

MORRIS LIEBMAN MEMORIAL PRIZE

The Morris Liebmann Memorial Prize carries a monetary award of varying amount, derived from the income of a \$10,000 endowment fund. The fund was donated by E. J. Simon, "a friend and member of the Institute," to preserve the memory of Colonel Morris N. Liebmann who gave his life in the cause of the United States in the first World War. This prize is given annually to a member of the Institute who, in the opinion of a special committee, shall have made an important contribution to the radio art.

RECIPIENTS OF MORRIS LIEBMAN MEMORIAL PRIZE

| | |
|----------------------------------|------------------------------------|
| L. F. Fuller 1919 | Edmond Bruce 1932 |
| R. A. Weagant 1920 | Heinrich Barkhausen 1933 |
| R. A. Heising 1921 | V. K. Zworykin 1934 |
| C. S. Franklin 1922 | F. B. Llewellyn 1935 |
| H. H. Beverage 1923 | B. J. Thompson 1936 |
| J. R. Carson 1924 | W. H. Doherty 1937 |
| Frank Conrad 1925 | G. C. Southworth 1938 |
| Ralph Bown 1926 | H. T. Friis 1939 |
| A. H. Taylor 1927 | H. A. Wheeler 1940 |
| W. G. Cady 1928 | P. T. Farnsworth 1941 |
| E. V. Appleton 1929 | S. A. Schelkunoff 1942 |
| A. W. Hull 1930 | W. L. Barrow 1943 |
| Stuart Ballantine 1931 | W. W. Hansen 1944 |
| Peter C. Goldmark 1945 | |

BUILDING FUND

The use of electronics was so widespread and important during the recent war that directors of the Institute were convinced that The Institute of Radio Engineers was destined to become one of the great engineering

societies of the world. Pressed by the need for adequate headquarters space, a Building-Fund campaign was launched to raise a minimum of \$500,000 for the purpose of providing the Institute with a permanent home, expanding the facilities of the Institute, and, in the process, of creating a closer union between radio engineers and their industry.

The response was conclusive both in magnitude and in its mode of accomplishment. The members of the I.R.E. and executives high in industry rallied with enthusiasm and vigor. Notable showings were made in every grade of membership, from Fellow to Student, and substantial contributions from a great number of organizations, both large and small, in the radio-and-electronic field, built up an impressive total which, at the date of this writing, stands at \$623,000. The achievement made it clear that the industry is appreciative of its indebtedness to the engineers, and that the engineers fully recognize the opportunities of advancement which their industry presents to them.

An Office-Quarters Committee has purchased a building, under authorization from the Board of Directors, from part of the fund thus raised. The fund itself is under the control of three Administrators, who have authorized withdrawals for the purchase, improvement, and furnishing of this building in New York City located on Seventy-ninth Street at Fifth Avenue. The remainder of the fund will be left at interest to help defray the running expenses of the building or perhaps, ultimately, to permit joining with other engineering societies or scientific organizations in co-operative ownership of another property.



THE INSTITUTE OF RADIO ENGINEERS

(Incorporated, August 23, 1913)

CONSTITUTION

Adopted at the First Meeting of The Institute of Radio Engineers, May 13, 1912.
Amended, November 2, 1914; December 5, 1915; October 7, 1931; March 1, 1939;
November 5, 1941; October 8, 1943; November 29, 1944; September 23, 1945;
and December 15, 1945

ARTICLE I

NAME AND OBJECT

SEC. 1—The name of this organization shall be The Institute of Radio Engineers, Incorporated.

SEC. 2—Its objects shall be scientific, literary, and educational. Its aims shall include the advancement of the theory and practice of radio, and allied branches of engineering and of the related arts and sciences, their application to human needs, and the maintenance of a high professional standing among its members. Among the means to this end shall be the holding of meetings for the reading and discussion of professional papers and the publication of papers, discussions, communications, and such other matters as may be appropriate for the fulfillment of its objects.

ARTICLE II

MEMBERSHIP

SEC. 1—The membership of the Institute shall consist of:

- a. Fellows, who shall be entitled to all rights and privileges of the Institute.
- b. Senior Members, who shall be entitled to all rights and privileges of the Institute.
- c. Members, who shall be entitled to all rights and privileges of the Institute except the right to hold the offices of President, Vice President, and Director.
- d. Associates, who shall be entitled to all rights and privileges of the Institute except the right to hold the offices of President, Vice President, and Director, and the chairmanships of standing Committees and of Sections, and the right to vote. However, Associates of record on March 1, 1939, shall have the right to vote so long as a continuous membership since that date is maintained.
- e. Students, who may participate in meetings, wear the badge of the Institute, and receive publications designated by the Board of Directors, but who shall have no other rights and privileges.

SEC. 2—Fellow: For admission or transfer to the grade of Fellow, a candidate shall be at least thirty-two years of age and shall be:

- a. An engineer or scientist in radio or allied fields. As such he shall have attained distinction in his profession and shall be eminently qualified to take responsible charge of important radio or allied work. He shall have been in the active practice of his profession for at least ten years, and shall have had responsible charge of important radio or allied work for at least three years, or
- b. A professor of engineering or of physical science. As such he shall have attained special distinction as an expounder of the principles of engineering or of science in radio or allied fields. He shall have had at least ten years' experience as a teacher of electrical or physical subjects and shall have had responsible charge, for at least three years, of a course in radio or allied subjects in a school of recognized standing, or

c. A person who has done notable original work contributing to the advancement of engineering or science in radio or allied fields, which has given him a recognized standing at least equivalent to that required for Fellow under paragraph "a" or "b," or

d. A person regularly engaged in radio or allied work for at least ten years, who, by invention or contribution to the advancement of engineering or science in radio or allied fields, or to the technical literature thereof, has attained a standing at least equivalent to that required for Fellow under paragraph "a" or "b."

SEC. 3—Senior Member: For admission or transfer to the grade of Senior Member, a candidate shall be at least twenty-six years of age and shall be:

- a. An engineer or scientist in radio or allied fields. As such he shall have performed and taken responsibility for important engineering or scientific work in these fields and shall have been in the active practice of his profession for at least six years, or
- b. A teacher of radio or allied subjects for at least six years in a school of recognized standing. He shall have been in responsible charge of a major course in such fields, or

c. A person regularly employed in radio or allied work for at least six years, who by invention or by contribution to the advancement of engineering or science in radio or allied fields, or to the technical literature thereof, has attained a standing equivalent to that required for Senior Member under paragraph "a," or

d. An executive who, for at least six years, has had under his direction important engineering or research work in radio or allied fields and who is qualified for direct supervision of the technical or scientific features of such activities.

SEC. 4—Member: For admission or transfer to the grade of Member, a candidate shall be at least twenty-four years of age and shall be either:

- a. An engineer or scientist in radio or allied fields. As such he shall have demonstrated competence in engineering or scientific work of professional character and shall have been in active practice of his profession for at least three years, or
- b. A teacher of radio or allied subjects for at least three years.

SEC. 5—Associate: For admission or transfer to the grade of Associate, a candidate shall be at least eighteen years of age and shall be interested in the theory or practice of radio engineering or of the allied arts and sciences.

