

MESSAGE FROM OUR GENERAL MANAGER

Dear Staff Members:

I am extremely happy to be able to congratulate you on the publication of this first issue of your staff newsletter. As we have grown over the years, it has been more and more evident to me that a publication such as this is needed and highly desirable in order to provide an informal means of communication among all of us.

I know that much effort will be required on the part of everyone to sustain this newsletter, however, I'm sure that the esprit-de-cors you have all demonstrated in the past will be more than sufficient to make this a top-notch endeavor in the future.

My best wishes for its continued success.

Donald G. Fink

NEW HABIT FORMING AT IEEE

You are now reading the first installment of the IEEE employee Bulletin. THIS MAY BE HABIT-FORMING, we hope so. One of the Manifestations of the ingrained habit will be an intolerable thirst to read news, which will take place on the first Monday of each month. This will be followed by a feeling of well being and satisfaction on completion of the reading.

PURPOSE MOTIVATES PUBLICATION

When an organization experiences the growth that IEEE has had in recent years, part of the growing pains is a break down of communications whether considered on a social or a business level.

A house organ is in effect, a means of reversing such a trend and becomes a central source of information and a unifying force. We will in this and all the forthcoming issues, endeavor to bring news items worthy of note, to be informative, and generally stimulate an interest in what is happening at IEEE from month to month.

WANTED**PUBLICATION NAME WANTED**

One of the items discussed at our first publication meeting was a publication name. This proved to be our toughest hurdle. Though many good names were offered none could draw a majority approval. It was decided to postpone naming our publication until we received additional suggestions from our readers. We ask you at this time to please submit your written suggestions to the reporter representing your section.

Editor



General Manager, Donald G. Fink bidding farewell to Mrs. Landres.

MRS. LANDRES RETIRES

Albertina L. Landres, Staff Secretary to the Awards Board, retired on April 29, 1965, after 22 years with the Institute in various capacities. For the past ten years, among other duties, Mrs. Landres has specialized in arranging for the selection of recipients and the presentation of medals, awards, prizes, scholarships and certificates of appreciation. Her sure-handed, gracious handling of this delicate area has won her many friends among the officers, and committeemen, as well as the grateful recipients and her colleagues on the staff.

April 29 was the first time she found herself on the receiving end of such a project. The several dozen old-timers who witnessed the occasion testify that she weathered the unaccustomed ordeal with her usual aplomb. Mr. Fink presided. Among those present was Mr. Floyd Norris, retired AIEE Business Manager, who hired Mrs. Landres in 1943.

After a brief Florida vacation, Mrs. Landres is at home in Mineola where she has lived most of the past year within a few blocks of her son's family, which includes three lively, lovely, young granddaughters, ages 7, 10 and 14. She says she will be available for some part-time non-commuting work.

Nelson Hibshman

LYDIA HINES RETIREMENT

As many of you already know, Lydia Hines will be retiring as of May 28, after almost twelve years of service to the Institute. Lydia joined the staff November 16, 1953, and in that time has lived a most extraordinary life.

There is only one way to describe Lydia, and that is ALWAYS ON THE GO. When I asked her to name some of the places she has visited on her vacations, she named every country imaginable, too numerous to mention here.

Lydia came to work for the Institute as a temporary employee for about a year, but was won over and stayed on as a



Lydia Hines, as we know her.

permanent employee. Most of Lydia's time with the Institute was spent as purchasing agent. At present she graces the Administration Department.

Even after she retires, Lydia will still be on the go. Her plans include visiting her son and daughter-in-law in Florida, and then... you may have already guessed it... a trip around the world.

All of us here at IEEE will miss Lydia's pleasant disposition and that ever present enthusiasm, which she will be carrying into her retirement.

Agnes Watson

INTER-OFFICE MEMO

EDITORIAL DEPARTMENT

ALEXANDER A. MCKENZIE JOINS IEEE STAFF

The IEEE has announced the appointment of Alexander A. McKenzie to the newly created position of assistant to the managing editor. He will report to Mr. E.K. Gannett and will be responsible for coordinating various facets of the editorial operations of the Institute.

