# 2009 Ad Hoc Committees[1]

1. **ED Search Ad Hoc Committee**

2. **Public Visibility Ad Hoc Committee**

3. **125th Anniversary Ad Hoc Committee**

4. **India Ad Hoc Committee**

5. **China and Emerging Markets Ad Hoc Committee**

6. **Sustainability Ad Hoc Committee**

7. **"Green" Initiatives Ad Hoc Committee**

8. **Humanitarian Ad Hoc Committee**

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[1] **Reference**: Bylaw I-304.12, Ad Hoc Committees of the Board of Directors

## ED Search Ad Hoc Committee

## Scope
Excerpt from 18/22 June 2008 – Board of Directors Minutes
"Resolved that at least two candidates shall be presented to the IEEE Board of Directors by the Executive Director Search Committee." The Committee, working with the executive search firm, Heidrick & Struggles, shall screen candidates, interview several, and select at least two for presentation to the Board of Directors.

## Members

1. John Vig, Chair*
2. Lewis Terman*
3. Leah Jamieson
4. Joe Lillie*
5. Moshe Kam
6. Pedro Ray*
7. John Baillieul
8. Arthur Winston
9. Mini Thomas
10. Tania Quiel
11. Rangachar Kasturi
12. Roger D Pollard
13. Roberto de Marca
14. Hal Flescher*
15. Jozef Modelski*

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Directors are indicated by *; 40% of SearchCom must be, and are, directors.

## Staff Liaisons
Betsy Davis, Staff Director, Human Resources
Matt Loeb, Staff Executive, Corporate Strategy

**Funding:** 2009 Budget: $300K (Executive Cost Center) (subject to confirmation)

## Public Visibility Ad Hoc Committee

### Scope
The Public Visibility Initiative is a five-year, 2008-2012, Board of Directors-endorsed communications initiative that seeks to raise the visibility and create a global "voice"; increasing the public's understanding of the profession while positioning IEEE as the world's trusted source and forum.

### Membership
Howard Michel, Chair
Leah Jamieson
John Meredith
Emine Aydal
Bob Hanna
George Arnold
Peter Olfs
Deb Cooper
Gordon Day
Enrique Alvarez
Janina Mazierska
Sampathkumar (Sam) Veeraraghavan

### Staff Team
Gailanne Barth - Staff Lead
Elena Gerstmann
Barb Soifer
Mary Ward Callan
Matt Loeb
Karen McCabe (standards)
Susan Hassler
Marsha Longshore
Cecelia Jankowski

**Funding**: 2009 budget: $1,430,000 (Board Approved Initiative)

## 125th Anniversary Ad Hoc Advisory Committee

### Scope
The Committee advises the staff team and the Ruder Finn public relations agency about activities related to the 125th anniversary celebrations.

John Vig, Chair
Zia Ahmed
Joshua Bartlett
Marsha Longshore
Robert Lucky
John Meredith
Karen Panetta
Saifur Rahman
Barbara Soifer
Lewis Terman
Ricardo A. Veiga
Basak Yuksel
Marko Delimar
Rudolf J. Joenk
Luka Lugaric
Janina Mazierska
Ferhan Ozkan

### Staff Team
Marsha Longshore
Barbara Soifer

**Funding**: 2009 Budget: $1,000,000 (Board Approved Initiative)

**India Ad Hoc Committee**

**Scope**

Explore opportunities in India as a Model for IEEE's Global Growth: As a part of 2008 President Terman's Focus on India effort, an environmental/internal scan, a visit to India to learn the opportunities and challenges, and two reports to the BoD were completed during 2008. Four key areas for further exploration have been identified: Membership Development, Technical Activities, Partnerships with corporations and standards bodies, and Humanitarian/Sustainability activities. The ad hoc committee will build upon this effort and develop a plan, with well defined targets, in each of these four areas. While this effort's focus is on India, the strategic goal is to develop a plan that could be deployed in other parts of the world with similar characteristics.

