\$5,525,000	\$6,099,000
TOTAL EXPENSE	<u>5,243,900</u>	<u>5,656,250</u>	<u>6,054,000</u>
OPERATING DEFICIT	259,900	131,250	+45,000

(over)

INSTITUTE OF ELECTRICAL AND ELECTRONIC ENGINEERS
PLAN OF FISCAL OPERATIONS

EXPENSES

ALARIES

	1963	1964	1965
General Office	^{(6) 95,000} ^{(11) 746,000} \$ 835,000	^{(6) 61,000} ^{(11) 774,000} \$ 835,000	^{(6) 67,000} ^{(11) 769,000} \$ 822,000
(6) Editorial	232,500	235,000	230,000
(2) Professional Groups	235,000	240,000	250,000
(6) Standardization	12,500	12,500	12,500
Total	1,315,000	1,322,500	1,314,500

ADVERTISING SALES

Commission, PIRE	389,500	476,250	565,000
Advertising Promotion	151,500	156,250	175,000
Discount	33,600	35,500	44,000
(6) Total	574,600	668,000	784,000

PRINT

(6) { Advertising	{ 809,300	{ 1,042,750	{ 1,232,000
Editorial			
(4) Subscriptions	150,000	155,000	160,000
(4) Miscellaneous Printing	4,000	4,000	4,000
Bi-Monthlies			
Directory	OMIT	OMIT	OMIT

PRICED TO BREAK EVEN

SALES ITEMS

Binders	10,000	10,500	11,000
Emblems & Diplomas	9,000	12,000	13,000
Reprints	128,000	135,000	142,000
Standards	29,000	31,500	33,000
(10) Total	176,000	189,000	199,000

FIELD ITEMS

(7) Section and Subsection Rebates	232,000	233,500	243,500
(5) PG Chapter Rebates	25,000	30,000	35,000
(9) Professional Group Expense	15,000	20,000	25,000
(9) Professional Groups Subsidy	110,000	125,000	140,000
Total	382,000	408,500	443,500

STUDENTS

Student Branches	15,000	17,000	18,500
Student Members	24,000	28,000	32,000
PIRE Subsidy			
Student Publication	{ 169,000	{ 190,000	{ 210,000
Student Transactions			
Student Representatives - Travel	17,000	17,000	17,000
(8) Total	225,000	252,000	277,500

BUILDING OPERATIONS

Rental & Maintenance	^{(4) 21,000} ^{(11) 124,000} 145,000	^{(6) 13,500} ^{(11) 131,500} 145,000	^{(6) 13,500} ^{(11) 131,500} 145,000
(11) Library Assessment	40,000	40,000	40,000
Total	185,000	185,000	185,000

INSTITUTE OF ELECTRICAL AND ELECTRONIC ENGINEERS
PLAN OF FISCAL OPERATIONS

PENSES (continued)

ERATIONS

	<u>1963</u>	<u>1964</u>	<u>1965</u>
Audit	\$ 9,000	\$ 7,500	\$ 7,000
Insurance	6,300	6,000	6,000
JTAC	3,500	3,500	3,500
Medals and Awards	11,700	11,700	11,700
Memberships	5,000	5,000	5,000
New Members and Publicity	8,000	7,500	7,500
Office Equipment	7,500	5,000	3,000
Postage and Express	140,000	150,000	150,000
Repairs and Rental Equipment	71,500	70,000	70,000
Stationery and Supplies	92,000	87,800	80,300
Telephone and Telegraph	31,000	30,000	25,000

Total

④ 45,000 }
⑩ 340,500 } 385,500

④ 29,000 }
⑩ 355,000 } 384,000

④ 28,000 }
⑩ 341,000 } 369,000

⑪ SOCIAL SECURITY AND D. I. TAXES

41,000

40,000

40,000

TRAVEL

Directors	20,000	20,000	20,000
Directors - Regional	8,500	8,000	7,000
Other	7,000	9,000	7,000
President and Executive Secretary	22,000	20,000	18,000
Staff	18,000	15,000	15,000

Total

75,500

72,000

67,000

⑫ NATIONAL CONVENTION

625,000

650,000

700,000

NATIONAL AND DISTRICT MEETINGS

BREAK EVEN

⑪ CONVENTION RECORD

52,000

55,000

58,000

ILIFFE & SONS - PLUS INDEX

OMIT

OMIT

OMIT

⑪ FISCAL OPERATIONS

5,500

5,500

4,500

⑪ LEGAL

25,000

15,000

5,000

⑪ PENSIONS, etc.