SEC. 6—Student: For admission to the grade of Student, a candidate shall be devoting a major portion of his time as a registered student in a regular course of study in engineering or science in a school of recognized standing. Membership in this grade shall not extend more than one and one-half years beyond the termination of his student status as described above.

SEC. 7—The term "allied" as used in this Constitution and Bylaws refers to electrical communication, electronics, and such other technical fields as are directly contributory to or derived from radio.

SEC. 8—The expression "school of recognized standing" includes only schools of college grade providing an engineering or

scientific curriculum of not less than four years and granting degrees, and such other schools as may be so designated by the Board of Directors.

SEC. 9—Graduation from a radio or electrical course of a school of recognized standing shall be accepted as equivalent to one year's experience in radio or allied fields. Full-time graduate work, or part-time graduate work with teaching, in radio or allied courses in a school of recognized standing, shall be accepted as equivalent to professional experience, for a period not exceeding two years.

SEC. 10—The time requirements for admission to any grade of membership may be satisfied by applying *pro rata* the experience of the candidate under the various alternative requirements for that grade.

SEC. 11—The terms "member" and "membership" when printed without an initial capital where used in this Constitution and Bylaws include all grades.

SEC. 12—The term "voting member" where used in this Constitution and Bylaws means a member entitled to vote on Institute matters.

ARTICLE III

ADMISSIONS, TRANSFERS, AND EXPULSIONS

SEC. 1—Admission or transfer to Fellow grade shall be by invitation by the Board of Directors only.

SEC. 2—Applications for admission or transfer to any grade of membership, except Fellow, shall be submitted to the Board of Directors. An affirmative vote of at least two thirds of the Board members voting shall elect or transfer an applicant to any grade.

SEC. 3—A reapplication for admission or transfer may be made after the expiration of one year from the date of a rejection.

SEC. 4—The admission fee and dues are payable on notification of election and if not received within six months from notification, the election shall be considered void.

SEC. 5—A member in good standing may resign by submitting a written resignation to the Secretary.

SEC. 6—Subject to the approval of the Board of Directors, a resigned member may resume his membership upon payment of current dues.

SEC. 7—When a member's dues become four months in arrears his membership shall terminate. Subject to the approval of the Board of Directors, membership may be resumed on payment of all dues in arrears or on payment of a new entrance fee and current dues.

For purposes of Article II, Section 1-d, resumption of membership as provided under Sections 6 and 7 of this Article shall not constitute maintenance of continuous membership.

SEC. 8—To initiate action toward expulsion of a member, a written complaint must be submitted to the Board of Directors, which, if it deems the reason sufficient, shall notify the accused by letter of the charges against him and of the place and date of the hearing, which shall be at least twenty days away. The accused may present his defense in person, in writing, or by an authorized representative. There shall be a majority of the members of the Board of Directors present at the hearing and the votes cast must be unanimous in order to expel. The action of the Board of Directors shall be final and conclusive.

ARTICLE IV

ENTRANCE FEES AND DUES

SEC. 1—The entrance fee for all grades shall be three (\$3.00) dollars except that there shall be no entrance fee for Student grade.

SEC. 2—There shall be no transfer fees.

SEC. 3—The annual dues for all grades shall be ten (\$10.00) dollars except for Student which shall be three (\$3.00) dollars and except for Associate which shall be seven (\$7.00) dollars for each

year that is within the first five years of membership in any grade or grades other than Student. Thereafter, the annual Associate dues shall be ten (\$10.00) dollars beginning the January first following. The clause increasing Associate dues from seven (\$7.00) dollars to ten (\$10.00) dollars shall take effect on January 1, 1946.

SEC. 4—The annual dues shall be payable in advance on the first day of January.

SEC. 5—Under exceptional circumstances, the payment of fees and dues may be deferred or waived in whole or in part by the Board of Directors.

ARTICLE V

OFFICERS

SEC. 1—The governing body of the Institute shall be the Board of Directors and shall consist of the President, Vice President, Secretary, Treasurer, Editor, nine elected Directors, five appointed Directors, and the two most recent past Presidents.

SEC. 2—Except for the elected Directors, the terms of all officers shall be for one year each.

SEC. 3—The terms of the elected Directors shall be for three years each.

SEC. 4—Each year of a term of office established in Article V shall begin with the assembly of the Board of Directors at its annual meeting and terminate with the assembly of the Board of Directors at its following annual meeting.

SEC. 5—No officer shall receive, directly or indirectly, any salary, compensation, or emolument from the Institute, either as such officer, or in any other capacity, unless authorized by a vote of a majority of the entire Board of Directors, except as authorized by the Bylaws.

ARTICLE VI

MANAGEMENT

SEC. 1—The President shall be the regular presiding officer at meetings of the Board of Directors and at meetings of the Institute. He shall be an *ex officio* member of each committee.

The Vice President shall assume the duties of the President in the absence or incapacity of the President.

In the event that neither the President nor the Vice President can personally act, the Board of Directors may elect a chairman from its membership who is authorized to perform the presidential duties during the period of the incapacity of the President and Vice President. The tenure of such temporary chairman shall be at the discretion of the Board of Directors.

SEC. 2—The Board of Directors shall manage the affairs of the Institute. An annual report shall be made to the members on the activities and finances of the Institute.

Six members of the Board of Directors shall constitute a quorum.

SEC. 3—The Board of Directors may make, amend, or revoke Bylaws to this Constitution. The proposed changes and reasons therefor shall be mailed to all members of the Board at least twenty days before the stipulated meeting at which the vote shall be taken. Two thirds of all votes received at the stipulated meeting shall be required to approve any new Bylaw, amendment, or revocation.

SEC. 4—The Secretary shall attend all meetings of the Board of Directors and principal meetings of the Institute and prepare the business and record the proceedings thereof. He shall have charge of the books of account of the Institute, and shall furnish from them such information as is requested by the Board of Directors. He shall conduct the correspondence of the Institute and keep full records thereof.

The Institute shall secure a surety bond on the Secretary. An annual audit of the affairs of the Institute shall be made by certified public accountants and submitted to the Board.

SEC. 5—The Treasurer, under the control of the Board of Directors, shall have general supervision of the fiscal affairs of the Institute.

SEC. 6—All funds received by the Institute shall be deposited in an account requiring the signatures of at least two of the following for withdrawal: President, Vice President, Secretary, Treasurer, and Editor. Funds from this account may be deposited in other accounts authorized and limited in size by the Board of Directors. Funds from these accounts shall be withdrawable on the signatures of authorized bonded individuals for current disbursements. Before additional funds are transferred from the first-mentioned account to another account, the individuals responsible for such other accounts shall submit a statement of the disposition of the previously expended funds to the Treasurer.

SEC. 7—All committees shall be appointed by the Board of Directors.

SEC. 8—The fiscal year of the Institute shall end with the thirty-first day of December.

ARTICLE VII

NOMINATION AND ELECTION OF PRESIDENT, VICE PRESIDENT, AND THREE DIRECTORS, AND APPOINTMENT OF SECRETARY, TREASURER, EDITOR, AND FIVE DIRECTORS

SEC. 1—On or before July first of each year, the Board of Directors shall submit to qualified voters a list of nominations containing at least one name each for the office of President and Vice President and at least six names for the office of elected Director and shall call for nominations by petition.