**Members**
1. R. Kasturi, cochair, 2008 President, IEEE Computer Society
2. R. Muralidharan, cochair, IEEE Bombay Section past chair
3. Lew Terman, 2008 IEEE President
4. Vijay Bhargava, R7 past Director
5. Janina Mazierska, R10 Director
6. N.T. Nair, India Council Chair
7. Anil Roy, Gujarat Section Chair
8. N.R. Narayana Murthy, Chairman of Board, Infosys & Infosys Foundation
9. Balvinder Blah, NY Section
10. Sourav Dutta, former GOLD rep of Bombay section

**Staff Liaisions**
Matt Loeb, Staff Executive, Corporate Strategy
Trish Sgromolo, Executive Assistant

**Funding** – 2009 Budget: $125,000 (Emerging Market Office)

**China and Emerging Markets Ad Hoc Committee**

**Scope**
In the context of IEEE's need to develop an emerging market strategy, assess the China Initiative, including answering the following questions:
- What is the model we are currently using in China?
- What are the lessons learned? How successful have we been and why?
- Is the China Initiative a model we can/should adopt for other countries; e.g. India, Russia, Brazil…?
- If so why, and if not, why not, and, what should be the model? (Should we have country-specific initiatives at all?)

Provide recommendations for IEEE's strategy with respect to emerging markets.

**Members**
Teck Seng Low – Chair; Past Region 10 Director and Past SPC Chair
Region 10 2007 - 2008 Director Janina Mazierska
Region 10 2009 - 2010 Director Y J Park
Region 10 2011 - 2012 Director Lawrence Wong - invited
Hugh Rudnick, R9 Past Director
Juan Carlos Miguez, R9 Past Director
Jozef Modelski, R8 Director
Tony Davies, R8 Past Director
Nim Cheung, Past Pres., ComSoc
Kathy Land, Pres., Computer Soc.
Rich Cox, Past Division Director
Ben Johnson, Past SA Pres.

**Staff Liaisions**
Matt Loeb, Staff Executive, Corporate Strategy
Trish Sgromolo, Executive Assistant (Committee Support)

**Funding:** Will work primarily by email and telephone, though provisions for an in-person meeting may be accommodated if warranted. Funding for such a meeting would come from the Emerging Market cost center.

**Sustainability Ad Hoc Committee**

**Scope**

Issues surrounding the idea of sustainable development and sustainability are of increasing interest to society as well as the members of the IEEE.  Moreover, it is increasingly apparent that questions of sustainable systems and technology are an important and not well understood dimension of sustainability.  Accordingly, the Sustainability ad hoc committee will lead the President's Sustainability Initiative ("PSI") to map and coordinate sustainability related activities across the IEEE; to explore sustainability activities of other organizations that offer opportunities for synergy and collaboration with the IEEE; and to identify opportunities and activities that will help the IEEE contribute to the external sustainability dialog, while strengthening the IEEE's internal capabilities in that regard.

The ad hoc will draft a strategic plan for implementing a sustainability initiative for the IEEE.  In addition, the PSI will manage the creation of a Technical Committee on Sustainable Systems and Technology under TAB, drawing from the expertise and experience of the Computer Society TC on electronics and the environment.  (The Sustainability TC will cosponsor an ongoing conference, www.ieee-issst.org )

The PSI will extend the sustainability activities of the IEEE and will work with the Public Visibility ad hoc committee on the sustainability aspects of the public visibility program.

**Members:**
Braden Allenby, Chair
Clinton Andrews
H Scott Matthews
Gerard Dijkema
Wang Rusong
Maike Luiken
Amarnath Raja

**Staff Team**
Margaret Jannucci, TAD
Patricia Stevens, Executive Assistant (Coordination of Telecons)

**Funding**: 2009 Budget: $25K (New Initiative Seed Grant)

**References:**
http://ewh.ieee.org/cmte/sustainability/
http://en.wikipedia.org/wiki/Sustainability

**"Green" Initiatives Ad Hoc Committee**

**Scope**
Develop and recommend strategies for implementing environmentally-friendly practices into IEEE, including facilities, conferences and other meetings, and publications operations. Spearhead staff and volunteer awareness.