96,000

96,000

95,000

⑪ RESERVE FOR EJC

21,000

21,000

30,000

⑪ RESERVE FOR ECPD

20,000

20,000

20,000

⑪ MISCELLANEOUS

25,500

20,000

15,000

TOTAL EXPENSE

\$5,192,900

#5,605,250

\$6,003,000

⑪ RESERVE FOR DEPRECIATION

51,000

51,000

51,000

GRAND TOTAL EXPENSE

\$5,243,900

\$5,656,250

\$6,054,000

IEEE PLAN OF FISCAL OPERATIONSReconciliation

Long form as approved by Executive Committee
to Short form as submitted to Members with Proxies

	<u>1963</u>	<u>1964</u>	<u>1965</u>
<u>Income</u>			
(1) <u>Advertising and convention</u>			
Advertising	\$1,650,000	\$2,000,000	\$2,350,000
Convention Sales	875,000	900,000	950,000
(1) <u>2,525,000</u>	<u>2,900,000</u>	<u>3,300,000</u>	
(2) <u>Member dues</u>			
Total as shown	(2) <u>1,700,000</u>	<u>1,820,000</u>	<u>1,940,000</u>
(3) <u>Subscriptions</u>			
As shown	(3) <u>345,000</u>	<u>360,000</u>	<u>375,000</u>
(4) <u>Sales items, binders, emblems, etc.</u>			
Total Sales items	223,000	252,000	296,000
Convention Record sales	75,000	80,000	85,000
Miscellaneous income	3,000	3,000	3,000
(4) <u>301,000</u>	<u>335,000</u>	<u>384,000</u>	
(5) <u>Investments</u>			
As shown	(5) <u>113,000</u>	<u>110,000</u>	<u>100,000</u>
Total Income	\$4,984,000	\$5,525,000	\$6,099,000
Total Expenses (from page 2)	<u>5,243,900</u>	<u>5,656,250</u>	<u>6,054,000</u>
Net operating (deficit) or surplus	\$ (259,900)	\$ (131,250)	\$ 45,000

IEEE PLAN OF FISCAL OPERATIONSReconciliation

Long form as approved by Executive Committee
to Short form as submitted to Members with Proxies

<u>Expenses</u>	<u>1963</u>	<u>1964</u>	<u>1965</u>
(6) <u>Publications</u>			
Salaries - General Office (portion)	\$ 95,000	\$ 61,000	\$ 62,000
Salaries - Editorial	232,500	235,000	230,000
Salaries - Standardization	12,500	12,500	12,500
Advertising sales - total	574,600	668,000	784,000
Print - Advertising, Editorial	809,300	1,042,750	1,232,000
- Subscriptions	150,000	155,000	160,000
- Misc. printing	4,000	4,000	4,000
Bldg.Operations-rental & maint.(portion)	21,000	13,500	13,500
Operations (portion of total)	45,000	29,000	28,000
(6)	<u>1,943,900</u>	<u>2,220,750</u>	<u>2,526,000</u>
(7) <u>Section rebates</u>			
Field items-Section&Subsection Rebates (7)	232,000	233,500	243,500
(8) <u>Student program</u>			
Students - total (8)	<u>225,000</u>	<u>252,000</u>	<u>277,500</u>
(9) <u>Professional Groups & Tech. Committees</u>			
Salaries - Professional Groups	235,000	240,000	250,000
Field items - PG Chapter Rebates	25,000	30,000	35,000
- Professional Group Expense	15,000	20,000	25,000
- Professional Group Subsidy	110,000	125,000	140,000
(9)	<u>385,000</u>	<u>415,000</u>	<u>450,000</u>
(10) <u>Sales items</u>			
Total as shown (10)	176,000	189,000	199,000
(11) <u>General Operations</u>			
Salaries - General Office (portion)	740,000	774,000	760,000
Bldg.Operations-rental & maint.(portion)	124,000	131,500	131,500
-Library Assessment	40,000	40,000	40,000
Operations (portion of total)	340,500	355,000	341,000
Social Security and D.I.Taxes	41,000	40,000	40,000
Travel - total as shown	75,500	72,000	67,000
Convention Record	52,000	55,000	58,000
Fiscal Operations	5,500	5,500	4,500
Legal	25,000	15,000	5,000
Pensions, etc.	96,000	96,000	95,000
Reserve for EJC	21,000	21,000	30,000
Reserve for ECPD	20,000	20,000	20,000
Miscellaneous	25,500	20,000	15,000
Reserve for Depreciation	51,000	51,000	51,000
(11)	<u>1,657,000</u>	<u>1,696,000</u>	<u>1,658,000</u>
(12) <u>Convention</u>			
National Convention (12)	<u>625,000</u>	<u>650,000</u>	<u>700,000</u>
Total Expenses	\$5,243,900	\$5,656,250	\$6,054,000