Before joining the Headquarters staff, Mr. McKenzie was Communications Editor of the magazine, ELECTRONICS. As an engineering author of note, he is also a contributor to the Grolier Society Encyclopedia and the McGraw-Hill "Encyclopedia of Science and Technology".

WEDDING BELLE

Marquette University January graduate, Pam Masters, will take the long walk up the aisle June 19 in St. John the Evangelist's R.C. Church in White Plains. Pam's future husband is scheduled to graduate next month from the Pratt Institute in Brooklyn. The couple will honeymoon in Jamaica.

EUROPE GAINS

Senior Editorial Assistant Helen Hyams is planning an extended European visit after almost four years at IEEE. She will divide her time abroad in Madrid, London, and Paris. She However, she will leave the institute in June, before departing on her trip in August.

EINSTEIN'S THEORY DISCUSSED

Gladys Charitz, IEEE News Editor, SPECTRUM, contributed to a discussion of Einstein's theory of relativity at a May 10th Great Books meeting at the Donnell Library with an article and two news items that appeared in the February 1965 issue of SPECTRUM.

The article is entitled "The Haystack Microwave Research Facility" by H. G. Weiss, of the Lincoln Laboratory at MIT. The news items, which appear in the Focal points section of the issue, state that a fourth test of Einstein's theory of general relativity has been proposed by Dr. I. I. Shapiro of the MIT Lincoln Laboratory, and that a Harvard experiment that tested Einstein's principle of equivalence four years ago has been repeated.

EDUCATION AND INFORMATION SECTION

MR. JOHN M. KINN A STAFF NEWCOMER

J. M. Kinn, a senior member of IEEE was appointed to fill a newly created position, in which he will be responsible for staff activities in education and information in IEEE. Among Mr. Kinn's duties will be support for the following Board and Standing Committees:

Awards Board
Education Committee
Intersociety Relations Committee
Joint Technical Advisory Committee
Professional Relations Committee
Public Relations Committee
Student Branches Committee

His assignments will impinge on many areas, notably Sections activities, TAB and the Groups, and editorial work, wherever education and the public relations "image" of the Institute are concerned.

Mr. Kinn was formerly manager of Technical Information and Liaison Services on the corporate staff of IBM corporation.

CONGRATULATIONS TO MADELINE KANE

Mrs. Madeline Kane who was formerly administrative assistant to John J. Anderson, Secretary of IEEE Standards Committee has been promoted to fill the need of an Administrative Asst. to J.M. Kinn of the Education and Information Dept.

E. D. P.

E.D.P. GROWS

Electronic Data and Processing (EDP), one of the newer and certainly one of the smaller departments, is growing by leaps and bounds. In the past three months it has grown from a staff of six all the way to a staff of nine.

The first new arrival was Stewart Chaplin, a console operator, who joined us in February. Then in March, Mrs. Betsy Kurcias, a programmer, came aboard and brightened the scene considerably. The last, and surely the happiest newcomer is Jim Coulter, who has just turned in his Army "greens." He is also a programmer.

EXECUTIVE DEPARTMENT

GENERAL MANAGER FINK MADE EMINENT MEMBER OF ETA KAPPA NU

Mr. Donald G. Fink, IEEE General Manager, will be made an Eminent Member of Eta Kappa Nu, the Electrical Engineering Honor Society, at NEREM next November 3. The announcement of Mr. Fink's election to receive this high award was made recently by the National Secretary of the Eta Kappa Nu Association.

Mr. Fink was first elected a member of Eta Kappa Nu as an undergraduate at Columbia University. In 1940 he was cited as one of the Outstanding Young Electrical Engineers in the nation, as a part of the annual selection program conducted by Eta Kappa Nu. These awards have, since 1936, been a feature of one of the annual meetings of IEEE.

Eta Kappa Nu was founded in 1904 to recognize high scholarship and qualities of leadership among undergraduate students of Electrical Engineering. It might be called the "Phi Beta Kappa of the Electrical Engineers". There are 100 Chapters in American Colleges and Universities, and 12 Alumni Chapters in centers of electrical engineering activity. For a report on honor societies see IEEE Student Journal January 1965, p. 15.