**Members**
Jan Brown, Chair
Clinton Andrews
H Scott Matthews
Brad Allenby
Others TBD

**Staff Team**
Molly McCluskey, Chair
John Hunt, Director of Facilities
Thomas Babicz, Information Technology
Gordon MacPherson, Pubs
Janice Porter, HR
Beth Surmont, MCM
Jennie M Steinhagen, Standards
Samantha Castillo, Facilities
Patricia Stevens, Executive Assistant (Coordination of Meetings)

**Funding:** No special funding; will operate via teleconference and email; funding requests to be considered as needed.

**Humanitarian Ad Hoc Committee**

**Scope**
The IEEE Mission and Envisioned Future describe IEEE as operating for the benefit of humanity and for improving global conditions.  The purpose of the Humanitarian Ad Hoc Committee will be to focus on how IEEE can best use its strengths and relevant technologies to address societal problems.

Initially, the AHC will complete a survey of humanitarian activities currently being carried out in IEEE and the IEEE Foundation.  In parallel, the committee will develop as complete a list as possible of other organizations around the world which are involved in relevant humanitarian efforts.

The next step will be to determine what IEEE's strengths are in this area, how it can take advantage of these strengths, and what it should be doing.  In short, how IEEE can fit into the overall world-wide picture.

**Members**
Lew Terman, Chair
Leah Jamieson
Janet Rochester
Dick Gowen
William Walsh

**Staff Liaisons**
Matt Loeb, Staff Executive, Corporate Strategy
Mary Ward-Callan, Managing Director, Technical Activities
Pete Sobel, Director, Corporate and Foundation Partnerships
Patricia Stevens, Executive Assistant (Committee Support)

**Funding**: No special funding; will operate via email and telecons

**IEEE as a Model Global Association Ad Hoc Committee**

**Scope**

One of IEEE's 3-5 year goals is: "IEEE will operate as a model global association…"  Nobody seems to be against this goal, but, in spite of that, progress towards the goal has been slow.  The purpose of the ad hoc is to examine the causes of the slow progress and recommend specific actions the Board and the OUs can take to accelerate progress.

**Membership**
Marc Apter, Chair
Rami Mushcab
N.T. Nair
Doris Saez
Janina Mazierska
Pilar Molina
Peter Eckstein
Basak Yuksel

**Staff**
Patricia Stevens, Executive Assistant (Coordination of Telecons)

**Funding**: No special funding; will operate via email and telecons

**Contributions to Disaster Relief Ad Hoc Committee**

**Scope**
This ad hoc committee shall develop a proposal for a policy on the handling of requests for contributions to disaster relief programs.

June 2008 Executive Committee Minutes:
"Resolved that the President shall appoint an Ad Hoc Committee of no more than three people to develop a proposal to be presented to the IEEE Executive Committee at its November meeting as to the handling of requests for contributions to disaster relief programs."


**Members**
Irving Engelson, Chair
Gus Gaynor
Tuna Tarim

**Staff**
Patricia Stevens, Executive Assistant (Committee Support)

**Funding:** No special funding; will operate by email and telecons

**IEEE Student Honor Society Ad Hoc Committee**

**Scope**
Assess the desirability and feasibility of establishing a student honor society that is global in both geography and IEEE's fields of interest.  Provide a (preliminary) report, with recommendations to the Board of Directors prior to the February Board meeting.

**Members**
Joseph Lillie, Chair
Stuart Long
Paul Cheung

**Staff**
Patricia Stevens, Executive Assistant (Coordination of Telecons)

**Funding**: No special funding; will operate via email and telecons

**IEEE As a Business Ad Hoc Committee**

**Scope**
The task of this committee is to identify opportunities and make recommendations for improving IEEE, as a business – in areas such as marketing, sales, business development, protecting the brand, monitoring and evaluating the competition, encouraging innovation, forming partnerships, and mergers and acquisitions (e.g., of independent conferences).

**Membership**
Pedro Ray, Chair
John Estey
Others TBD

**Staff Team**
Matt Loeb, Staff Executive, Corporate Strategy
Cecilia Jankowski
Samantha Padilla
Patricia Stevens, Executive Assistant (Committee Support)
Others TBD


**Funding**: No special funding; will operate via email and telecons

## Finance & Inequities Ad Hoc Committee

### Scope
This committee is to review financial policies and practices across the IEEE, including an assessment of the impact of these practices on IEEE operations and culture.  Specific issues to be addressed include, but are not limited to:
- o Optimized IEEE financial organization – the big picture
- o Access to reserves
- o Ensuring appropriate incentives for revenue/surplus generation
- o Potential inequities of TAB revenue distribution and expense allocation
- o Allocation of Indirect Infrastructure Charges
- o Desirability of Corporate Reserves
- o Budget stabilization
- o Linking strategic planning and budgeting
- o Encouraging more realistic budgeting and forecasting
- o Effectiveness and desirability of "penalties," e.g., for having a "negative" budget (e.g., the Society Watch List), conference closings, timeliness of publications...
- o Funding membership

The Committee will provide a status report, including recommendations for the Board's consideration, in June.