SCHEDULE C

INSTITUTION OF ELECTRICAL AND ELECTRONIC ENGINEERS
PLAN OF FISCAL OPERATIONS

	<u>1963</u>	<u>1964</u>	<u>1965</u>
Income			
① Advertising and convention	\$2,525,000	\$2,900,000	\$3,300,000
② Member dues	1,700,000	1,820,000	1,940,000
③ Subscriptions	345,000	360,000	375,000
④ Sales items, binders, emblems, etc.	301,000	335,000	384,000
⑤ Investments	113,000	110,000	100,000
TOTAL INCOME	<u>\$4,984,000</u>	<u>\$5,525,000</u>	<u>\$6,099,000</u>
Expenses			
⑥ Publications	\$1,943,900	\$2,220,750	\$2,526,000
⑦ Section rebates	232,000	233,500	243,500
⑧ Student program	225,000	252,000	277,500
⑨ Professional Groups and Technical Committees	385,000	415,000	450,000
⑩ Sales items	176,000	189,000	199,000
⑪ General operations	1,657,000	1,696,000	1,658,000
⑫ Convention	625,000	650,000	700,000
TOTAL EXPENSES	<u>\$5,243,900</u>	<u>\$5,656,250</u>	<u>\$6,054,000</u>
Net operating (deficit) or surplus	\$ (259,900)	\$ (131,250)	\$ 45,000

The above Plan of Fiscal Operations indicates that the expenses will exceed the income for the first two years. This is occasioned by the duplication of activities of the two former societies which cannot be immediately eliminated. A modest surplus is contemplated for the third year. It is felt that in succeeding years combining operations will result in economies which will produce a more substantial operating surplus.

SECTIONS COMMITTEE

SECTION APPROPRIATION
FORMULA STUDY

JUNE 1, 1961

INTRODUCTION

The Sections Committee has been requested to make a comprehensive study of the Section appropriation formula and to report whether or not it is the optimum basis for payment to the Sections from the standpoint of equity and effectiveness.

RECOMMENDATIONS

It is recommended that Bylaw 80.036a3 be amended to include as a permanent part of this bylaw the provision for rebates of entrance and transfer fees and a schedule of bonuses for meetings over 30 in number which has been in effect "for a trial period" since June 28, 1957. In brief, the motivating factors for this recommendation are:

- a. A survey made in 1957 reported that the smaller Sections did need additional financial assistance from Headquarters. Figure IV indicates that the smaller Sections did receive more money from Headquarters on a per-member basis in 1960-61 than they did in 1957.
- b. The larger Sections which sponsor and encourage more Subsections and Technical Groups will receive financial support when they conduct more than 30 meetings for their members in any one year.
- c. By making these two items permanent instead of "for a trial period" the Sections can plan their budgets and other activities accordingly and will not have to wait to be notified that the Board of Directors has voted to continue these two items for another year, which had to be done annually since 1957.
- d. Each time the basis for the per-member allotment was changed the Sections received a reduction in the total amount paid. The remitting of the entrance and transfer fees has overcome these reductions and the Sections were never aware of how their total payments from Headquarters were being actually reduced by these various changes.
- e. Rebates and the increased bonus for additional meetings will provide the incentive for increased Section activity in membership, transfers and Technical Groups.

The basis for these recommendations are further explained in the discussion which follows.

DISCUSSION

Perhaps it would be well to review Section finances and see how we arrived at our present position. Back in 1955 and 1956 the subject of Section income and operation expenses became increasingly important as items of operation cost, such as postage and printing, went up without any corresponding increase in financial support to the Sections from Headquarters. This problem was finally and formally recognized by the Board of Directors and was referred to the Administration Department. The Administration Department, in turn, referred the subject to the Sections Committee for consideration and recommendations.

In December 1956, the Sections Committee appointed a Subcommittee to study this question of Section finances. In the spring of 1957, a questionnaire was sent to all Sections requesting data concerning their income and expenditures for three separate years ending with 1957. Sufficient data was obtained from 82 of the 110 Sections to prepare a very detailed report which was presented to the Sections Committee at its meeting on June 25, 1957, in Montreal.

In this report, the Sections were divided into seven groups on the basis of their membership to permit a comparison of cost and revenue trends on a dollar-per-member basis under generally similar conditions. An analysis of the cost of operating expenses failed to disclose a common denominator since most Sections appeared to tailor their activities to fit the revenue available. The cost of running some Sections seemed to be extremely high when compared with other Sections of similar size, but an examination of their income figures showed appreciable receipts over and beyond their appropriations from Headquarters. These additional revenues were derived from local sources such as: educational programs, local dues, contributions from industry, etc. These permitted the expenditure of higher dollar per-member amounts for carrying on normal activities and, in some cases, expanded programs which would not have been possible on income from Headquarters alone.