Nominations by petition may be made by letter to the Board of Directors setting forth the name of the proposed candidate and the office for which it is desired he be nominated. For acceptance a letter of petition must reach the executive office before twelve o'clock noon on the last weekday prior to August fifteenth of any year and shall be signed by at least thirty-five voting members.

Each proposed nominee shall be consulted and if he so requests his name shall be withdrawn. The names of proposed nominees who are not eligible under the Constitution shall be withdrawn by the Board.

On or before September first, the Board of Directors shall submit to the voting members as of August fifteenth, a list of nominees for the offices of President, Vice President, and elected Director, the names of the nominees for each office being arranged in alphabetical order. The ballots shall carry a statement to the effect that the order of the names is alphabetical for convenience only and indicates no preference.

Voting members shall vote for the candidates whose names appear on the list of nominees, by written ballots in plain sealed envelopes, enclosed within mailing envelopes marked "Ballot" and bearing the member's written signature. No ballots within unsigned outer envelopes shall be counted. No votes by proxy shall be counted. Only ballots arriving at the executive office before twelve o'clock noon on the last weekday prior to October twenty-fifth shall be counted. Ballots shall be checked, opened, and counted under the supervision of the Tellers Committee between October twenty-fifth and the first Wednesday in November. The result of the count shall be reported to the Board of Directors at its first meeting in November and the nominees for President and Vice President and the three nominees for Director receiving the greatest number of votes shall be declared elected. In the event of a tie vote the Board shall choose between the nominees involved.

SEC. 2—The five appointed Directors, Secretary, Treasurer, and Editor shall be appointed by the Board of Directors at its annual meeting to serve until the next annual meeting.

SEC. 3—The Board of Directors is authorized to fill a vacancy occurring in the governing body.

ARTICLE VIII

MEETINGS

SEC. 1—There shall be an annual meeting of the Board of Directors during January of each year at which newly elected officers shall begin their terms of service, and the Board shall make necessary appointments. There shall be a meeting of the Board of Directors in November on or after the first Wednesday to receive the report of the Tellers Committee.

SEC. 2—There shall be an annual meeting of the Institute as soon as practicable after the annual meeting of the Board of Directors at which general reports of the Secretary and Treasurer shall be presented.

SEC. 3—Meetings of the Board may be held at such times as are necessary to carry out the provision of this Constitution and shall be held at such other times as any five members of the Board may determine, but only on notice to all members of the Board.

ARTICLE IX

SECTIONS AND OTHER GROUPS

SEC. 1—The Board of Directors may authorize the establishment of Sections and other groups of members for the purpose of promoting the interests of the Institute. The Board of Directors may, at its discretion, terminate the existence of any such group.

ARTICLE X

AMENDMENTS

SEC. 1—Amendments to this Constitution may be proposed by means of a resolution adopted by the Board of Directors or by means of a petition signed by at least thirty-five voting members. Such proposed amendment or amendments shall be submitted to legal counsel by the Board of Directors, and, if in the opinion of such counsel, they are in accordance with the laws under which the Institute is organized, a copy shall be mailed with a letter ballot to each member.

SEC. 2—Constitutional amendment ballots shall be mailed to the voting members at least sixty days before the date appointed for counting the ballots and the ballots shall carry a statement of the time limit for their return to the executive office. The ballots after marking shall be placed in plain sealed envelopes, enclosed within mailing envelopes marked "Ballot" and bearing the member's written signature. Only ballots within signed outer envelopes shall be counted. No votes by proxy shall be counted. Only ballots arriving at the executive office prior to the stated time limit shall be counted. The Tellers Committee shall count such votes and report to the Board of Directors at its next meeting. If the total vote be at least twenty (20%) per cent of the total voting membership and if at least seventy-five (75%) per cent of all votes cast shall be favorable, the proposed amendment or amendments shall become part of this Constitution.

SEC. 3—Amendments shall take effect thirty days after their adoption, but officers and officers-elect of the Institute at the time any amendment becomes effective shall continue in office until the end of the terms for which they were elected.

SEC. 4—Copies of the amendments shall be distributed to the members as soon as practicable after adoption.

SEC. 5—A complete history of amendments shall be kept in the files of the Institute.

BYLAWS

(As of March 6, 1946)

Article VI, Section 3, of the Institute Constitution provides for Bylaws as follows:

"The Board of Directors may make, amend, or revoke Bylaws to this Constitution. The proposed changes and reasons therefor shall be mailed to all members of the Board at least twenty days before the stipulated meeting at which the vote shall be taken. Two thirds of all votes received by the stipulated meeting shall be required to approve any new Bylaw, amendment, or revocation."

MEMBERSHIP

SEC. 1—Institute members are authorized to use the following abbreviations or symbols indicating their grade of membership:

Fellow—F.I.R.E.
Senior Member—S.M.I.R.E.
Member—M.I.R.E.
Associate—A.I.R.E.

SEC. 2—The emblem of the Institute is copyrighted and shall be reproduced only in connection with official business of the Institute.

SEC. 3—Applicants for membership shall furnish names of references as follows:

For Senior Member—Five Fellows or Senior Members.

For Member—Four Fellows, Senior Members, or Members.

For Associate—Three Fellows, Senior Members, Members, Associates, or other responsible individuals.

For Student—A member of the faculty of his school.

SEC. 4—When the work or location of an applicant for Senior Member or Member grade is such as to make impracticable compliance with Section 3, the Admissions Committee may waive that section upon obtaining other suitable references.

SEC. 5—The name of each newly admitted or transferred Senior Member, Member, or Associate shall be published in the PROCEEDINGS.

SEC. 6—A notice of his election shall be sent to each newly admitted member together with a bill for his entrance fee and dues, if not previously paid, dues being computed for the remainder of the calendar year beginning with the quarter next succeeding the date of his election. His entrance fee or dues remaining unpaid, additional bills shall be sent the newly elected member sixty days and one hundred and twenty days after notification of his election, in the last instance accompanied by a warning that his election will be considered void if his admission fee and dues are not received within six months of his notification of election.

The names of all individuals elected to membership who fail to pay admission fees or dues within six months of notification of election shall be turned over to the Membership Committee.

SEC. 7—The name of each applicant for admission to the Institute except in the case of Senior Member or Member grade, shall be placed on the mailing list for the PROCEEDINGS immediately upon admission to membership and the receipt of his entrance fee and dues.

SEC. 8—The name of each applicant for admission to the grade of Senior Member or Member shall be placed on the mailing list for the PROCEEDINGS immediately upon receipt of his application and the entrance fee.

SEC. 9—PROCEEDINGS will be sent to members for a period not shorter than that covered by the payment of dues. Upon request, a newly admitted member may receive the PROCEEDINGS for previous quarters of the current year provided dues are remitted for such additional period.

SEC. 10—Admission or transfer to any grade except Fellow may be proposed by any member acting as sponsor, or by the Membership Committee, by supplying to the Admissions Committee sufficient information and testimonials from the required number of references to satisfy the Admissions Committee as to qualifications. Such proposals shall be acted upon by the Admissions Committee, and, if approved, transmitted to the Board of Directors for their action. If approved by the Board of Directors, an Invitation Blank shall be sent to the proposed member inviting him to accept the grade of membership proposed which membership grade shall become effective automatically and immediately upon his supplying the biographical and professional information required, and paying the necessary dues and fees. The name of an invitee shall be placed on the mailing list for the PROCEEDINGS immediately upon receipt of dues and fees. The proposal and invitation blanks shall be drawn up by the Membership Committee so as to avoid unconstitutional action due to the sponsor supplying incorrect information.