### Members
Dave Green, Chair
John Barr
Tom Habetler
Don Wright
Ed Rezek
Bill Gruver
Bill Kennedy
Peter Staecker
Moshe Kam
Mike Lightner
Lew Terman

### Staff Team
Bob Bailey
Ken Gilbert
Patricia Stevens, Executive Assistant (Coordinator of Telecons)

**Funding**: No special funding; will operate via email and telecons

**Advertising Ad Hoc Committee**

**Scope**
Investigate advertising (including partnership) opportunities, and recommend specific steps for increasing IEEE's ad revenues.

**Members**
Jim Isaak, Chair
David Pierce
Lee Stogner
Jon G. Rokne
Steve Diamond
Enrique Alvarez
Pablo Sanchez

**Staff Team**
Tony Durniak
Jim Vick
Gailanne Barth
John Day
Dick Price
Barbara Soifer
Patricia Stevens, Executive Assistant (Coordinator of Telecons)


**Funding**: No special funding; will operate via email and telecons

**Presentations Online Ad Hoc Committee**

**Scope**
Several experiments conducted during 2008 indicate that capturing presentations and making them available online has the potential for enhancing IEEE operations, and for becoming a significant revenue source for IEEE.  This committee, together with the staff team, will develop the procedures, infrastructure requirements, and business models for captured presentations (such as conference, tutorial, distinguished lecturer, and training presentations).

**Members**
Ron Jensen, Chair
Dru Reynolds
Tim Tredwell
Cheri Warren
John Barr
Ed Rezek
Russ Lefevre

**Staff Team**
Mark Vasquez, Chair, M&C
Kevin Dresely, M&C
David Rogers, M&C
Susan Root, M&C
Scott R. Smith, Computer Society

**Unpaid Consultant**: Mitch Rothblatt, Mitch@TheBossUSA.com

**Funding**:  2009 Budget: $25K (NIC seed grant)

**Technology to Reduce Travel Expenses Ad Hoc Committee**

**Scope**
This Ad-hoc Committee will study and recommend reliable and cost-effective technologies substituting for travel so that IEEE's travel expenditures, which were $19M in 2007, may be reduced.  The Committee will specifically address web-based audio/video/data teleconferencing and multimedia messaging. Experiments will be conducted, as required.

**Members**
Steve Weinstein, Chair
Mark Karol
Henning Schulzrinne
Heiner Sttuetgen
Dave Green
Ron Jensen

**Staff Team**
Matt Loeb, Staff Executive, Corporate Strategy (Staff Lead)
Sherry Russ (or delegate from MPS team)
Dave Bankowski (or other IT Rep)
Trish Sgromolo, Executive Assistant (Committee Support)

**Funding** – no special funding; will operate by email and telecon; depending on committee needs, certain funding requests may be met from IEEE Operations Budget.

**Technical Co-Sponsorship Ad Hoc Committee**

**Scope**
The committee is to identify options to increase the positives and decrease the negatives of IEEE technical co sponsorship. There is currently a lack of agreement on how and when technical co-sponsorship should be used. In addition, the guidelines for technical co sponsorship are unclear. The use of technical co-sponsorship has increased over the past few years. Some technically cosponsored conferences compete with existing conferences offered by the societies/councils, some use the IEEE logo and Xplore while the surplus generated goes to non-IEEE entities, and, at least one tech cosponsored conference chair has stated that he provides a forum for articles that were rejected by an IEEE financially sponsored conference (and his conference articles go into Xplore). The full extent of the problem is not yet understood.