At that time (1957), the Headquarters appropriation to each Section was determined as follows:

1. A basic Section allotment of \$200.
2. An allotment of \$100 for each Subsection.
3. A per-member allotment of \$1.20 for each member in good standing.
4. An additional meeting bonus for holding 12 or more meetings during the preceding fiscal year according to this schedule:

12 to 17 meetings,	\$50
18 to 23 meetings,	\$100
24 to 29 meetings,	\$150
30 or more meetings,	\$200

5. A payment of \$1.20 for each delinquent member who had paid his dues and became current during the preceding year.
6. An allowance of not more than \$20 for stationery.

The Subcommittee, after careful consideration of four plans, then under study, recommended that the (1957) appropriation formula be augmented by increasing the per-member allotment (Items 3 and 5) from \$1.20 to \$1.60, by increasing the meeting bonus (Item 4) for those Sections holding more than 30 meetings in one year and eliminate the stationery allowance (Item 6.). This recommendation was approved by the Sections Committee at its meeting of June 25, 1957 (in Montreal), and this was the resolution which was forwarded to the Administration Department.

At its meeting of June 27, 1957, the Administration Department amended the Sections Committee resolution by substituting for the increase in per-member allotment a recommendation that all member entrance fees and transfers fees should be returned to the Sections. On June 28, 1957, the Board of Directors approved a resolution increasing the Section appropriations on an interim basis for one year only by:

A. Increasing the meeting bonus beyond 30 meetings per year as follows:

30 to 35 meetings,	\$200
36 to 41 meetings,	\$250
42 to 47 meetings,	\$300
48 or more meetings,	\$350

B. Remitting all entrance and transfer fees back to the Sections from which the applications originated for the period between August 1, 1957 and April 30, 1958.

Figure I tabulates a breakdown of the appropriations which the Sections received from Headquarters for the past five years. During the fiscal year 1956-57 the Sections received \$92,911 in financial support from the Institute. At that time the total AIEE membership in the 110 Sections was 45,893. By division we find that the average per-member payment was \$2.02. This per-member payment was based on the original 1957 formula.

The figures for the year 1957-58 indicate the effect of the increased meeting bonus (Item A) and the refunding of entrance and transfer fees to the Sections for the period August 1, 1957 to April 30, 1958 or nine months (Item B). Thus, with the new meeting bonus schedule and with only nine months of refunding of fees it will be noticed that the per-member average increased to \$2.30 as compared with \$2.02 for the previous year.

By action of the Board of Directors on April 30, 1958, the extra payments as delineated in Items A and B were continued for the fiscal year of 1958-59. However, the per-member allotment payment (Item 3) was modified in that a deadline for payment of member dues was set for November 30, 1958. Under this modi-

fied schedule if any Section member paid his dues after November 30, 1958, the Section would not receive the usual \$1.20 per-member allotment. This virtually eliminated Item 5 which provided for payment of \$1.20 when the delinquent member was restored to good standing regardless of when he paid. In spite of these modifications and changes the per-member payment was \$2.45. It should be noted that placing the deadline for dues payment dropped the per-member allotment from \$59,013 to \$55,171 or a reduction of \$3842 in financial aid to the Sections even though there were 2166 more members in the Sections in 1958-59.

Further changes and modifications in the appropriation formula reduced the payments to the Sections more drastically in 1959-60. The deadline for payment of dues was moved up one month to October 31. The Section per-member allotment payment of \$1.20 was changed to \$1.30 each for Fellows and Members and \$1.00 each for other members excluding Members-for-Life and Honorary Members. In addition to approving all these modifications and changes, the Board of Directors on June 26, 1959, also continued the extra payments in Items A and B for the fiscal year 1959-60. The per-member average payment dropped to \$2.25 due in part to the reduction of \$6972 (\$55,171 - \$48,199) in the per-member allotment under the new formula.

In 1960-61 the amount in dollars received by the Sections actually increased slightly under the same basic appropriation formula used in the proceeding year. However, the increase of membership in the Sections dropped the average per-member payment to \$2.20.

In restudying the appropriation formula, Headquarters has furnished not only the amounts paid to each Section in allotments, meeting bonus and rebates for the year 1960-61, but also furnished information regarding Section, Subsection and Technical Group meetings for these same Sections. It was decided to again divide the Sections into seven groups on the basis of their membership as was done in the 1957 Survey. Also the lower and upper membership limits in the various groups remained the same as in the 1957 Survey. It was interesting to note that practically all of the Sections were classified in the same group in both studies.