SEC. 11—The Membership Committee may recommend for transfer to higher grade those members who they think are qualified.

SEC. 12—Each year, the Awards Committee shall recommend to the Board of Directors nominees for Fellow grade. A citation summarizing the accomplishments of the nominee shall be a part of each recommendation.

SEC. 13—Diplomas shall be presented to the newly elected Fellows. If practicable, this presentation shall be made by the President at the next Annual Convention.

SEC. 14—A bill shall be sent to each member not later than December 31 covering his dues for the following year. A second bill shall be mailed on or about March first to each member whose dues remain unpaid. Not later than April first, each member whose dues remain unpaid shall be so notified by the Secretary and informed that, in accordance with Article III, Section 7, of the Constitution, should his dues remain unpaid after April 30, his membership will terminate and he will lose the right to vote and to receive the publications of the Institute. On May first, the name of each member whose dues remain unpaid shall be removed from the roll of membership and such member shall be sent a notice to the effect that according to Article III, Section 7, his membership in the Institute has in fact terminated. The list of such terminated memberships shall be turned over to the Membership Committee.

SEC. 15—The mailing of bills or statements to the last known address of a member shall be considered a valid notice of indebtedness.

SEC. 16—On resuming membership and paying dues in arrears, a member may receive available copies of the PROCEEDINGS during the period covered by the back dues. A rebate of twenty-five (25¢) cents per copy will be made in lieu of copies of the PROCEEDINGS not available.

SEC. 17—The Board, by this Bylaw, waives the dues of each and every member of the Institute who has attained the age of sixty-five years and has been a member of the Institute for thirty-five years.

SEC. 18—The Secretary shall, as soon as possible after the end of each year, present to the Board of Directors a report giving the number of members of each grade at the close of the year, and the gains and losses in each grade of membership during the year as a result of elections, transfers, reinstatements, debts, resignations, failure to pay dues, and all other causes. This report shall also give the number of newly elected members whose elections become void during the year through the failure to pay entrance fee and initial

dues, and the number of newly elected members who at the end of the year have not yet paid entrance fee and initial dues but whose election is still effective as of that date

BOARD OF DIRECTORS

SEC. 19—Regular meetings of the Board of Directors shall be held in the office of the Institute in New York, N. Y., on the first Wednesday of each month except in July and August, unless otherwise set as provided for in Section 20.

SEC. 20—The time or place of a regular Board meeting may be altered or the meeting canceled only by majority vote of all Board members not less than twenty days before the original date or the new date set for the meeting, whichever is the earlier. Notice of such change shall be given all Board members by mailing notice not less than ten days before the original or the new date, whichever is the earlier.

SEC. 21—As provided in the Constitution, special meetings of the Board of Directors may be called by any five members of the Board on notice to all other members. Notice of such special meeting, giving the time and place of meeting, the purpose of the meeting, and the names of the Board members calling the meeting shall be mailed to all Board members not less than twenty days before the date set for the special meeting. The place of such special meetings may be only the Institute office in New York, N. Y., unless otherwise authorized by a majority vote of all Board members.

EXECUTIVE COMMITTEE

SEC. 22—The Board of Directors in managing the affairs of the Institute according to the Constitution shall appoint a committee of Officers and members of the Board of Directors called the Executive Committee to exercise powers and assume duties of executive management to the extent that the Board of Directors directs and as outlined in Bylaws subject to the following limitations: that the Board may by a majority vote of those present at any meeting overrule any act or decision of the Executive Committee, except insofar as any act has in fact been carried out, or suspend at any meeting any power conferred upon the Executive Committee, such suspension to remain in effect pending repeal of the Bylaw conferring such power, or direct any action or plan of the Executive Committee.

SEC. 23—The Executive Committee shall direct and co-ordinate the work of all standing committees except Appointments, Awards, Constitution and Laws, Executive, Investments, Nominations, and Tellers, unless the Board of Directors directs otherwise.

SEC. 24—The Executive Committee shall approve all membership applications below Fellow grade if and when such applications comply with entrance or transfer routines specified in the Constitution and Bylaws. The Executive Committee shall handle readmissions on the basis of policies established by the Board.

SEC. 25—The Executive Committee shall direct the formulation of and present the annual budget to the Board of Directors for approval.

SEC. 26—The Executive Committee shall be responsible for the management of the office of the Institute, which shall include special activities, technical activities, office operations, accounting, advertising, and publications, and the setting of salaries (with the exception of Officers' salaries) in all instances in the limits of the budget. Such activities as the Executive Committee shall direct shall be administered by the Executive Secretary. The salary of the Executive Secretary shall be determined by the Executive Committee.

SEC. 27—The Executive Committee shall set dates and locations of conventions, conferences, and meetings of the Institute and shall manage them.

SEC. 28—The Executive Committee shall supervise the formation and operation of Sections and propose their approval to the Board of Directors.

SEC. 29—The Executive Committee shall direct and manage Institute standardization activities including relations with other organizations.

SEC. 30—The Executive Committee may divide its duties and responsibilities among its members as it sees fit and conduct its business as it finds necessary, and shall formulate a "Code of Administrative Practice."

SEC. 31—Minutes of the meetings of the Executive Committee shall be sent to the members of the Board of Directors.

SEC. 32—In addition to its other duties, the Executive Committee is charged with broadly considering Institute policies, and making appropriate recommendations to the Board of Directors on its own initiative.

NOMINATIONS

SEC. 33—The Secretary shall circularize all Section Chairmen and Secretaries before March first of each year requesting the submission of suitable names to be considered by the Nominations Committee for the various elective offices.

SEC. 34—The Nominating Committee shall submit more than one name for each elective office.

SEC. 35—The Nominating Committee shall transmit its list of proposed nominees to members of the Board of Directors at least a week before the date at which the Board is expected to act upon them.

SEC. 36—When the Board of Directors has not scheduled a meeting to be held between August 14 and September first of each year, the Executive Committee is authorized to take any necessary actions on any petitions and to approve the ballot.

SECTIONS

SEC. 37—A petition for the formation of a Section shall be signed by not fewer than twenty-five Fellows, Senior Members, Members, and Associates with mailing addresses within the proposed territorial limits.

SEC. 38—The territory of a Section shall be specified by the Board of Directors.

SEC. 39—All Sections shall accept and conform to a "Constitution for Sections" provided by the Institute Board of Directors.

SEC. 40—For Section maintenance, the Institute shall pay to each Section for each calendar year the following sums:

Seventy-five (75¢) cents per member for each member up to and including seven hundred and ninety (90¢) cents per member for each member over seven hundred plus ten (\$10.00) dollars per meeting for not more than ten meetings.

"Member" means Fellows, Senior Members, Members, and Associates with mailing addresses within the territory of the Section, on December 31st of the calendar year for which payment is made, and "meeting" means meetings of the Section within the calendar year.