**Members**
Tommy Mayne, Chair
Tom Habetler
Roberto de Marca
Deb Cooper
David Hodges
Gerald Engel

**Staff**
Susan Root, IEEE Conference Services (Committee Support)

**Funding**: No special funding; will operate via email and telecons

**OU-OU Conferences and Educational Activities Cooperation AdHoc Committee**

**Scope**

The objectives of this committee are to examine opportunities for cooperation among geo units, societies/councils and other OUs that benefit all involved, eliminate sources of friction, and to recommend appropriate policy changes. Cooperation between geo units and societies/councils in conference events, and among geo units and educational activities has been limited. Sections have repeatedly asked to be involved in society/council conferences that are held in their geographic area. On the other hand, sometimes, the relevant S/C have not been asked to participate in geo unit sponsored technical conferences. Additional sources of friction include geo unit sponsored conferences that compete with existing conferences offered by societies/councils, "international," as opposed to geographic area conferences sponsored by geo units, geo unit conferences held outside the geo unit's geographical area, and EAB sponsored educational activities held without the local geo unit's involvement.

**Members**
Bob Hanna, Chair
Roberto de Marca
Janina Mazierska
Jozef Modelski
Kathy Land
Wanda Reder
Jerry Engel
Gerhard Hancke
Litsa Micheli Tzanakou

**Staff Team**
Mary Ward-Callan, Managing Director, Technical Activities (or delegate)
Doug Gorham, Managing Director, Educational Activities (or delegate)
Cheryl Sinauskas, MGA
Patricia Stevens, Executive Assistant (Committee Support)

**Funding**: No special funding; will operate via email and telecons

**Quality of Conference Articles in IEEE Xplore Ad Hoc Committee**

**Scope**
A computer generated (gibberish) conference article, with a fictitious author, recently appeared in IEEE Xplore.  Other poor-quality conference articles have also, occasionally, appeared in Xplore.  Such articles hurt the reputation of IEEE and destroy confidence in the quality of our publications.  Therefore, this committee will consider options for dealing with this problem, and recommend policies and procedures for maintaining the generally high quality of articles included in Xplore.

**Members**
Al Hero, Chair
Jon Rokne – 2009 VP, PSPB
Jerry Engel
Roger Pollard
Phil Laplante
Paolo Montuschi
Pete Morley
Bob Rassa
Ross Stone

**Staff Team**
Barbara Lange
Kevin Dresley
Patricia Stevens, Executive Assistant (Coordinator of Telecons)

**Funding**: No special funding; will operate via email and telecons

**IT Transition Ad Hoc Committee**

**Scope**
The ITTC will determine how a volunteer committee will contribute to the overall IEEE IT effort by
1. providing advice and supporting development of the IT strategy,
2. providing oversight to the 2009 implementation plans by reviewing plans and the budget. Will address integration of the numerous IT activities that take place outside of the IEEE IT department,
3. ensuring alignment of IT efforts to the strategic activity of IEEE and the major OUs.
4. provide input in 2010 budget development as well as momentum budget inputs for the out years
5. develop a structure for the IT Advisory Committee for operation in 2010.
6. Support the transition of the new CIO: communicating volunteer priorities, roles and responsibilities, and framing habitual working relationships and processes.

**Membership**
Ron Jensen, Chair
Dave Green
Linda Weaver
Gene Ressler
Bill Gruver

**Staff**
Gwyn Myers, Transition Partners and Acting CIO
Matt Loeb, Staff Executive, Corporate Strategy
Nancy Marcus (Committee Support)

**Funding**: Reallocated from 2009 ITSC; funding to be provided by IEEE IT.

**Eta Kappa Nu Ad Hoc Committee**

**Scope**
This ad hoc committee will interface with the Board of Governors of HKN on behalf of IEEE, and will help the IEEE Board and FinCom with information, communication, and recommendations on interactions between IEEE and HKN until the merger agreement is signed*.

**Members**
      Moshe Kam, Chair
      Robert Bartolini
      Richard Gowen
      Howard Michel
      One or two others

**Staff**
      Fern Katronetsky
      Tom Lynch

**Funding:** No special funding; will operate via email and telecons.

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* Thereafter, the plan is to form an HKN Transition Ad Hoc Committee, to be chaired by Joe Lillie.

**Executive Director's R2A2 Ad Hoc Committee**

**Scope:**
Prepare, for consideration by the Board of Directors, a summary of the role, responsibility, authority, and accountability of the IEEE Executive Director. The committee will produce a concise summary of the current policy and best practice rather than define a new situation. The summary is expected to improve clarity in the current situation and to provide an agreed upon baseline in the event future changes are warranted.