Figure II tabulates not only the number of members in each group, the number of Sections in each group, but also the:

- Average Number of Subsections Per Section
- Average Number of Technical Groups Per Section
- Average Number of Meetings Per Section
- Average Membership Per Section

Figure III tabulates the average payment per member received from Headquarters for the year 1960-61 by the same seven groups. Items calculated and tabulated were:

- Section - Subsection Allotment
- Per-Member Allotment
- Rebates
- Meeting Bonus
- Total Payment (the sum of the four above items)

The last two columns on the right in Figure III indicate what the average per-member payment would be if the 1957 schedule of Meeting Bonuses was in effect.

Figure IV is a series of curves showing how the allotments, bonuses, and rebates add up to equal the total 1960-61 payment for the average number of members in each group. Superimposed on the same sheet (dotted line) is total per-member payment as calculated in the 1957 Survey. Except for New York Section (Group VII) which received the same in both studies, all groups in 1960-61 had an increase over the total payment indicated for the 1957 Survey. In studying these tabulations and curves, it must be borne in mind that these figures are for average Sections in each group and that the average Section, like the average man, exists only as a statistical figure.

The 1957 Survey indicated that the smaller Sections needed financial assistance to a greater degree than the larger Section. The larger Sections, it was pointed out, could augment their income from Headquarters by conducting educational courses and by encouraging the development of Technical Groups and thus increase their meeting bonus. The curves in Figure IV indicate that the smaller Sections, those having up to 400 members or 72% of all the Sections, did receive on an average of about \$.40 per member more in 1960-61 as compared with 1957. This difference gradually decreases as the Section grows larger - - - and in the case of New York Section (Group VII) the payment in 1960-61 was the same as in 1957.

As might be expected the average per-member payment for: "Section-Subsection Allotments" and "Meeting Bonus" will gradually reduce as the average Section membership in each group increases. This is reflected in both Figures III and IV. The average "Per-Member Allotment" was practically uniform throughout all the groups except for New York Section (Group VII) which dropped below the Institute average of \$.93 per member to \$.89. This would indicate that the New York Section is not as effective, as are the other Sections, in stressing the importance of paying membership dues before October 31.

The payment of rebates for entrance and transfer fees is a different story. The Institute average rebate payment was \$.40 per member. Groups I and II exceeded this average while Groups IV, V and VI were only slightly below the average. Groups III and VII received average rebates of \$.32 and \$.29 per-member, respectively, which does seriously affect the total per-member payment which these two groups received. "The Total Payment" curve for 1960-61 also reflects these below average rebates for groups III and VII by pronounced dips.

The plan of remitting the entrance and transfer fees has now been in effect since August 1, 1957, and it has been the incentive in keeping both the Membership and Transfers Committees active within the Sections. If it were not for these rebates it is doubtful that the Institute would have increased in membership on an average of over 3% each year since 1957. Should it be decided to discontinue rebates then the total payments would drop to the Meeting Bonus curve in Figure IV and the average per-member payment would be far below the dotted survey curve which was inadequate back in 1957.

The effect of increasing the meeting bonus beyond 30 meetings was also studied in this review. If the 1957 meeting bonus schedule was used in determining the 1960-61 payment this item would be \$11,900 or \$2000 less than was actually paid (See Figure I). All groups except Group I would be affected and the Sections with the larger membership would be penalized, as recorded in the last two columns on the right in Figure III. Since the larger Sections do have increasingly more Subsections, Technical Groups and Meetings as tabulated in Figure II it would not be equitable to discontinue this feature which definitely helps the larger Sections by encouraging them to schedule more meetings for their members. With increased emphasis being placed in Institute Technical Groups, it is only natural that a number of them will be fostered and sponsored by the local Sections. The cost of holding and publicizing these ITG meetings will be paid for in part, by the additional meeting bonus.

SUMMARY

After careful consideration of all the assembled data, information and the various changes which have affected the 1957 basic appropriation formula, it is recommended that practice of remitting entrance and transfer fees to the Sections and the granting of additional meeting bonus for more than 30 meetings be made permanent and Bylaw 80,036a3 be amended to indicate this change.