SEC. 41—Sections shall have no authority to contract debts for, pledge the credit of, or in any way bind the Institute.

SEC. 42—Section Secretaries shall forward to the Secretary of the Institute a report of each meeting held by the Section for the presentation or discussion of papers, and during January of each year a financial statement for the preceding year.

SEC. 43—A Section of the Institute may co-operate with other organizations in the holding of joint meetings and may invite members of such organizations and the public to its meetings.

SEC. 44—Failure of a Section to maintain the required activities, which shall include the holding of at least five meetings each year and also the maintenance of a minimum membership of

twenty-five Fellows, Senior Members, Members, and Associates, shall place the Section on probation. All members of the Section shall be informed of the probation by the Secretary of the Institute who shall also call to their attention the requirements for maintaining the Section.

If the delinquency continues for a second year, a second notification to the Section membership shall be made by the Institute Secretary and the Board of Directors shall be informed of the probationary status of the Section.

If the delinquency continues for a third year, the Section shall, thereupon, be dissolved. The Secretary shall so report to the Board of Directors and so inform the Section membership.

The Board of Directors is authorized to waive, in whole or in part, the application in any particular case of the contents of this Bylaw during war and six months thereafter.

COMMITTEES AND REPRESENTATIVES

SEC. 45—The standing committees, each of which shall normally consist of five or more persons, shall include the following:

| | |
|---|--|
| Admissions | Circuits |
| Appointments | Electroacoustics |
| Awards | Electron Tubes |
| Board of Editors | Facsimile |
| Constitution and Laws | Frequency Modulation |
| Education | Handbook |
| Executive Committee of the Board of Directors | Industrial Electronics |
| Investments | Medical Electronics |
| Membership | Radio Receivers |
| Nominations | Radio Transmitters |
| Papers Procurement | Radio Wave Propagation and Utilization |
| Papers Review | Railroad and Vehicular Communication |
| Public Relations | Research |
| Sections | Standards |
| Tellers | Symbols |
| Annual Review | Television |
| Antennas | |

On matters which are reasonably described by the committee names, these committees shall be advisory to the Board of Directors or the Executive Committee, whichever appoints them and directs their activities.

The terms of appointments of the Admissions, Awards, Board of Editors, Constitution and Laws, Education, Investments, Membership, Nominations, Papers Procurement, Papers Review, Public Relations, Sections, and Tellers Committees shall start with the first day of the month following appointment and continue until the date the succeeding terms of appointments take effect. The Board may specifically advance or delay the terminating date of any committee and the starting date of a succeeding committee. Appointments shall be made to the following committees: Annual Review, Antennas, Circuits, Electroacoustics, Electron Tubes, Facsimile, Frequency Modulation, Handbook, Industrial Electronics, Medical Electronics, Radio Receivers, Radio Transmitters, Radio Wave Propagation and Utilization, Railroad and Vehicular Communication, Research, Standards, Symbols, and Television, each year between January first and May first and the terms of appointment shall be from May first of the year when the appointments are made until April thirtieth of the following year. Additional appointments may be made to fill vacancies or to care for special cases as the need arises, with the term of the appointment expiring April thirtieth.

SEC. 46—The Membership Committee shall include the Chairman of the Membership Committee of each Section, *ex officio*.

SEC. 47—The Sections Committee shall include the Chairman of each Section, *ex officio*.

SEC. 48—The Appointments Committee shall be appointed by the Board of Directors at its regular November meeting. Its membership shall be chosen from the continuing and newly elected members of the Board of Directors. At least fourteen days before the next annual meeting of the Board of Directors, the Appointments Committee shall mail to the members of the new Board of Directors, a list of candidates for the offices of Secretary, Treasurer, Editor, and Appointed Directors, and Chairmen and members of the Awards, Constitution and Laws, Executive, Investments, Nominations, and Tellers Committees.

SEC. 49—The Executive Committee shall appoint all standing committees except the Appointments, Awards, Constitution and Laws, Executive, Investments, Nominations, and Tellers Committees.

SEC. 50—The President, the Secretary, the Treasurer, the Editor, and at least two other members of the Board of Directors shall comprise the Executive Committee. The President shall be Chairman, the Treasurer shall be Vice Chairman, and the Secretary shall be Secretary of the Executive Committee. The terms of appointments of all members of the Executive Committee, except the President, shall start with the first meeting of the Committee after appointment and shall continue notwithstanding any change in status on the Board until the first meeting of the succeeding Executive Committee.

SEC. 51—The Investments Committee shall consist of the Treasurer as Chairman, the President, the Secretary, with such additional members as the Board may wish to appoint.

The Investments Committee is authorized to buy and sell securities in the name of the Institute by means of an order upon the Custodian of Institute Securities, signed by two members of the Investments Committee.

SEC. 52—The President is authorized to appoint teachers of science or engineering who are Institute members as Institute Representatives. Each such Institute Representative is charged with promoting the welfare of the Institute at his school, particularly in matters relating to Student membership.

SEC. 53—The Board of Directors may appoint or direct the appointment of representatives of the Institute on joint committees, boards, and other local, national, and international bodies.

PUBLICATIONS

SEC. 54—The Institute shall publish a periodical under the title, PROCEEDINGS OF THE INSTITUTE OF RADIO ENGINEERS. The Board of Directors may establish additional publications either periodical or otherwise in character.

SEC. 55—The Secretary is authorized to receive annual subscriptions to the monthly PROCEEDINGS at the rate of ten (\$10.00) dollars per annum with an extra postage charge when the bulk rate of postage does not apply. A discount of fifty (50%) per cent from the subscription price of ten (\$10.00) dollars will be allowed to colleges and public libraries upon direct subscription to Institute headquarters. Members, publishers, and subscription agencies may be allowed a discount of twenty-five (25%) per cent.

SEC. 56—The price of a single annual subscription to the PROCEEDINGS for a Fellow, Senior Member, Member, or Associate shall be six (\$6.00) dollars; to be included in his annual dues as specified in Article IV of the Constitution.

SEC. 57—The price of copies of the PROCEEDINGS supplied to a newly admitted Fellow, Senior Member, Member, or Associate in advance of the period for which dues are payable shall be included in his entrance fee which is specified in Article IV of the Constitution.