**Members:**
Bob Hebner, Chair
Leonard Bond
Roger Sudbury
Richard Volz

**Staff:** Patricia Stevens, Executive Assistant (Coordinator of Telecons)

**Funding**: No special funding; will operate via email and telecons.

**Products for Practitioners Ad Hoc Committee**

**Scope**
The committee will identify products and services that are useful for practicing technical professionals and suggest ways of expanding the availability of such material from the various operating units of IEEE noting that there may be policy barriers within IEEE that makes it less desirable for authors to generate such material.

The primary aim of the ad hoc committee is to find ways of increasing the amount of practical material available to technical professionals. A secondary aim is to develop new revenue sources for IEEE from the provision of the practical material.

The committee will assess and make an inventory of currently available material within IEEE. This inventory will include, books, articles from journals, articles from magazines or newsletters, standards, vendor application notes, etc. being distributed through Xplore, and items such as patents that can be searched through scitopia.org. In addition, inventorying the material within IEEE the committee will attempt to gather an overview of competitive sources of practical material.

**Members**
Jon Rokne, Chair
Curtis Stiller
Charles Rubinstein
Robert Rassa
Kim Fowler
Gold member (Adrian Pais working on finding suitable member)

**Staff Team**
Tony Durniak
Doug Gorham


**Funding:** No special funding; will operate via email and telecons.

**STARS Ad Hoc Committee***

**Scope**
The Significant Technological Achievement Recognition Selections (STARS) Ad Hoc Committee is implementing a pilot project to better understand the proposed new program of the IEEE History Committee.  A study on the enhancement of the IEEE Milestones program led to the formation of the STARS program to **develop recognition of the most significant seminal papers, patents and other achievements that have shaped the technologies represented in the IEEE**. The STARS program will broaden the traditional recognition of local events by Milestones with an additional new global recognition of the most important seminal achievements.

The STARS Ad Hoc Committee designed a draft of the STARS program which was accepted in principle by the History Committee.  The STARS Ad Hoc Committee was charged to undertake a pilot project that will develop and test the procedural issues of the proposed program and its potential implementation through the IEEE Global History Network.

The ultimate goal is the successful implementation of of the STARS program with broad participation by the organizational units of the IEEE. The STARS program has the potential to significantly enhance IEEE's public outreach effort by recognizing technological achievements in terms compatible with the global press and media.

**Members**
Emerson Pugh, Chair
Barney Finn
Michael Williams

**Staff Liaison**
Michael Geselowitz, Staff Director, IEEE History Center

**Funding**: The STARS pilot program will operate within the existing IEEE History Center budget and the IEEE Global History Network initiative budget.

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* An Ad hoc committee of the IEEE History Committee

**Eta Kappa Nu Transition Ad Hoc Committee**

**Scope**

*Introduction*

At the February 2009 meeting of the IEEE Board of Directors the merger between IEEE and Eta Kappa Nu (HKN) was approved provided that the governance documents are updated to meet identified needs. The merger documents have now been signed.

This document will identify the process to be used to accomplish the transition of HKN into the IEEE.

*Transition Core Team*

The transition of HKN into the IEEE will be managed by a volunteer/staff team with the following functions:
1.  Oversee the overall integration of HKN into the IEEE.
2.  Establish Working Groups to accomplish specific tasks associated with the merger.
3.  Identify areas where process change is required and request that the appropriate working group prepare the required change documents.
4.  Receive recommendations from each of the Working Groups.
5.  Review change documents developed by the working groups and submit such document for approval as required.
6.  Notify the IEEE, MGA and EAB Boards as to the status of the transition.

The transition core team will include Joe Lillie as Chair, Moshe Kam, Peter Staecker, Cecilia Jankowski and Doug Gorham

*Working Groups*

Working Groups will be formed to address specific areas related to the transition.  These Working Groups are as follows:

**Working Group A - Governance Working Group** - This working group will review the governance documents associated with the merger and recommend required changes.  The group must address the following two issues:
1.  MGA will have some appointment authority for future members of the HKN Board of Governors and
2.  MGA will have approval of all issues, policies, procedures, fees, etc. relative to the HKN Chapters such that consistency can be maintained with other geographical units.   The HKN Board of Governors will have authority over items such as induction rites and selection of chapters for HKN's "Chapter of the Year" award.