Based on this recommendation, the Headquarters appropriation to each Section will be determined on a permanent basis as follows:

1. A basic Section allotment of \$200.
2. An allotment of \$100 for each Subsection.
3. A per-member allotment of \$1.30 each for Fellows and Members, and \$1.00 each for other members within the Section's jurisdiction who have paid their Institute membership dues on or before October 31, excluding Members-for Life and Honorary Members.
4. An additional meeting bonus for a larger number of regularly scheduled Section, Subsection and Technical Group meetings held during the preceding fiscal year (ending April 30) as follows:

12 to 17 meetings,	\$50
18 to 23 meetings,	\$100
24 to 29 meetings,	\$150
30 to 35 meetings,	\$200
36 to 41 meetings,	\$250
42 to 47 meetings,	\$300
48 or more meetings,	\$350
5. Remit all entrance and transfer fees back to the Sections from which the applications originated.


W. E. Scholz, Chairman
Sections Committee

FIGURE I
COMPARISON OF TOTAL SECTION
APPROPRIATIONS RECEIVED FROM
HEADQUARTERS
BY YEARS

	1960-61 <u>ACTUAL</u>	1959-60 <u>ACTUAL</u>	1958-59 <u>ACTUAL</u>	1957-58 <u>ACTUAL</u>	1956-57 <u>ACTUAL</u>
Appropriations:					
Section basic allotment @ \$200	\$ 23,467	\$ 22,717	\$ 22,400	\$ 22,225	\$ 22,100
Subsection basic allotment @ \$100	7,683	7,425	6,508	6,708	6,600
Per-member allotment	48,005 (1) \$1.00/ 1.30/member	48,199 (2) \$1.00/ 1.30/member	55,171 (4) \$1.20/member	59,013 \$1.20/member	55,311 \$1.20/member
Meeting bonus	<u>13,900</u>	<u>13,900</u>	<u>13,600</u>	<u>11,700 (5)</u>	<u>8,900</u>
Sub-Total	93,055	92,241	97,679	99,646	92,911
Rebates of Entrance Fees	16,154	16,830 (3)	19,005	7,815 (6)	---
Rebate of Transfer Fees	<u>4,420</u>	<u>4,395</u>	<u>4,730</u>	<u>1,620 (6)</u>	<u>---</u>
Received by Sections	\$113,629	\$113,466	\$121,414	\$109,081	\$ 92,911
Average payment per member (members in Sections only)	\$2.20	\$2.25	\$2.45	\$2.30	\$2.02
AIEE Membership in Sections*	51,589	50,363	49,510	47,344	45,893
Number of Sections	119	116	112	112	110
Number of Subsections	77	78	77	68	66
Number of Technical Groups	260	224	235	150	125
Number of meetings	2,633	2,708	2,670	2,380	2,114

*Does not include out of
Section membership

(1) October 31, 1960
deadline for
payment of dues.

(2) October 31, 1959
deadline for
payment of dues.
New scale for
payment of per-
member allotment.

(3) Effective October 1,
1959, full dues for
new membership
applicants when
they reach 30 years
of age.

(4) November 30, 1958
deadline for
payment of dues.

(5) Bonus for additional
meetings effective
August 1, 1957.