INDEX TO CONSTITUTION AND BYLAWS

Roman numerals refer to Articles; arabic numerals, to Sections; and numbers in parentheses, to Bylaws

| | | | |
|--|------------------|--|------------------|
| Abbreviations | (1) | Bylaws | VI, 3 |
| Administrative Practice Code | (30) | Circuits Committee | (45) |
| Admission | III, 1, 2; (10) | Code of Administrative Practice | (30) |
| Associate | II, 5 | College Representatives | (52) |
| Posting | (5) | Committees | |
| Member | II, 4 | Appointment of | VI, 7 |
| Posting | (5) | Appointments | (45), (48), (49) |
| Senior Member | II, 3 | Co-ordination by Executive Committee | (23) |
| Posting | (5) | Direction by Executive Committee | (23) |
| Student | II, 6 | Personnel | (45) |
| Time Requirements | II, 10 | Standing | (23), (45) |
| Admissions Committee | (45) | Conferences | (27) |
| Advertising | (26) | Constitution and Laws Committee | (45) |
| "Allied" | II, 7 | Appointment | (48) |
| Amendments | | Constitution for Sections | (39) |
| Bylaws | VI, 3 | Conventions | (27) |
| Constitution | X, 1 | Co-operation by Sections | (43) |
| Ballot | X, 2 | Copyright of Emblem | (2) |
| Distribution | X, 4 | Credit, Sections | (41) |
| Effective Date | X, 3 | Debts, Sections | (41) |
| File | X, 5 | Delinquency, Sections | (44) |
| Annual Review Committee | (45) | Diplomas, Fellow | (13) |
| Antennas Committee | (45) | Directors | V, 1; VII, 2 |
| Applications | III, 1, 2; (24) | Appointed | V, 1 |
| Reapplication | III, 3 | Elected | V, 3 |
| Appointed Directors | V, 1; (48) | Vacancies | VII, 3 |
| Appointments Committee | (45), (48), (49) | Discount on Subscriptions | (55) |
| Associate | | Dissolution of Sections | (44) |
| Abbreviation | (1) | Dues | IV, 3 |
| Dues | IV, 3 | Arrears | III, 7; (16) |
| Entrance Fee | IV, 1 | Billing | (14) |
| Posting of Names | (5) | Mailing of Bills | (15) |
| Privileges | II, 1 | Notices | (15) |
| PROCEEDINGS | | PROCEEDINGS Mailing | (9) |
| Back Copies | (57) | Subscription Allotment | (55) |
| Subscription Rate | (56) | Waived | IV, 5; (17) |
| Reference | (3) | When Payable | IV, 4 |
| Requirements | II, 5 | Duties of Committees | (45) |
| Symbol | (1) | Editor | |
| Transfer | | Appointment | VII, 2; (48) |
| Fee | IV, 2 | Executive Committee | (50) |
| To Higher Grade | (10) | Education Committee | (45) |
| Awards Committee | (45) | Election of Officers | VII |
| Appointment | (48) | Electroacoustics Committee | (45) |
| Fellow Nominees | (12) | Electronics Committee | (45) |
| Bills | (15) | Emblem | (2) |
| Dues | (14) | Entrance Fee | IV, 1 |
| New Members | (6) | Payment for PROCEEDINGS | (57) |
| Board of Directors | V, 1 | Establishment of Sections | (37) |
| Cancellation of Meeting | (20) | Executive Committee | (45) |
| Chairman | VI, 1 | Advertising | (26) |
| Change in Meeting Place | (20) | Appointment | (22) |
| Change in Meeting Time | (20) | Budget Preparation | (25) |
| Duties | VI, 2 | Code of Administrative Practice | (30) |
| Meetings | VIII, 1, 3; (19) | Committees | |
| Annual | VIII, 1 | Appointment | (49) |
| Quorum | VI, 2 | Co-ordination | (23) |
| Regular Date | (19) | Direction | (23) |
| Regular Place | (19) | Conferences | (27) |
| Special | (21) | Conventions | (27) |
| Board of Editors | (45) | Duties of Members | (30) |
| Budget | (25) | Meetings | (27) |

| | |
|--|--|
| Executive Committee (Continued) | Member (Continued) |
| Memberships | Newly Elected, Entrance Fee (6) |
| Approval (42) | Posting of Names (5) |
| Readmission (24) | Privileges II, 1 |
| Minutes of Meetings (31) | PROCEEDINGS |
| Office Management (26) | Back Copies (57) |
| Overruled by Board (22) | Mailing (7), (8) |
| Policies (32) | Subscription Rate (56) |
| Publications (26) | Reference (3) |
| Recommendations (32) | Requirements II, 4 |
| Salaries (26) | Symbol (1) |
| Sections (28) | Transfer |
| Standards (29) | Fee IV, 2 |
| Suspend Power (22) | Membership Committee (11) |
| Executive Management (22) | Others (10) |
| Executive Secretary (26) | Use of Terms II, 11 |
| Expulsions III, 8 | Membership |
| Facsimile Committee (45) | Admission (10) |
| Failure of Sections (44) | Approval of Applications (24) |
| Fellow | By Invitation (10) |
| Abbreviations (1) | Committee (45) |
| Citation (12) | Personnel (46) |
| Diplomas (13) | Section Chairman (46) |
| Dues IV, 3 | Transfer to Member (11) |
| Entrance Fee IV, 1 | Voided New Memberships (6) |
| Nominees (12) | Dues Allotment (56) |
| Privileges II, 1 | Grades II, 1 |
| PROCEEDINGS | Readmission III, 6; (24) |
| Back Copies (57) | Report of Secretary (18) |
| Subscription Rate (56) | School Credit II, 9 |
| Requirements II, 2 | Sections |
| Symbol (1) | Minimum (44) |
| Transfer Fee IV, 2 | Rebates (40) |
| Financial Statement, Sections (42) | Requirements (44) |
| Fiscal Year VI, 8 | Termination (14) |
| Frequency-Modulation Committee (45) | Membership Committee (14) |
| Funds VI, 6 | Transfer (10) |
| Grade of Membership (1) | Use of Term II, 11 |
| Institute Representatives (52) | Minutes, Executive Committee (31) |
| Investment | Name I, 1 |
| Accounts (51) | New Member |
| Committee (23), (51) | Billing (6) |
| Investments (51) | Dues Payment Time (6) |
| Joint Meetings, Sections (43) | Notification III, 4 |
| Laws and Constitution Committee (45) | PROCEEDINGS Mailing (7), (9) |
| Mailing Address (15) | Voided Memberships (6) |
| Maintenance of Sections (40) | Nominations VII |
| Management VI | Committee (34), (45) |
| Meetings VIII | Appointment (48) |
| Annual VIII, 1, 2 | Circularize Sections (33) |
| Board of Directors VIII, 3; (19) | Date of Submission (35) |
| Cancellation (20) | Multiple (34) |
| Place Change (20) | Notice of Election to Membership (6) |
| Regular (19) | Object I, 2 |
| Special (21) | Office Management (26) |
| Time Change (20) | Officers V, 1 |
| Minutes of Executive Committee (31) | Appointment VII, 2 |
| Sections | Election VII, 1 |
| Joint (43) | Nomination VII, 1; (35) |
| Minimum (44) | Salary V, 5; (26) |
| Rebates (40) | Terms V, 2, 4 |
| Reports (42) | Overrule of Executive Committee (22) |
| Requirements (44) | Papers Committee (45) |
| Member | Petition |
| Abbreviation (1) | Executive Committee Approval (36) |
| Dues IV, 3 | For Sections (37) |
| Entrance Fee IV, 1 | |
| Newly Elected, Dues (6) | |