BETTY STILLMAN APPOINTED ADMINISTRATIVE ASSISTANT TO GM.

Miss Betty Stillman, formerly Assistant to the Staff Secretary to the Intersociety Relations Committee and Recording Secretary to the IEEE Executive Committee, has been appointed Administrative Assistant to the General Manager; Mr. Fink announced in a recent staff memo. Miss Stillman joined the IEEE staff in December 1963.

WATSON-O'SHEA NUPTIALS

The event foretold some months ago by the appearance of that sparkler on the traditional third finger of Agnes Watson's left hand has been set for Saturday May 29 at the Good Shepherd Church. The lucky man is Michael John O'Shea. The Matron of Honor will be Mrs. Mary Horan. Another "member of the wedding" will be Miss Joan Kearney, formerly of the IEEE Staff. The happy couple will leave immediately after the wedding for a month of travel.

Miss Watson joined the staff of IRE Secretary to Dr. Bailey about two and a half years ago. On the merger, she held the same position in the General Manager's office and served as Recording Secretary to the Board of Directors. She is expected to be back in her office on the tenth floor north about July 1, 1965.

CHARLES S. RICH REPORTS

According to a letter recently received, Charlie Rich, former Editor of ELECTRICAL ENGINEERING, living at 3551 Claremore Ave., Long Beach, California 90808, reports that he is keeping busy fixing up his new house and garden. Mr. Rich retired in February 1964.

MELINDA LEWIS JOINS AMERICAN AIRLINES

"An opportunity too good to miss" suddenly swept Miss Melinda Lewis, Secretary to Mr. Fink, out of IEEE into an American Airlines training class. She is the third generation of family to be associated with American. Miss Lewis came to her IEEE in December 1964, replacing Virginia Haynes McMahon late in 1964. Mrs. McMahon's reason for leaving is confirmed in this issue of the BULLETIN.

MARY E. CLARKE TO VISIT NEW YORK

Mary E. Clarke, former Secretary to the General Manager, and now with the Pacific Gas & Electric Company in San Francisco, will be spending her vacation in New York as the guest of Mr. and Mrs. Hibsman, starting about the middle of May. Miss Clarke went to the West Coast in August 1963, where she has continued her active interest in the National Secretaries Association.

INTRODUCING JOHN J. McMAHON, JR.

Mr. and Mrs. (Ginny Haynes) John McMahon have announced the birth on February 25 of John Joseph McMahon, Jr. Mrs. McMahon will be remembered as Virginia Haynes, Secretary to

the General Manager of IEEE until she retired in anticipation of this event along about Christmas 1964. The McMahons live at 3061 Edwin Avenue, Apt. 3B Fort Lee, New Jersey.

T. A. B.

JOHN J. ANDERSON A TWENTY-FIVER

John J. Anderson, Secretary of our IEEE Standards Committee celebrated 25 years with the Institute (formerly AIEE) on March 4, 1965.

EDWIN MACDONALD ON T.V.

Ed MacDonald of TAB itemed that his son Edwin MacDonald will be a member of the TV panel show "GE College Bowl" on Sunday June 6 at 5:30 on channel 4. He will be a representative of St. Francis college of Brooklyn.

TREASURY DEPARTMENT

A SUNDAY KIND OF LOVELY

Miss Angela Rodriguez, of the Accounts Payable Dept., devotes each Sunday to working for UNICEF at the N.Y. Worlds Fair. This is on a purely voluntary basis, and she is to be complimented for her unselfish attitude. Her sole gain, if it might be called that, is a pass to enter the Fair so that she may perform her service which is selling records at the souvenir counter.

feature

IEEE PRINTERS MEASURED

Out of sight, but never out of mind, the IEEE Print Shop, located at 305 East 46th Street, houses a complete Photo Off-Set Unit. This unit includes five multilith machines, one Chief 22, a power cutter, collating machine, stitcher, camera and a recently acquired 3-hole drill (hole punch).