(6) Refund August 1, 1957
to April 30, 1958 ---
9 Months

FIGURE III

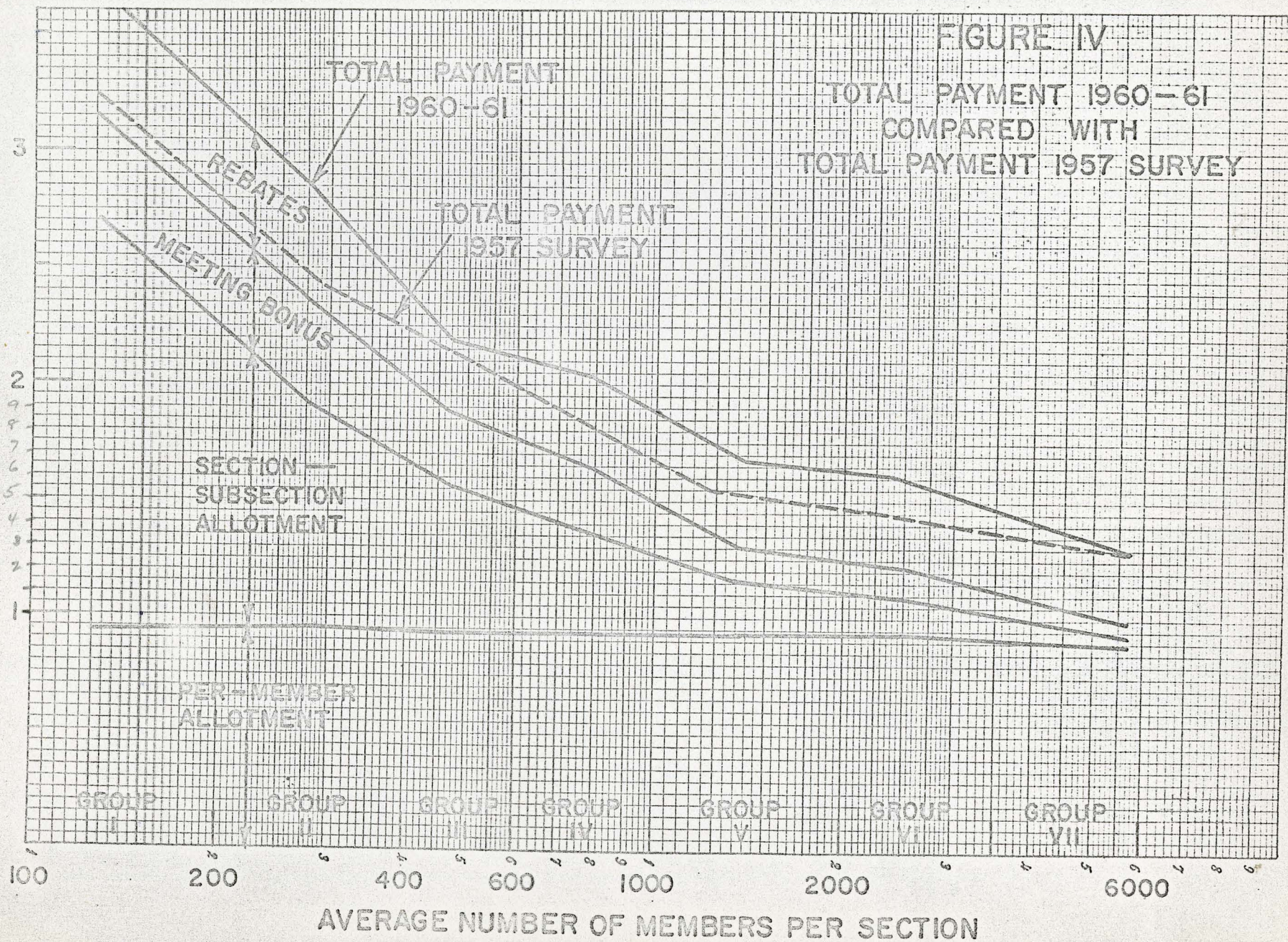
AVERAGE PAYMENT PER MEMBER
RECEIVED FROM HEADQUARTERS
FOR YEAR 1960-61
BY GROUPS

	<u>Section- Subsection Allotment</u>	<u>Per- Member Allotment</u>	<u>Rebates</u>	<u>Meeting Bonus</u>	<u>Total Payment</u>	<u>Adjusted Meeting Bonus 1957 Schedule</u>	<u>Adjusted Total Payment Using 1957 Meeting Bonus Schedule</u>
Group I (200 or less members)	\$1.78	\$.93	\$.54	\$.44	\$3.69	\$.44	\$3.69
Group II (201 to 400 members)	.96	.95	.49	.45	2.85	.42	2.82
Group III (401 to 600 members)	.63	.93	.32	.31	2.19	.25	2.13
Group IV (601 to 1000 members)	.43	.93	.38	.29	2.03	.22	1.96
Group V (1001 to 2000 members)	.22	.93	.37	.16	1.68	.13	1.65
Group VI (2001 and over members)	.16	.94	.38	.13	1.61	.08	1.56
Group VII (New York Section only)	.05	.89	.29	.06	1.29	.03	1.26
Institute average per member	.60	.93	.40	.27	2.20	.23	2.16

FIGURE II
PER SECTION AVERAGE OF
SUBSECTIONS, TECHNICAL GROUPS
MEETINGS AND MEMBERSHIP
FOR YEAR 1960-61
BY GROUPS

	<u>Number of Sections In Group</u>	<u>Average Number of Subsections Per Section</u>	<u>Average Number of Technical Groups Per Section</u>	<u>Average Number of Meetings Per Section</u>	<u>Average Membership Per Section</u>
Group I (200 or less members)	52	.27	1.21	14.83	128
Group II (201 to 400 members)	33	.70	2.21	22.48	279
Group III (401 to 600 members)	11	1.00	2.36	26.09	475
Group IV (601 to 1000 members)	11	1.45	4.36	37.82	805
Group V (1001 to 2000 members)	6	1.00	4.83	37.17	1385
Group VI (2001 and over members)	3	2.33	8.33	55.33	2509
Group VII (New York Section only)	1	1.00	7.00	59.00	5822