| | |
|---|---|
| Policies, Executive Committee (32) | Sections (Continued) |
| Power, Executive Committee (22) | Petition (37) |
| Suspension (22) | Rebates (40) |
| President II, 1 | Reports (42) |
| Duties VI, 1 | Requirements (44) |
| Executive Committee (50) | Termination IX, 1 |
| PROCEEDINGS | Territory (38) |
| Back Issues (16) | Senior Member |
| Mailing (7), (8) | Abbreviation (1) |
| Applicants (9) | Dues IV, 3 |
| Duration (9) | Entrance Fee IV, 1 |
| Member Applicants (8) | Posting of Names (5) |
| Name (54) | Privileges II, 1 |
| New Members (7) | PROCEEDINGS |
| Posting | Mailing (7), (8) |
| Elections (5) | Subscription Rate (56) |
| Transfers (9) | Reference (3) |
| Prior to Election (9) | Requirements II, 3 |
| Senior Member Applicants (8) | Symbol (1) |
| Rebate on Reinstatement (16) | Transfer |
| Subscriptions (55) | Fee IV, 2 |
| Rate (56) | Membership (11) |
| Publications (26) | Sponsors (10) |
| Receipt (14) | Standards (29) |
| Public Relations Committee (45) | Committee (45) |
| Radio Receivers Committee (45) | Standing Committees (45) |
| Radio Wave Propagation Committee (45) | Appointment (49) |
| Readmissions to Membership (24) | Student |
| Rebates for Sections (40) | Dues IV, 3 |
| References (3) | Entrance Fee IV, 1 |
| Associate Member (3) | Privilege II, 1 |
| Senior Member (3) | Relations (52) |
| Student (3) | Representatives (52) |
| Waiver (4) | Requirements II, 6 |
| Reinstatement III, 6 | School II, 8 |
| PROCEEDINGS (16) | Reference (3) |
| Requirements for Sections (44) | Subscriptions to PROCEEDINGS (55) |
| Representatives | Discount (55) |
| Institute (52) | Rate (55), (56) |
| Other Bodies (53) | Symbols (1) |
| Resignations III, 5 | Committee (45) |
| Salaries (26) | Television Committee (45) |
| Secretary | Tellers Committee (45) |
| Appointment (48) | Appointment (48) |
| Duties VI, 4 | Termination |
| Executive Committee (50) | Membership (14) |
| Investment Committee (51) | Sections (44) |
| Report on Membership (18) | Territory of Sections (38) |
| Sections IX, (28) | Transfer |
| Authority, Limitation (41) | Associate |
| Committees (45) | Posting of Names (5) |
| Personnel (47) | Fee IV, 2 |
| Sections Chairmen (47) | Member |
| Constitution (39) | Posting of Names (5) |
| Co-operation with Others (43) | Of Membership (10) |
| Credit (41) | Senior Member |
| Debts (41) | Posting of Names (5) |
| Delinquency (44) | Transmitters Committee (45) |
| Dissolution (44) | Treasurer V, 1 |
| Financial Statement (42) | Appointment (48) |
| Formation IX, 1 | Duties VI, 5 |
| Joint Meetings (43) | Executive Committee (50) |
| Maintenance (40) | Investments Committee (51) |
| Meetings | Vice President V, 1 |
| Joint (43) | Duties VI, 1 |
| Minimum (44) | Voiding, New Memberships (6) |
| Reports (42) | Voting II, 1, 12; (14) |
| Membership IX, 1 | Waiver of Dues at Age 65 (17) |
| Minimum (44) | Waiver of Sponsor (4) |

CONSTITUTION FOR SECTIONS OF THE I.R.E.

ARTICLE I

NAME AND OBJECT

SEC. 1—This organization shall be known as the.....
Section of The Institute of Radio Engineers, Inc.

SEC. 2—The Section shall strive for the advancement of the theory and practice of radio engineering and of the allied arts and sciences, and the maintenance of a high professional standing among its members, all in consonance with the Constitution and Bylaws of the Institute and with special attention to such aims within the territory of the Section as are hereinafter defined.

SEC. 3—The Section shall aid in promoting close co-operation and good fellowship among its members and to this end shall hold meetings for the transaction of the regular business of the Section and for the presentation of papers and their discussion.

ARTICLE II

MEMBERSHIP

SEC. 1—All members of the Institute residing within the territory of the Section are automatically members of this Section. There shall be no other grades of membership.

SEC. 2—All Fellows, Senior Members, Members, and Associates of the Institute residing within the territory of the Section shall be entitled to attend meetings, vote, and hold office, except that only members of Member or higher grade may hold the office of Chairman.

SEC. 3—Student members of the Institute shall be entitled to attend meetings but shall not have the right to vote or hold office.

ARTICLE III

TERRITORY

SEC. 1—The territory of the Section shall be set by the Board of Directors, and may be enlarged, reduced, or otherwise altered by the Board at any time.

SEC. 2—Whenever within a Section circumstances arise which indicate the need for meetings in different areas, it shall be permissible for the Section to foster and inaugurate one or more Sub-sections locally to carry out the functions of obtaining speakers and holding meetings.

SEC. 3—A Subsection may be formed and operated on any plan not inconsistent with the powers of the Executive Committee.

ARTICLE IV

DUES

SEC. 1—There shall be no Section dues.

SEC. 2—The ordinary expenses of the Section shall be defrayed by the funds supplied by the Institute.

SEC. 3—Emergency or extraordinary expenses may be provided for by voluntary contribution from the membership of the Section. A unanimous vote of the Executive Committee is required before such a request may be made.

SEC. 4—The Section may require nonmembers, who wish to be placed on the mailing list for notices, to pay in advance for the estimated cost of such notices.

ARTICLE V

OFFICERS

SEC. 1—The officers of the Section shall be a Chairman, a Vice-Chairman, and a Secretary-Treasurer.

SEC. 2—The terms of office for all officers shall begin at the close of the annual meeting, or as soon thereafter as the election result is determined, and shall end at the close of the next annual meeting, or as soon thereafter as the result of the election of new officers is determined, and in any case continue until their successors are duly elected and take office.

SEC. 3—The terms of office set forth above shall be approximately one year and may exceed this interval only in the case where the date of the annual meeting is being changed and a continuation in office is necessary to effect the new schedule, or no successor has been elected or appointed.

ARTICLE VI

MANAGEMENT

SEC. 1—There shall be an Executive Committee consisting of at least the officers, the Junior Past-Chairman, and the Chairmen of all the standing committees listed in Section 5 of Article VI.

The Chairman may appoint, subject to confirmation by a majority vote of the above members of the Executive Committee, additional members to the Executive Committee from the Section membership.

SEC. 2—The Chairman, responsible to the Executive Committee, shall have general supervision of the affairs of the Section. He shall preside at meetings of the Section and the Executive Committee and have such other powers and perform such other duties as may be provided for in the Bylaws, or as may be delegated to him by vote of the Section. In his absence his duties shall be performed by the Vice-Chairman.

SEC. 3—The Secretary-Treasurer shall receive and deposit all monies in the name of the Section in such depository as shall be determined by the Executive Committee. He shall make only such disbursements as shall be ordered by the Executive Committee.

SEC. 4—The Secretary-Treasurer shall send out notices, prepare the agenda for, and record the Minutes of all meetings of the Section and of the Executive Committee. He shall make such reports of his activities as may be required by the Executive Committee of the Institute.

SEC. 5—The Chairman, as soon as expedient after the annual meeting, shall appoint the following standing committees:

Meetings and Papers Committee
Membership Committee
Publicity Committee

Members appointed shall serve until their successors are appointed or the committee dissolved.

Other committees may be authorized by vote of the Section at any regular meeting, and shall be appointed by the Chairman of the Section.