Change required documents should be prepared and submitted to the Transition Team.

The Governance Working Group members are Moshe Kam as Chair, Marc Apter, Babak Beheshti and Howard Michel.

**Working Group B - Chapter Integration Working Group** – This working group will address the following issues:
1.  Review the current operation of the HKN Chapters.
2.  Document the relationship between the Student Branches and HKN Chapters.
3.  Develop a plan to communicate transition status to the IEEE Student Branches and the HKN Chapters.
4.  Identify other related issues that require attention of this process.

The Chapter Integration Working Group members are Dave Pierce, Timothy Kurzweg, Nithin Michael, Babak Beheshti, Elizabeth Johnston, Jim Reiss and CJ Jankowski.

**Working Group C - Data Base Integration Working Group** – This working group will develop the required process to integrate the HKN member data into the IEEE database.  The functions to be performed by this group are as follows:
1.  Identify the data currently available from HKN on HKN members.
2.  Evaluate the data and identify compatibility issues.
3.  Document the process to integrate the HKS data into the IEEE database.

The Data Base Integration Working Group members are Cecilia Jankowski and Melissa Swartz.

**Working Group D - Financial Integration Working Group** – This working group will identify all of the issues related to the integration of the HKN assets into the IEEE and develop details related with financial transaction between IEEE and the IEEE Foundation.

The Financial Integration Working Group members are Peter Staecker, Tom Lynch, and Dick Gowen.

**Working Group E - New Chapter Formation Working Group** – This working group will identify the issues required to create new chapters outside of the United States.  This group should address the following issues:
1.  Identify up to 5 countries where HKN Chapters may be formed.
2.  Identify financial and fee transfers issues for these five countries.
3.  Identify issues that require clarification related to registration in these five countries.
4.  Identify the process to involve IEEE Student Branches in the creation of new HKN Chapters.
5.  Develop one, three and five year goals relative to the number of new HKN Student Branches.

The New Chapter Formation Working Group members are Cecilia Jankowski, Bruce Eisenstein, Moshe Kam, Saurabh Sinha, and Anita Ricketts.  (Other members of the initial HKN Board of Governors may be added as required.)


**Members**
Joe Lillie, Chair
Moshe Kam
Peter Staecker

**Staff Team**
Doug Gorham
Cecilia Jankowski


**Funding:** No special funding; will operate via email and telecons.

**Past-Presidents' History Ad Hoc Committee**

**Scope**
The Ad Hoc Committee's goal is to organize an effort to have each living past-president document his/her IEEE experiences (memoires), with emphasis on the three years they served as president-elect, president, and past-president.

**Members**
John Vig – Chair; 2009 President
Michael Williams, 2010 Chair, History Committee
Eric Herz, Director Emeritus
Dick Gowen, 2009 Chair, History Committee

**Staff Liaisons**
TBD

**Funding:** Will work by means of email and telephone.

The [Member Access to Board Documents Ad Hoc Committee](#), working with IEEE legal counsel, is to recommend a proposal giving IEEE members access to IEEE Board of Directors minutes and agendas.  Roger Sudbury, Chair

**Open Access Ad Hoc Committee**

**Scope**

The US Government has requested "input from the community regarding enhancing public access to archived publications resulting from research funded by Federal science and technology agencies…The Executive Branch is considering ways to enhance public access to peer reviewed papers arising from all federal science and technology agencies. One potential model, implemented by the National Institutes of Health (NIH) pursuant to Division G, Title II, Section 218 of Pub. L. 110–161 (http://publicaccess.nih.gov/) requires that all investigators funded by the NIH submit an electronic version of their final, peer reviewed manuscript upon acceptance for publication no later than 12 months after the official date of publication."

The mission of the ad hoc is to prepare and submit IEEE's comments in response to this request, and to prepare documentation for a discussion at the February 2010 Board meeting in preparation for establishing an IEEE policy on open access ("public access").