SECTION APPROPRIATION IN DOLLARS PER MEMBER



COMPARISON OF SECTION FINANCE POLICIES

AIEE

1. BASIC ALLOTMENT: Two-hundred dollars basic allotment; also an allotment of \$100 to the Section for each of its Subsections holding regularly scheduled meetings.
2. ADDITIONAL AMOUNT: An additional amount is allowed for a larger number of regularly scheduled Section, Subsection, and Technical Group meetings held during the preceding fiscal year (ending April 30), as follows:
 - 12 to 17 meetings, \$ 50
 - 18 to 23 meetings, \$100
 - 24 to 29 meetings, \$150
 - 30 to 35 meetings, \$200
 - 36 to 41 meetings, \$250
 - 42 to 47 meetings, \$300
 - 48 or more meetings, \$350

The Executive Secretary of the Institute shall forward to each Section at the beginning of the Institute administrative year the amount to which each Section is entitled under this Bylaw.

3. ALLOTMENT PER MEMBER: One dollar and thirty cents each for Fellows and Members, and \$1.00 each for other members within the Section's jurisdiction who have paid their Institute membership dues on or before October 31, excluding Members-for-Life and Honorary Members.
4. REBATE OF FEES: All entrance and transfer fees originating in the territory of the Section shall be paid to the Section in semi-annual installments.

IRE

1. For the maintenance of a Section the IRE shall pay to the Section for each calendar year:
 - a. One dollar and ten cents (\$1.10) for each member except Students, up to a total of seven hundred members plus one dollar and twenty-five cents (\$1.25) for each member, except Students, in excess of a total of seven hundred; and
 - b. Fifty cents (\$.50) for each Affiliate of each and every Professional Group having a mailing address within the territory of the Section as of December 31 of the calendar year for which payment is made; and
 - c. Ten dollars (\$10) per meeting for not more than ten meetings of the Section within the calendar year.
2. For each authorized Subsection, the IRE shall pay to the Section a meeting allowance of ten dollars (\$10) per meeting up to a maximum of ten meetings per year, during the time the Subsection remains in good standing according to the Section Constitution.
3. For each Professional Group Chapter, the IRE shall pay twenty-five (\$25) to a Section for each meeting of the Section promoted by a Chapter up to five meetings per Chapter per year, provided such meeting is attended by ten or more Section members and a report of such meeting, including a statement of the number of members attending, signed by a Chapter officer, is forwarded to IRE Headquarters through the Section Secretary-Treasurer. A meeting of the Section promoted by a Chapter may be counted among the above five, or may be counted among the meetings of the Section as provided in these Bylaws but not among both as this would be duplicate payment.

DISTRICT EXECUTIVE COMMITTEE

1. COMPOSITION. The District Executive Committee consists of the District Vice-President, the District Secretary, the Chairman and one other representative from each Section, the Chairman of the District Prize Awards Committee, the Chairman of the District Student Activity Committee, the District Representatives of the Membership Committee, Sections Committee, Transfers Committee and Technical Operations Department, the Past District Vice-President (first meeting only), and the Chairman of each Subsection (at the invitation of the District Vice-President).

2. MEETINGS. There is one designated meeting of the District Executive Committee each year at the call of the District Vice-President. A second meeting may be held if considered desirable by the District Vice-President and the District Executive Committee. Not more than one travel allowance will be paid each year to those attending District Executive Committee Meetings.
3. TRAVEL ALLOWANCE. All members attending the designated District Executive Committee meeting receive travel allowance based on such rate per mile one way, from place of residence to meeting place, as is established by the Board of Directors.

SECTION DELEGATES

1. The Section Delegates attending the Summer General Meeting shall be voting members of the Institute. The official delegate is the incoming Chairman, Chairman-Elect, or newly installed Chairman of the Section, or an alternate who is an elected officer of the Section for the coming year.
2. The expenditures for transportation of Section Delegates, and for all other committees or activities for which such appropriations are provided by the Board of Directors, shall be paid from the Institute Treasury at such rate per mile one way, from the place of residence to the meeting place, as may from time to time be determined by the Board of Directors.

An Example of the Difference in Section Allotments

For a Section having 2,000 total members and holding 30 meetings the story would be:

\$ 200	Basic Allotment		
1,300	1,000 Members & Fellows	\$ 770 + 375	1,000 Senior Members & Fellows
1,000	Associate Members	1,250	1,000 Members
200	Meetings	100	Meetings
<u>\$2,700</u>		<u>\$2,495</u>	

If there are 2 Subsections included:

\$ 200	\$ 200
<u>\$2,950</u>	<u>\$2,695</u>

If there are 2 Professional Group Chapters, each having 5 meetings:

\$ 250
<u>\$2,945</u>