SEC. 6—The Chairman shall, when notified of the annual meeting of the Committee on Sections, arrange for representation of his Section at such annual meeting by himself or by some member of his Section or he shall forward a letter to the Committee Chairman explaining inability to provide representation and giving the views of his Section on the agenda or proposals before the meeting.

Failure to comply with the above shall be punished by a fine of ten (\$10.00) dollars to be deducted from the rebates to the Section. Sections, so remotely located as to make the requirements unusually difficult, may be excused by the Sections Committee from these penalties.

The above penalty shall not be exacted if the Chairman of the

ARTICLE VIII

MEETINGS

SEC. 1—The Section shall not hold less than five regular meetings during the year, one of which shall be an annual meeting.

SEC. 2—These meetings shall be held at some specific time in the year as prescribed in the Section Bylaws.

SEC. 3—The fiscal year of the Section shall correspond with the fiscal year of the Institute. (Calendar year.)

SEC. 4—At least fifteen members shall be present to constitute a quorum at all meetings of the Section called for the transaction of regular business and requiring a vote to be taken, but a higher number may be set to constitute a quorum, such number to be determined by a Bylaw voted upon by the Section membership.

SEC. 5—A plurality vote of the members present is necessary for the election of officers.

SEC. 6—Meetings of the Executive Committee shall be held at such times as shall be found necessary. Executive Committee meetings may be called by the Chairman of the Section at his own discretion or shall be at the request of three members of the committee.

SEC. 7—A majority of the members of the Executive Committee shall constitute a quorum at all meetings of the Executive Committee, except as otherwise provided herein.

SEC. 8—A majority vote of the Executive Committee shall be necessary, in the conduct of its business except as otherwise provided in this constitution or in the Section Bylaws.

SEC. 9—The Secretary-Treasurer shall send out notices of all regular Section meetings to all Institute members in the territory of the Section at least one week prior to the date of the meeting. These notices shall contain a full statement of the time, place, and business of the meeting.

ARTICLE IX

AMENDMENTS

SEC. 1—This Constitution may be amended by a two-thirds vote of all members present at any annual meeting of the Committee on Sections provided that notices of the proposed meeting and the proposed change has been sent to all members of the Committee on Sections at least one month in advance of the meeting. Such action shall be subject to the approval of the Board of Directors of the Institute.

SEC. 2—In the event of absence of any member of the Committee on Sections, he may vote by proxy on amendments to this Constitution.

SEC. 3—Suitable Bylaws to this Constitution may be adopted by a two-thirds vote of the Section provided they are consonant with the Constitution and Bylaws of the Institute and this Constitution. A copy of these Bylaws shall be filed in the Institute office.

Sections Committee shall fail to forward to each Section Chairman and Secretary, at least forty-five days in advance of the date of the annual meeting of the Sections Committee, notice of that meeting and the agenda to be considered thereat.

ARTICLE VII

NOMINATION AND ELECTION OF OFFICERS

SEC. 1—All officers shall be elected at the annual meeting of the Section upon nomination by a nominating committee of three members not then officers of the Section, duly appointed by the Chairman of the Section two months before the annual meeting. These nominations shall be announced in the notice of the annual meeting. Nominations may also be made from the floor.

SEC. 2—When at an annual meeting there is more than one nominee for any one of the offices of Chairman, Vice-Chairman, or Secretary-Treasurer, the Chairman of the Section may conduct the election at the annual meeting if it is evident that a fair expression of the wishes of the membership can be then determined. As an alternative, he may announce that the results shall be determined by a letter ballot to be taken prior to the next regular meeting of the Section.

SEC. 3—In the event that election of officers is to be determined by letter ballot, the Secretary shall provide promptly to each voting member of the Section a letter ballot with return envelope as used by the Institute and with a return date specified, which shall in no case be later than six weeks after date of the annual meeting.

The Chairman shall call a meeting of the Executive Committee to constitute a Tellers Committee to count the vote and determine the successful candidate.

The Chairman shall inform the successful candidates of their election and arrange for the transfer of responsibility to the new officers without delay.

SEC. 4—Vacancies in office occurring during the year shall be filled by the Executive Committee for the remainder of the unexpired term unless otherwise provided for.

SEC. 5—If for any reason the best interests of the Section seem to require a change in the governing body during the year, the matter shall be duly and carefully considered by the Executive Committee. Upon not less than two-thirds vote of the Executive Committee, or upon receipt by the Executive Committee of a petition signed by fifteen members of the Section, recommendation shall be made to the Section for action at a special meeting to be duly called by the Executive Committee for the sole purpose of considering and voting upon such a change.

A two-thirds vote of the members present shall be necessary to declare an office vacant. Upon two-thirds vote of the members present the vacant office may be filled for the unexpired term upon nominations from the floor.

INDEX TO INSTITUTE SECTION CONSTITUTION AND BYLAWS

Roman numerals refer to Articles and arabic numerals to Sections

| | | | |
|-----------------------------------|---------------------|--------------------------------------|-------------------------|
| Amendments | IX, 1 | Management | VI |
| Vote | IX, 2 | Meetings | 1, 3; VIII, 1 |
| Annual Meeting | VIII, 1 | Executive Committee | VIII, 6 |
| Associates, Privileges | II, 2 | Notices | IV, 4; VI, 4; VIII, 9 |
| Bylaws | IX, 3 | Time | VIII, 2 |
| Filed | IX, 3 | Quorum | VIII, 4 |
| Vote | IX, 3 | Members, Privileges | II, 2 |
| Chairman | V, 1; VI, 2; VII, 3 | Membership | II, 1 |
| Committees | VI, 5 | Name | I, 1 |
| Meetings and Papers | VI, 5 | Nomination, Officers | VII, 1, 2 |
| Membership | VI, 5 | Letter Ballot | VII, 2, 3 |
| Publicity | VI, 5 | Nonmembers | IV, 4 |
| Sections | VI, 6 | Object | I, 2, 3 |
| Temporary | VI, 5 | Officers | V, 1 |
| Terms | VI, 5 | Change | VII, 5 |
| Dues | IV, 1 | Election | VII, 1; VIII, 5 |
| Nonmember | IV, 4 | Letter Ballot | VII, 2, 3 |
| Election, Officers | VII, 1 | Nomination | VII, 1, 2 |
| Executive Committee | VI, 1 | Terms | V, 2, 3 |
| Meetings | VIII, 6 | Vacancies | VII, 4 |
| Quorum | VIII, 7 | Secretary-Treasurer | V, 1; VI, 3, 4; VIII, 9 |
| Tellers Committee | VII, 3 | Senior Members, Privileges | II, 2 |
| Vote | VIII, 8 | Students, Privileges | II, 3 |
| Expenses, Extraordinary | IV, 3 | Subsections | III, 2, 3 |
| Ordinary | IV, 2 | Territory | III, 1 |
| Fellows, Privileges | II, 2 | Treasurer | V, 1; VI, 3; VIII, 9 |
| Fiscal Year | VIII, 3 | Vice Chairman | V, 1 |
| Junior Past Chairman | VI, 1 | | |

MEMBERSHIP LISTS

Including

BIOGRAPHIES OF FELLOWS

A LIST OF SENIOR MEMBERS

AND A

GEOGRAPHICAL LISTING