**Members**
John Vig – Chair; 2009 President
Pedro Ray, 2010 President
Moshe Kam, 2011 President
Lew Terman, 2008 President
Roger Pollard, 2010 VP, TAB
Jon Rokne, 2010 VP, PSPB

**Staff Liaisons**
Matt Loeb
Tony Durniak

**Funding:** Will work by means of email and telephone.

# From the Board Resources web page, 1 Jan 2010:

The 125th Anniversary Ad Hoc Committee shall advise the staff team and the IEEE's public relations agency on activities related to the 125th anniversary celebrations.

The Advertising Ad Hoc Committee shall investigate advertising opportunities.

The Board Transformation Ad Hoc Committee will review, provide feedback, and make suggestions on restructuring the IEEE Board of Directors.

The China and Emerging Markets Ad Hoc Committee shall assess the initiative in China and provide feedback that will assist in the development of an emerging market strategy.

The Contributions to Disaster Relief Ad Hoc Committee shall develop policies related to the handling of requests for contributions to disaster relief programs.

The Eta Kappa Nu (HKN) Transition Ad Hoc Committee will be managed by a volunteer/staff core team with the following functions: oversee the overall integration of HKN into the IEEE; establish working groups to accomplish specific tasks associated with the merger; identify areas where process change is required and request that the appropriate working group prepare the required change documents; receive recommendations from each of the Working Groups; review change documents developed by the working groups and submit such document for approval as required; notify the IEEE, MGA, and EAB Boards as to the status of the transition.

The Executive Director's R2A2 Ad Hoc Committee shall provide a summary of the role, responsibility, authority, and accountability of the IEEE Executive Director.

The Finance & Inequities Ad Hoc Committee shall review financial policies and practices across the IEEE and assess the impact of these practices on IEEE operations.

The "Green" Initiatives Ad Hoc Committee shall develop and recommend strategies for implementing environmentally-friendly practices into IEEE, including facilities, conferences and other meetings, and publications operations.

The Humanitarian Ad Hoc Committee shall focus on how IEEE can best use its strengths and relevant technologies to address societal problems.

The IEEE as a Business Ad Hoc Committee shall identify opportunities and make recommendations for improving IEEE as a business.

The IEEE as a Model Global Association Ad Hoc Committee shall examine and make recommendations that will assist IEEE to operate as a model global association.

The India Ad Hoc Committee shall explore opportunities in India as a Model for IEEE's Global Growth.  Information related to the activities in India may be accessed by volunteers and staff.

The IT Transition Ad Hoc Committee shall determine and make recommendations related to volunteer oversight of the overall IEEE IT effort.

The OU-OU Conferences and Educational Activities Cooperation Ad Hoc Committee shall examine opportunities for cooperation among the geographical units, societies/councils, and other organizational units.

The Presentations Online Ad Hoc Committee shall develop procedures, infrastructure requirements, and business models with regards to captured presentations such as conferences, tutorials, etc., as a revenue source.

The Products for Practitioners Ad Hoc Committee will identify products and services that are useful for practicing technical professionals.

The Public Visibility Ad Hoc Committee supports the Public Visibility Initiative which seeks to raise the visibility and create a global "voice"; increasing the public's understanding of the profession while positioning IEEE as the world's trusted source and forum. Read the latest updates and background materials related to the Public Visibility Initiative. Access is limited to IEEE members and staff.

The Quality of Conference Articles in IEEE Xplore Ad Hoc Committee shall consider options and recommend policies and procedures that will assure only articles of high quality are included in Xplore.

The Significant Technological Achievement Recognition Selections (STARS) Ad Hoc Committee was formed in September 2008 and is a working group reporting to the IEEE History Committee. The program will broaden the traditional recognition of local events by Milestones with an additional new global recognition of the most important seminal achievements.

The Sustainability Ad Hoc Committee will lead the President's Sustainability Initiative ("PSI") to map and coordinate sustainability related activities across the IEEE; to explore sustainability activities of other organizations that offer opportunities for synergy and collaboration with IEEE; and to identify opportunities and activities that will help the IEEE contribute to the external sustainability dialog, while strengthening IEEE's internal capabilities in that regard.

The Technical Co-Sponsorship Ad Hoc Committee shall identify options to increase the positives and decrease the negatives of IEEE technical co-sponsorship.

The Travel Cost Displacement Ad Hoc Committee will assess and recommend cost-effective technologies, such as Web based teleconferencing, which will enable a reduction in travel costs.