Almost anything that can be photographed can be reproduced in our Printing Department. Work is addressed to, and planned by the Department Supervisor Rudy Spatarella. And whenever necessary, is varityped by Richie Moeller. After proofreading and correcting Arthur Spatarella takes over the camera and stripping work. Depending on the job size and press requirements, it is at this point that the decision must be made as to what type of press will be utilized in running the job. A metal plate is made for the appropriate press, and the job is run. John Peterson and Jim Keating, head up the press room crew, which also includes Michel Armand, Steve Stalmack and Manny Lodico. After being run on press, the job may require collating, stitching, stapling, punching, perforating or trimming. All these processes are handled ably by this flexible group of people, each one of whom has the ability to handle almost any phase of a given job.

This efficiently-run department prints close to 5 million 8 1/2 x 11 sheets a year, on white paper stock, this figure does not include the jobs printed on colored, card or special stock. In the past four months alone, well over 2 million sheets have been printed.

Barbara Brenner

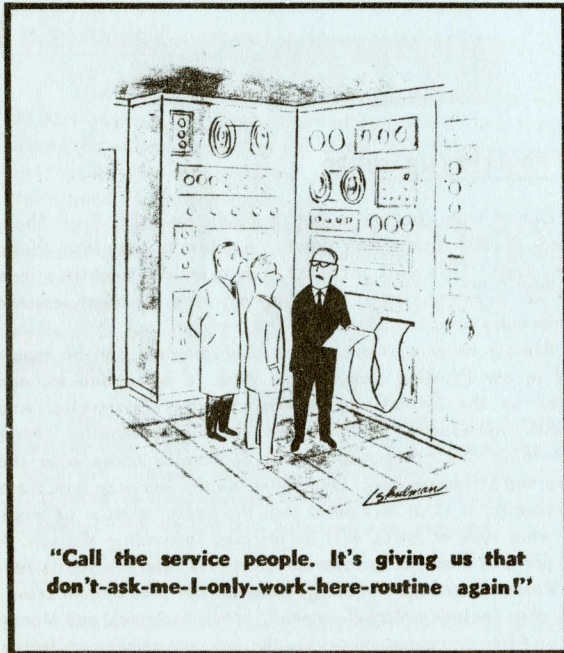
JUST A REMINDER *in case you've forgotten*

HOLIDAY NOTE

Though Memorial day falls on a Sunday May 30, the IEEE offices will be closed on Monday May 31.

Happy Birthday

John Peterson	May 1	Printing
Roslyn Goldstein	May 2	Research
Rita Kelley	May 11	Research
Sonia Alcazar	May 12	Servicing General
Dr. George Bailey	May 14	Executive
Alba Santos	May 16	TAB
Mel Bonaviso	May 25	TAB



San Francisco Sunday Chronicle

BASEBALL

HOME TEAM SUFFERS LOSSES

The IEEE Bucks did not star in their first 2 league games, losing 20-13 and 21-12. However, in each case the game was lost due to costly errors on the field. This problem is being corrected and IEEE can be sure of having a winning team sometime soon. It may be noted that we have out hit the opposing teams to date. Homeruns were hit by John Vecchio, Treasury Dept., John Peterson and Manny Lodico from the Printing Dept. Ralph Cerullo who goes all out to win, went too far when he collided with Larry Pomatto. Ralph survived with a lovely multicolored (mainly black) eye.

The boys from EDP (Electronic Data Processing), headed by Ed Heeney, have just gotten over the shock of their first loss to the IEEE All Stars. They would like to play our team to try to avenge the tremendous beating they suffered at the hands of the All Stars. The rematch was tentatively set for May 14.

All are invited to attend our upcoming games. Our May scheduled games include:

- May 21 - Queensbridge Park 2
- May 24 - Queensbridge Park 3
- May 27 - Flushing Memorial Annex Park 3
- May 31 - Queensbridge Park 3

IEEE EMPLOYEE PUBLICATION STAFF

EDITOR	Rudy Spatarella
CO-EDITOR	Madeline Kane
REPORTERS	
Accounting	Warren Braun Arlene Ferraro
Editorial	Marilyn Ambler Margot Houston
Education and Information	Madeline Kane
E.D.P.	Stewart Chaplin
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